

TOWN OF FAIRFIELD, VERMONT



2012 ANNUAL REPORT

OF THE TOWN YEAR ENDING DEC. 31, 2012
SCHOOL YEAR ENDING JUNE 30, 2012

To the Community Members of Fairfield,

The men and women of the Fairfield Volunteer Fire Department would like to take this opportunity to thank all of the members of our community who helped to make the construction of our new Fire Station a huge success. With the overwhelming support of the community at the town meeting day vote we were able to secure funding to construct our new station. We are happy to report that not only did the completed job exceed our expectations but our project came in \$10,000 under budget.

Due to countless hours of volunteer work and the help of many skilled craftsmen in our town we were able to complete the project at a fraction of the cost of what other towns have recently spent on new fire stations. We would especially like to thank:

Jeff Corey Excavating
Brad Meunier Construction and his crew
Tommy Branon (use of his trucks and labor)
Timmy Branon (use of his truck and labor)
Jason Hibbard - Milton Caterpillar (use of a dump truck)
Jimmy Paradee (Project Foreman)
Tommy Paradee (interior painting)
Maurice Jettie (construction guru)
Dan Connors and Martha Manning (grilling crew)

And the many other volunteers who generously donated their time to help make our new station possible.



ANNUAL REPORT

Town and School of
FAIRFIELD
VERMONT

For The Year Ended
December 31, 2012

Printed by Authority
REPRO DIGITAL

NOTICE

**Please bring this report to
Town Meeting on Tuesday March 5, 2013
@10:00 A.M.
Held at the Fairfield Center Elementary School**

**Polls will be open 7:00 A.M. to 7:00 P.M.
To vote on the School Budget**

This institution is an equal opportunity provider, and employer

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Elected Town Officers

Moderator	Bridget Howrigan Rivet	2013
Town Clerk & Treasurer	Amanda Forbes (3 year term)	2014
Select Board	Thomas Howrigan (3 year term)	2013
	Greg Christie (2 year term)	2013
	Gavin Ryan (3 year term)	2014
	Norman Menard (2 year term)	2014
	Gene Archambault (3 year term)	2015
Auditors	Judy Magnan (3 year term)	2013
	Jeanne Persons (3 year term)	2014
	Joy Kane (3 year term)	2015
Listers	Dan McCoy (3 year term)	2013
	Richard Giard (3 year term)	2014
	James Gregoire (3 year term)	2012
School Directors	Kenderlyn Phelps (3 year term)	2013
	Michael L'Esperance (2 year term)	2013
	Barry Fauteux (3 year term)	2014
	Bennett Dawson (2 year term)	2014
	Michael Malone (3 year term)	2015
School Treasurer	Ruth Mangan (3 year term)	2015
Library Trustees	Julie Wolcott (3 year term)	2013
	Laura Fulwiler (2 year term)	2013
	Randy Clark (3 year term)	2014
	Albert Tetreault (2 year term)	2014
	Susan Magnan (3 year term)	2015
Constables	Colleen Veino (1 year term)	2013
	Linda Hodet 2nd (1 year term)	2013
Delinquent Tax Collector	Linda Hodet (3 year term)	2015
Grand Juror	Todd Merchant (1 year term)	2013
Town Agent	Vanessa Kittell (1 year term)	2013
Justices of the Peace	David Burnor Joan Burnor Lyndon Corey Maurice Jettie Bridjet Rivet Margaret Ryan Charles Thomas	

Appointed Town Officers

Zoning Board Of Adjustment

James Gregoire Henry Magnan Melissa Manson Albert Tetreault Jerry Yates
Stephen Cushing, Administrator

Planning Commission

James Gregoire Henry Magnan Melissa Manson Albert Tetreault Jerry Yates

Recreation Committee

John Baxter John Dasaro Brenda Goodhue Carol Lizotte Michael Malone

Grant Writer Committee

Greg Christie Barry Fauteux Amanda Forbes Kristen Hughes Michael Malone
Norman Menard Nancy Shaw Julie Wolcott

Town Service Officer

Julie Wolcott

Energy Coordinator

Jerry Yates

Health Officer

Jerry Yates / Melissa Manson

Emergency Management Coordinator

Amanda Forbes

E911 Coordinator

Linda Hodet

Important Notice

A rabies vaccination clinic will be held on Saturday, March 30, 2013 at the new Fire Station located at 4964 Rt 36 from 10:00 am to 12:00 pm . A licensed veterinarian will be on hand to provide the shots as well as volunteers from the Town & Fire Department. The cost of each vaccination will be \$8.00.

Vermont State Statutes require that a person who is the owner of a dog or wolf-hybrid more than six months old shall annually on or before April 1 cause it to be registered, numbered, described, and licensed in the office of the clerk of the municipality wherein the dog or wolf-hybrid is kept.

Not only is this the law but it benefits the dog owner because it allows us to identify the dog if it becomes lost and in the unfortunate circumstance where a dog bites a person we can quickly determine if it has had its vaccination.

