

**Town Grant Writer
Meeting Minutes
5-04-09
draft**

Present: Amanda Forbes, Julie Wolcott,
Greg Christie

Call to Order: at 7:40pm

Approval of Agenda: Approved

Approval of 4-03-09 Minutes: Approved

Reorganization and selection of officers: Tabled

Report back on Guidance Document and Job Description: The Select Board will review at their next meeting

Grant Writer Report: Brian was unable to attend see accompanying summary for April.

Updates:

Farmers Market Grant: A federal grant application from the Farmer's Market Promotion Program was submitted for \$30,000 to cover 1st year start up costs. (\$12,300 salary for coordinator, \$11,00 equipment, \$1,700 travel, \$5,000 supplies)

VCRD Community Visit: The Select Board has sent a letter of interest in a Community Visit.

Ancient Roads: Amanda is looking for 2-3 volunteers to spend three hours matching the plotted roads from the dead research to actual roads. Northwest Regional Planning is assisting. Julie will speak with Gerry. Julie will also make a few calls for volunteers. Amanda will speak with Carl Gleason.

Sidewalks: We did not receive funds from this round of AOT Enhancement grants. Brian will look into where are application fell short.

Municipal Sewer: Dubois and King and Forcier and Aldrich have contacted the select board and Amanda. The select board will follow up and find out what they each have to offer.

Municipal Energy Generation: Still looking....

Anything Else? Lift for Election Site: The Secretary of State's Office offers assistance for ADA compliance. Amanda will follow through with Brian. Julie will speak with Andy Crane about his ADA Compliant assessment of Town Buildings.

Grants.gov: Amanda re-registered for access to this site. She will communicate the new password to Brian. There has been no activity from Fairfield on this site since December.

NIMS and Fairfield Emergency Plan: Julie will communicate with Gerry to try figure out the compliance discrepancy and to try to get a copy for the Town Clerks Office

Adjourn: 8:45pm

