

Bent-Northrop Memorial Library
Trustee Meeting Minutes
October 15, 2009

Present: Amanda, Kristen, Terry, Julie, Bet, Albert and Randy

Call to order: at 7:09

Visitors: Barry Fauteux, Michael Malone, Jason Therrien

School board members and administration were present to update the library trustees on their concerns about the School's campus security. Library patrons should not access the school through the interior door to the classroom hallway. They should enter by the main entrance so Shannon and Jason know who is in the building. After hour use of the Wi-Fi by library patrons was discussed. Access to inappropriate material is a concern. Because of the rules regarding the e-rate, the library is required to have a filter. Jason and Kristen meet and designate explicit key words be filtered. The school is having Taylor Communication do a walk through to determine the feasibility of camera surveillance for the school's campus. The library has concerns about privacy and confidentiality. Designated parking areas and signage for Wi-Fi users is a possibility. Jason will continue to introduce himself to unfamiliar library patrons who are using Wi-Fi in the parking lot. Kristen will find out more information about how other libraries monitor Wi-Fi users. The school will continue to communicate with the Trustees as their campus security plans develop.

Treasurer's report: As approved at Town Meeting, \$3 per capita (1872 residents) will be deposited into the library account. Property taxes on the Pafundi property can not be abated for this tax year. FICA and Medicaid payments are up to date. Periodicals and subscriptions will be combined into one line item. Bet will request a letter from Martha stating that the amount due from the Library toward the bond payments to the school district is paid in full. We reviewed Consuela's will but we are still looking for Fredricka's final will to gain a better understanding of BNML assets and how they can be used.

Board Responsibilities: Bet will serve as Treasurer. Julie will serve as secretary and prepare agendas and take and distribute minutes.

Executive Session: Discussion of real estate. The trustees will attend the next school board meeting.

Agenda Items for next meeting: Review Fredricka's will; Timeline for decision to build or renovate; Wi-Fi access; Real Estate agreement with school district

Adjourn: 8:30pm

Next Meeting: Thursday November 19 @ 5PM