Dog Licenses are available at the Town Clerk's office. A copy of the dog's current rabies vaccination will be needed as proof to register any dog. The cost of each neutered or spayed animal is \$8.00, unneutered or unspayed is \$12.00 until April 1, 2013. Fees increase after April 1st.

Licenses will be available at the clinic on March 30th.

Minutes of the 2012 Annual Meeting of the Town and Town School District of Fairfield, Vermont

The inhabitants of the Town of Fairfield met at Veteran's Hall, Fairfield Center School, on March 6, 2012. The meeting was called to order at 10:10 a.m. by Bridget Howrigan Rivet, Moderator. She led the assembly in the Pledge of Allegiance and a moment of silence for those beloved townspeople who are no longer with us. She reviewed the Robert's Rules of order and requested those who were not registered voters to raise their hand. She reviewed the Warning and then asked for nominations for Moderator.

1. **MODERATOR:** Bridget Howrigan Rivet was nominated by Albert Tetreault and seconded by Jerry Yates. Nominations ceased. The Clerk was asked to cast one ballot for Bridget Howrigan Rivet. Motion passed by voice vote.

2. **TO ACT UPON THE VARIOUS REPORTS OF THE OFFICERS OF THE TOWN AND TOWN SCHOOL DISTRICT AS CONTAINED IN THE CURRENT TOWN FINANCIAL REPORT:** Gavin Ryan spoke to this year's report. He discussed the flooding on the roads from the May 20th event and the FEMA process. At some point, reimbursements will be made by FEMA for 90% of the costs. The Wanzer Road bridge will be replaced this coming year by the State with our portion being 10% but we do not yet know how much the total will be. A new truck was purchased and a payloader will be needed soon. Motion made by James Gregoire, seconded by Toby Fulwiler to accept the Town Report as presented. Motion passed by voice vote.

3. **TO ELECT FROM THE LEGAL VOTERS OF SAID TOWN THE FOLLOWING OFFICERS:**
 - a. **ONE SELECTPERSON FOR 3 YEARS:** Gene Archambault nominated by Gerald Jewitt and seconded by Bennett Dawson. Nominations ceased, moved to cast one ballot for Gene Archambault. Motion passed by voice vote.
 - b. **ONE SELECTPERSON FOR 2 YEARS:** Norman Menard nominated by Greg Christie and seconded by Mike Malone. Nominations ceased, moved to cast one ballot for Norman Menard. Motion passed by voice vote.
 - c. **ONE DELINQUENT TAX COLLECTOR FOR 3 YEARS:** Linda Hodet nominated by Melissa Manson and seconded by James Gregoire. Nominations ceased, moved to cast one ballot for Linda Hodet. Motion passed by voice vote.
 - d. **ONE AUDITOR FOR 3 YEARS:** Joy Kane nominated by Tom Howrigan and seconded by James Gregoire. Nominations ceased, moved to cast one ballot for Joy Kane. Motion passed by voice vote.
 - e. **ONE AUDITOR FOR A ONE YEAR TERM TO FILL THE REMAINDER OF A THREE YEAR TERM:** Kerri Little Howrigan nominated by Kenderlyn Phelps. Judy Magnan nominated by Jeanne Persons. 103 votes cast. Judy Magnan 68- Kerri Little Howrigan 35. Judy Magnan elected by ballot.
 - f. **ONE LISTER FOR 3 YEARS:** James Gregoire nominated by Dan McCoy. Nominations ceased, moved to cast one ballot for James Gregoire. Motion passed by voice vote.
 - g. **A FIRST CONSTABLE AND A SECOND CONSTABLE FOR 1 YEAR:** Colleen Veino nominated for First Constable by Amanda Forbes and seconded by Mike Malone. Nominations ceased, moved to cast one ballot for Colleen Veino. Motion passed by voice vote. Linda Hodet nominated for Second Constable by Tom Howrigan and seconded by Gavin Ryan. Nominations ceased, moved to cast one ballot for Linda Hodet. Motion passed by voice vote.
 - h. **ONE OR MORE GRAND JURORS FOR 1 YEAR:** Todd Merchant nominated by Gene Archambault and seconded by Greg Christie. Nominations ceased, moved to cast one ballot for Todd Merchant. Motion passed by voice vote.

- i. A TOWN AGENT FOR 1 YEAR: Vanessa Kittell nominated by Mike Malone and seconded by Bennett Dawson. Nominations ceased, moved to cast one ballot for Vanessa Kittell. Motion passed by voice vote.
 - j. ONE LIBRARY TRUSTEE FOR 3 YEARS: Sue Magnan nominated by Laura Fulwiler and seconded by Kenderlyn Phelps. Nominations ceased, moved to cast one ballot for Sue Magnan. Motion passed by voice vote.
 - k. ONE LIBRARY TRUSTEE FOR 2 YEARS: Albert Tetreault nominated by Julie Wolcott and seconded by Sarah Howrigan. Nominations ceased, moved to cast one ballot for Albert Tetreault. Motion passed by voice vote.
 - l. ONE LIBRARY TRUSTEE FOR 1 YEAR TO FILL THE REMAINDER OF A 3 YEAR TERM: Julie Wolcott nominated by Albert Tetreault and seconded by Mike Malone. Nominations ceased, moved to cast one ballot for Julie Wolcott. Motion passed by voice vote.
4. SHALL THE VOTERS APPROVE TOTAL 2012 GENERAL FUND EXPENDITURES OF \$1,230,957 OF WHICH \$804,713 SHALL BE RAISED BY TAXES AND \$426,244 BY NON-TAX REVENUES?: Motion made by Julie Wolcott and seconded by Toby Fulwiler. Motion passed by voice vote.
 5. SHALL PROPERTY TAXES BE DUE AND PAYABLE ON THE THIRD FRIDAY IN NOVEMBER, THIS YEAR BEING NOVEMBER 16th?: Motion made by Tom Howrigan and seconded by James Gregoire. Motion passed by voice vote.
 6. SHALL A 4% DISCOUNT BE ALLOWED FOR 30 DAYS FOLLOWING THE ISSUANCE OF THE TAX BILL?: Motion made by John Baxter and seconded by Jerry Yates. Motion passed by voice vote.
 7. SHALL THE NAMES OF DELINQUENT TAXPAYERS BE INCLUDED IN THE TOWN REPORT?: Motion made by James Gregoire and seconded by Mike Howrigan. Al Capone does not believe that listing names is a necessary deterrent and this type of public humiliation is below Fairfield. Sue Magnan noted that despite not listing them until the second year of delinquencies the totals are going down, not up. Linda Hodet, Delinquent Tax Collector said it is her experience that the possibility of being listed in the book is a deterrent. James Gregoire explained that the totals are not going down because delinquencies are not fully listed in the book, but is directly related to the stricter tax sale policy enacted by the Selectboard. Sarah Howrigan believes listing in the book is about accountability, she noted that the office is easy to work with to set up payments. Jo Laggis was concerned that people who are listed would be less likely to go to Town Meeting. Roger Dow stated pay your taxes and it will not be an issue.

The Article was amended by Sue Magnan to:

SHALL THE NAMES OF DELINQUENT TAXPAYERS BE INCLUDED IN THE TOWN REPORT, NOT FOR ONE OCCURRENCE BUT ONLY AFTER SUBSEQUENT OCCURRENCES (CARRYING AN OVERDUE BALANCE FOR LONGER THAN ONE YEAR) ALONG WITH THE FULL TOTALS? Motion made by Toby Fulwiler and seconded by Kate Paradee. The amendment passed by voice vote. The motion passed by voice vote.

Moderator suggested adjourning the meeting temporarily for lunch at 11:30 a.m. Motion made by Mike Malone and seconded by Bennett Dawson. All in favor.

Governor Peter Shumlin made a visit during lunch and spoke about Vermont's future and fundraising for Tropical Storm Irene victims.

8. **TO HEAR THE REPORT OF THE LIBRARY:** Motion made by Al Capone, seconded by Toby Fulwiler. Julie Wolcott, Library Trustee, discussed the opening of the library and their request for the same amount of money as last year from the voters. Their goal this year is to look at what exactly a municipal library looks like. Julie then thanked Terry Hale for her many years of service to the library. Kristen Hughes, Librarian, discussed the library activities, exhibits, programs and collections. Al Capone praised the Trustees and Librarian for being such a valuable asset to Fairfield.
9. **SHALL THE VOTERS APPROVE EXPENDITURES OF \$197,285 FOR THE BENT NORTHROP MEMORIAL LIBRARY, \$11,065 OF WHICH SHALL BE RAISED BY TAXES AND \$186,220 BY NON-TAX REVENUES?** Motion made by Diana Bailey and seconded by Kelly Sargent. Motion passed by voice vote.
10. **SHALL THE TOWN REIMBURSE THE LIBRARY ENDOWMENT FOR THE PURCHASE OF THE PAFUNDI PROPERTY AT AN ANNUAL RATE OF \$31,000 FOR A PERIOD OF FIVE YEARS?** Motion made by Bet Howrigan and seconded by Kelly Sargent. Gerry Longway asked if we already paid for the land, why do we have to do it again? She questioned whether they had any money left. Julie Wolcott responded that the Selectboard made a commitment to reimburse the endowment if they purchased the Pafundi property for the location of the library. That purchase was made based on that commitment. Todd Merchant asked the Selectboard to confirm they had made that commitment. Gene Archambault responded that no formal motion was ever made but individual members did indicate they would do that and he feels strongly they should follow through. Laura Fulwiler noted that the Trustees did receive a letter in November 2011 from the Selectboard agreeing to pay. Albert Tetreault felt it was important to reimburse the endowment because \$1 million was left to the Town and the interest earned on that money was to go towards operating expenses. Gerry Longway asked whose name the deed was in and Amanda Forbes, Clerk, responded that the Bent Northrop Memorial Library was. Gerry stated that the deed should be transferred into the Town's name if we pay. Gene Archambault called the question. Motion passed by voice vote.
11. **SHALL THE TOWN AUTHORIZE CONSTRUCTION OF A NEW FIRE STATION BUILDING AND THE BORROWING OF FUNDS FOR THAT CONSTRUCTION IN AN AMOUNT NOT TO EXCEED \$375,000 TO BE FINANCED FOR A PERIOD NOT TO EXCEED FIVE YEARS?** Motion made by Tom Howrigan and seconded by Greg Christie. Gene Archambault explained the aging structure and the inconvenient location of the current fire station. The garage is now paid off so that money can be used towards the fire station. Gavin Ryan stated that the loan will be a five year loan at 2.5%, 80k per year. The old station needs repairs and this is a long term investment in infrastructure. If everything, including the library, warnings and fire station is approved the affect will be a 3 cent increase in taxes. Diane Andrews is concerned about how seniors are supposed to pay the increases. James Gregoire stated that this Selectboard is sensible, will not overspend and interest is low right now. Ned Branon was impressed that the town clerk's office is paid for, the garage is paid for and now is the time to move forward with the fire station while the interest rates are so good. John Baxter is supportive of the fire station because with the school so close it is problematic with events and parking. The old building can be used for the recreation committee, library and the outdoor classroom. Mary Schreindorfer stated she was prepared to support the article based on the location and the upgrading needed on the current building. Juana Berry wondered who owned the current building and if there would be a purchase price? Michael Malone replied that the fire department owns the building and the school owns the land. Todd Merchant questioned it only being a tax increase of 3 cents and it was confirmed by Gavin that according to the Treasurer, that is the increase. James Gregoire was asked to explain how much 3 cents meant to a taxpayer's bill and he replied that it was about \$30.00 on a \$100,000 property. Motion passed by voice vote.

12. SHALL THE TOWN VOTE TO SUPPORT OPENING TOWN ROADS TO LEGAL ATV USE WITH HELP FROM THE NORTH COUNTRY ATV ASSOCIATION, INC. IN ORDER TO PROVIDE ECONOMIC BENEFITS TO TOWN BUSINESSES, ETC.? VASA did not have a representative available but based on an email sent to the Selectboard Gene Archambault explained that the VASA is an ATV club that has rules and they are not looking to open up every road but a few select ones. Kevin Michael Howrigan asked if ATVs could be ridden on roads currently if the ATV is registered and the operator has a license. Laura Fulwiler has asked the Vermont Leagues of Cities and Towns this question and they have told her that they are not legal unless the Selectboard opens them up. Marilyn Lagrow asked if this includes class 4 roads and it was answered yes. James Gregoire wondered if this would open up liability issues and Gene Archambault stated the club has insurance. Shawnee Higgins is not in favor of opening roads to ATV use. Diana Bailey asked about enforcement and it was explained that VASA has its own trail warden for policing with fines. Based on not having enough information available Ned Branon made a motion to table the article with a second by Bennett Dawson. Motion to table passed by voice vote.
13. TO ADJOURN TEMPORARILY THE BUSINESS OF THE TOWN UNTIL AFTER COMPLETION OF THE SCHOOL DISTRICT MEETING: Motion made by Tom Howrigan and seconded by Bennett Dawson. Motion passed by voice vote.
14. TO ELECT A MODERATOR FOR THE SCHOOL MEETING: Bridget Howrigan Rivet nominated by Gene Archambault and seconded by Bennett Dawson. Nominations ceased, moved to cast one ballot for Bridget Howrigan Rivet. Motion passed by voice vote.
15. SHALL THE LEGAL VOTERS OF THE TOWN OF FAIRFIELD SCHOOL DISTRICT APPROPRIATE \$5,241,635.00 WHICH IS NECESSARY FOR THE SUPPORT OF ITS SCHOOL FOR THE YEAR BEGINNING JULY 1, 2012? [AUSTRALIAN BALLOT]: Moderator explained that Australian ballot items could be discussed at the meeting if the voters chose to.

(Results counted after the polls closed at 7:00 p.m. showed the budget passed 159 to 91)
16. SHALL THE LEGAL VOTERS OF THE TOWN OF FAIRFIELD SCHOOL DISTRICT AUTHORIZE THE SCHOOL BOARD DIRECTORS TO BORROW MONEY IN ANTICIPATION OF TAXES AS NECESSARY, FOR THE NEXT FISCAL YEAR: Motion made by Bet Howrigan and seconded by Beth Branon. Motion passed by voice vote.
17. TO APPROVE THE USE OF \$4,000 OF THE CURRENT (June 30, 2011) CAPITAL RESERVE FUND FOR THE FUNDING OF THE TOWN GRANTWRITER POSITION: Motion made by Julie Wolcott and seconded by John Baxter. Mary Schreindorfer noted that the Grantwriter made the town more than \$4,000 last year. Motion passed by voice vote.
18. SHALL THE LEGAL VOTERS OF THE TOWN OF FAIRFIELD SCHOOL DISTRICT APPROVE THE USE OF ANY CURRENT (JUNE 30, 2011) FUND BALANCE RESERVED FOR CAPITAL IMPROVEMENTS FOR VARIOUS BUILDING AND GROUNDS IMPROVEMENTS?: Motion made by John Baxter and seconded by Kenderlyn Phelps. Mike Malone was asked about the fund balance for 2011 and he said it was at \$213,000. One of their goals is to replace the gym floor and this will cost approximately \$50,000. Anne Howrigan asked if there were other plans for the gym besides the floor and Mike responded that they are planning a future expansion of the gym. Motion passed by voice vote.
19. TO ELECT ONE (1) SCHOOL BOARD DIRECTOR BY BALLOT FOR A THREE (3) YEAR TERM: Mike Malone nominated by John Baxter. Nominations ceased, moved to cast one ballot for Mike Malone. Motion passed by voice vote.

20. TO ELECT ONE (1) SCHOOL BOARD DIRECTOR BY BALLOT FOR A TWO (2) YEAR TERM: Bennett Dawson nominated by Greg Christie. Sarah Howrigan nominated by Ruth Mangan. Nominations ceased. The nominees were asked to say a few words about why they wanted to be on the school board. 95 votes cast. Bennett Dawson 69- Sarah Howrigan 26. Bennett Dawson elected by ballot.
21. TO ELECT ONE (1) SCHOOL TREASURER BY BALLOT FOR A THREE (3) YEAR TERM: Ruth Mangan nominated by Sarah Howrigan. Motion made by Mary Schreindorfer to cease nominations and cast one ballot for Ruth Mangan for School Treasurer. Motion passed by voice vote.
22. TO TRANSACT ANY OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THIS MEETING. The Moderator stated that if there were no objections she would like to suspend the rules to allow Lynn Dickinson, Representative, to speak. No objections heard, Lynn Dickinson stood and thanked the Town of Fairfield for the privilege and honor of representing it for the past four years. The districts are changing and Fairfield will now be with Bakersfield and Fletcher rather than the Town of St. Albans. Although she will not be serving Fairfield directly, she still wants to help if she can.

THE TOWN PORTION OF THE MEETING RESUMED.

23. TO SEE IF THE VOTERS WILL APPROVE \$82,341.29 TO HELP SUPPORT THE VOLUNTEER FIRE DEPARTMENT. (PREVIOUS YEAR-\$86,693): Motion made by Tom Howrigan and seconded by Bet Howrigan. Motion passed by voice vote.
24. TO SEE IF THE VOTERS WILL APPROVE A DONATION OF \$15,000 FOR THE FAIRFIELD COMMUNITY CENTER ASSOCIATION. (PREVIOUS YEAR-\$6000): Motion made by Greg Christie and seconded by Barry Fauteux. Nancy Shaw, Community Center Director, explained the Community Center is asking for an increase due to lost revenue from the preschool moving to the elementary school. She explained that the Community Center is celebrating its 20th birthday and still continues to meet the needs of the community. She mentioned all of the different programs including summer camp, bingo, food shelf, senior meals, brunches etc. They have put money into the building and have been good tenants. They have increased the value of the building and are asking for support towards building costs to continue their services. They have the potential to have a full time daycare provider to rent the space in the building but they would like to put in some paint, carpet and furnishings. They estimate these costs to be \$5,000 for the upgrade and the remaining \$10,000 will go into building expenses. Jane Williams stated that there are great things happening at the Community Center including being a place where seniors can gather and have a meal. She asked that the Town please support it. Toby Fulwiler called the question. Motion passed by voice vote.
25. TO SEE IF THE VOTERS WILL APPROVE A DONATION OF \$2940 FOR THE FRANKLIN COUNTY HOME HEALTH AGENCY, INC. (PREVIOUS YEAR-\$2940): Motion made by Virginia Howrigan and seconded by Jane Williams. Jennifer Archambault spoke to the care given to 60 Fairfield residents and this donation has been the same amount since 1998 and equals to \$1.75 per resident. Motion passed by voice vote.
26. TO SEE IF THE VOTERS WILL APPROVE A DONATION OF \$1500 FOR THE CHAMPLAIN VALLEY AREA AGENCY ON AGING. (PREVIOUS YEAR-\$1500): Motion made by Bennett Dawson and seconded by Jane Williams. Motion passed by voice vote.

27. TO SEE IF THE VOTERS WILL APPROVE A DONATION OF \$2500 FOR THE OUTDOOR CLASSROOM. (PREVIOUS YEAR-\$2500): Motion made by Barry Fauteux and seconded by Mike Malone. Motion passed by voice vote.

28. TO SEE IF THE VOTERS WILL APPROVE A DONATION OF \$500 FOR THE FRANKLIN COUNTY HUMANE SOCIETY. (PREVIOUS YEAR-\$500): Motion made by Gail Williams and seconded by Julie Wolcott.

The Article was amended by Diana Bailey to:

TO SEE IF THE VOTERS WILL APPROVE A DONATION OF \$1000 FOR THE FRANKLIN COUNTY HUMANE SOCIETY?

Gail Williams explained the Humane Society has a spay/neuter clinic as well as adoptions of animals. Amendment to the motion passed by voice vote. Amendment carried. The motion was passed by voice vote.

29. TO SEE IF THE VOTERS WILL APPROVE A DONATION OF \$500 FOR THE FRANKLIN COUNTY INDUSTRIAL DEVELOPMENT CORPORATION. (PREVIOUS YEAR-\$0): Motion made by Marilyn Savoy and seconded by Greg Christie. Motion passed by voice vote.

30. TO TRANSACT ANY OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THIS MEETING.

Anne Howrigan requested that flags be hung in both villages before Memorial Day.

Marilyn Savoy praised the town road crew on a fabulous job on the roads during the year.

Jane Williams reminded everyone that the Sap Run Boogie to benefit the Community Center was being held at the Branon's Sugarhouse Saturday, March 10th from 7 pm- 10 pm.

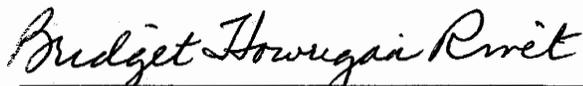
31. TO ADJOURN. A motion to adjourn was made by Toby Fulwiler and seconded by Mike Malone at 1:45 p.m.

Respectfully submitted,



Amanda L. Forbes, Clerk

To the best of my recollection, I attest that these minutes are a true and accurate reflection of the events of Town Meeting Day, March 6, 2012.



Bridget Howrigan Rivet, Moderator



Tom Howrigan, Selectboard Chair



TOWN OF FAIRFIELD, VERMONT

FINANCIAL STATEMENTS

December 31, 2012



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December 31, 2012**

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INDEPENDENT AUDITOR'S REPORT

To the Board of Selectmen
Town of Fairfield, Vermont
Fairfield, Vermont

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Fairfield, Vermont as of and for the year ended December 31, 2012, which collectively comprise the Town's basic financial statements as listed in the table of contents, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

offices

401 Water Tower Circle
Suite 302
Colchester, VT 05446
(802) 654-7255

27 Center Street
P.O. Box 326
Rutland, VT 05702
(802) 773-2721

181 North Main Street
St. Albans, VT 05478
(802) 527-0505

1020 Memorial Drive
St. Johnsbury, VT 05819
(802) 748-5654

57 Farmvu Drive
White River Jct., VT 05001
(802) 295-9349

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Fairfield, Vermont, as of December 31, 2012, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3 through 7 and 29 through 34 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Fairfield, Vermont's financial statements as a whole. The combining nonmajor fund and fiduciary fund financial statements are presented for purposes of additional analysis and are not a required part of the financial statements. The combining nonmajor fund and fiduciary fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Report on Other Legal and Regulatory Requirements

In accordance with *Government Auditing Standards*, we have also issued our report dated January 26, 2013, on our consideration of the Town of Fairfield, Vermont's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

St. Albans, Vermont
January 26, 2013
VT Reg. No. 92-0000102

A. M. Peisch & Company, LLP

MANAGEMENT'S DISCUSSION AND ANALYSIS

**TOWN OF FAIRFIELD, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended December 31, 2012**

The discussion and analysis of the Town of Fairfield's financial performance is intended to provide a narrative introduction and overview of the Town's financial activities for the year ended December 31, 2012. Please use this report in conjunction with the Town's financial statements which begin on page 8.

Highlights

- The expense for new infrastructure in 2012 was approximately \$179,224. The Town was able to provide major improvements to the Pond Road and South Road, which included paving and building up the shoulders of the road with gravel at a cost of \$153,205. The Chester Arthur Road Bridge was upgraded with new headwalls that were damaged by the May 20, 2011 storm at a cost of \$26,019 of which \$13,000 was received by FEMA as reimbursement. The Stratton Road Bridge was replaced and the costs were paid for by the landowner as a generous donation to the Town at an approximate expense of \$100,000. The Selectboard continues planning major improvements to the infrastructure each year as part of a long term plan.
- The Town paid off a lease in the amount of \$132,794 for the 2011 purchase of a 2012 International dump/plow truck.
- The Town finished construction of a new Fire Station building at 4964 Route 36. The total construction amount was \$366,000; \$60,000 of this was paid by the General Fund. The construction line of credit was refinanced to a 5 year loan with a total amount of \$306,000 at an interest rate of 2.50% and will be repaid in five annual installments of \$65,699 beginning December of 2013.
- The Town entered into a contract with Cartographic Associates to provide tax maps to the Town with a completion date of September 2014 and a cost of \$38,000.
- A 2013 Chevy Silverado in the amount of \$43,723 was purchased.
- A grant in the amount of \$4,000 was awarded by Vermont Department of Buildings & Services for the construction of a shed to be used by the Outdoor Classroom, Library and Recreation Department. Receipt of these funds will be in 2013.
- In 2011, a grant in an amount up to \$35,000 was awarded by the State of Vermont, Department of Environmental Conservation to allow the town to perform a feasibility study of wastewater disposal in Fairfield Center and East Fairfield. The firm, Aldrich & Elliot was hired and completed the project in 2012. The total cost of the project was \$24,200 and the Town received full reimbursement. If the Town moves forward with construction, full repayment of the grant will be due to the State of Vermont.
- In 2011, a Transportation Enhancement Grant in the amount of \$24,000 was awarded by the State of Vermont Agency of Transportation to study the possibility of sidewalks/trails in Fairfield and East Fairfield. Broadreach Planning was hired to complete the study. The grant was 80% reimbursable and upon completion in 2012 the total project cost was \$28,594 and \$22,875 was reimbursed.
- In 2011, a Recreational Facilities Grant was received from the State of Vermont, Department of Buildings & General Services in the amount of \$10,000 to improve the ball parks and playground

**TOWN OF FAIRFIELD, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended December 31, 2012**

areas. A \$10,000 match from the Town was required, \$2,500 of which was in-kind and was completed in 2012.

- In 2011, a Recreation Trails Grant was awarded by the State of Vermont, Department of Forests, Parks & Recreation in the amount of \$19,500 to build a trail around the school. The total cost was \$32,226, of which \$7,310 was in-kind and donated, and \$19,500 was reimbursed to the Town in 2012.
- A Better Backroads Grant from the Northern VT Resource Conservation and Development Council, Inc. in the amount of \$10,000 was awarded for ditching and stone lining improvements on Pumpkin Village Road. The total project cost was \$17,422, and the \$10,000 reimbursement is expected in 2013.
- FEMA and the State of Vermont has committed funds to cover 90% of the cost to repair damages to 25 roads by the May 20, 2011 rainstorm. Reimbursements for work done in 2011 were received in 2012 in the amount of \$159,404. The remaining work was completed this year and reimbursement in the amount of \$117,274 was received. The remaining reimbursement amount of approximately \$60,000 is expected in 2013.
- A USDA Rural Business Enterprise Grant was awarded in the amount of \$45,400. The Town contracted with Yellowwood Associates to provide a regional feasibility study for a zero waste processing and packaging facility for local beef. To date the expenses are \$32,495, of which \$12,902 has been reimbursed and \$2,000 has been matched by Northwest Regional Planning and Franklin County Industrial Development Corporation.

Brief Explanation of the Basic Financial Statements

This annual report consists of a series of financial statements on all the various activities of the Town. The Government-Wide Financial Statements include presentations on the Statement of Net Position and a Statement of Activities. These statements provide information about the activities of the Town as a whole and present information on a longer term basis. The Government-Wide Financials are followed by Fund Financial Statements for governmental activities; these statements show how services were financed in the short term as well as the balances remaining for future spending. Fund financial statements report the Town's operations in more detail than the government-wide statements by providing information on the Town's most significant funds. The Other Supplementary Information reports, beginning on page 35, provide financial information about activities for which the Town acts as a trustee and for the benefit of nonmajor governmental programs which are restricted for a specific purpose.

Reporting the Government-Wide Financials

The Statement of Net Position and the Statement of Activities (pages 8 and 9) will provide you with information concerning the financial "health" of the Town. Included in these statements is information regarding Capital Assets. This information is in addition to the cash accounts, payables and receivables. These statements include all assets and liabilities using the accrual basis of accounting, which means that all current year revenues and expenses are taken into account regardless of when cash is actually received or paid. These reports encompass two types of activities: governmental activities - basic services including but not limited to public service, accounting, highway maintenance/repair and general administration; and component units activities - the town includes Library, Recreation, and Pond Funds, as the Town is financially accountable for them.

**TOWN OF FAIRFIELD, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended December 31, 2012**

Reporting the Town's Most Significant Funds

The fund financial statements (pages 10-14) provide detailed information about the most significant funds, not the Town as a whole. Some funds are required to be established by State law and by bond covenants. The Board of Selectpersons/Voters have established other funds to help control and manage money for particular purposes (i.e. the Recreation Fund or the Common School Fund) or to show that it is meeting legal responsibilities for using certain taxes, grants and other money (i.e. Homeland Security Grant).

Governmental Funds - Most of the Town's basic services are reporting in the section on Governmental Funds. These funds focus how money flows in and out, and the balances left at year-end and available to spend. These funds are reported using the modified accrual basis of accounting, which measures cash and all other financial assets that can be readily converted to cash, as opposed to capital assets, which are used in operations rather than converted to cash for use in spending.

The Town as Trustee

The Town serves as trustee, or fiduciary for certain cemetery funds. These activities are reported in separate Statement of Fiduciary Net Position and Statement of Changes in Fiduciary Net Position (pages 15 and 16). These activities are excluded from the Town's other financial statements because the Town cannot use these assets to finance its operations. The Town is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

Condensed Financial Information for our Government-Wide Financial Statements

The Net Position reflect approximately \$409,000 for the use of the Town, \$118,000 for use to purchase equipment, \$1.13 million for the use of the Library, \$285,000 for nonmajor governmental funds and \$4.16 million in land, building and equipment. The Library assets are part of bequests left for the benefit of the Bent-Northrop Memorial Library, by Consuelo Bailey, Mary Wallis and Winston & Fredericka Sargent. The unrestricted assets are those funds that can be used to fund the daily operations without constraints established by debt covenants, enabling legislature or other legal requirements.

General Fund Budgetary Highlights

During the fiscal year ended December 31, 2012, the Town incurred some significant variances between budgeted amounts and actual amounts. The miscellaneous expense was over expended by \$2,022, of which \$1,392 was paid for damage to a truck rather than making an insurance claim. Contracted Services had budgeted \$15,000 and \$150,000 respectively and only \$900 and \$39,306 was spent. This was a result of being too busy repairing the roads after the May 20th storm and with grant activity and FEMA, we were not able to complete the budgeted paving jobs. Repairs and maintenance had budgeted \$30,000 and \$62,821 was spent for repairs on old trucks that are expected to be replaced in the near future. Debt retirement budgeted \$25,000 and \$40,931 was expended for the payoff of a 2011 International truck with projected surplus leftover from paving funds not spent.

**TOWN OF FAIRFIELD, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended December 31, 2012**

The following is a comparative schedule of our Town Wide Net Position.

Statement of Net Position				
	2012	2011	Change	% Change
ASSETS				
Current and other assets	\$ 1,954,536	\$ 1,981,506	\$ (26,970)	-1.4%
Capital assets	4,878,216	4,292,358	585,858	13.6%
TOTAL ASSETS	\$ 6,832,752	\$ 6,273,864	\$ 558,888	8.9%
LIABILITIES				
Current liabilities	\$ 7,399	\$ 89,619	\$ (82,220)	-91.7%
Long-term debt outstanding	712,373	500,000	212,373	42.5%
TOTAL LIABILITIES	719,772	589,619	130,153	22.1%
NET POSITION				
Net investment in capital assets	4,165,843	3,792,358	373,485	9.8%
Restricted for:				
Library	1,135,179	1,130,137	5,042	0.4%
Equipment	118,281	271,192	(152,911)	100.0%
Nonmajor governmental funds	284,883	190,845	94,038	100.0%
Unrestricted	408,794	299,713	109,081	36.4%
TOTAL NET POSITION	6,112,980	5,684,245	428,735	7.5%
TOTAL LIABILITIES AND NET POSITION	\$ 6,832,752	\$ 6,273,864	\$ 558,888	8.9%

Governmental Activities

The Changes in Net Position are reflected in the Statement of Activities Report on page 9. Net expense is the cost to the Town after any charges, grants, and contributions have been accounted for (i.e. delinquent penalties, clerk/treasurer fees, state aid to highways and federal funds or grants). The appropriation activities are those taxes raised and expended for non-governmental entities including but not limited to the school, fire department and community based groups and are not part of the working budget.

**TOWN OF FAIRFIELD, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
December 31, 2012**

The following is a comparative schedule of our Town Wide Activities.

Statement of Activities				
	<u>2012</u>	<u>2011</u>	<u>Change</u>	<u>% Change</u>
Program revenues:				
Charges for services	\$ 26,462	\$ 24,015	\$ 2,447	10.2%
Operating grants and revenues	354,524	203,123	151,401	74.5%
Capital grants and contributions	427,451	443,125	(15,674)	-3.5%
General revenues:				
Property taxes	3,129,036	2,949,259	179,777	6.1%
Other taxes	186,089	183,060	3,029	1.7%
Delinquent tax penalty	8,633	10,287	(1,654)	-16.1%
Interest income	6,677	44,526	(37,849)	-85.0%
Net gain on sale of fixed assets	8,499	-	8,499	8499.0%
Net investment income	-	9,172	(9,172)	-100.0%
Unrealized gain on fair value	-	10,657	(10,657)	100.0%
Miscellaneous	27,179	32,337	(5,158)	-16.0%
Total revenues	<u>4,174,550</u>	<u>3,909,561</u>	<u>264,989</u>	<u>6.8%</u>
Program expenses:				
General Government	360,813	339,695	(21,118)	-6.2%
Highways and streets	746,113	808,965	(62,852)	-7.8%
Cemetery	2,215	1,350	865	64.1%
Parks and recreation	28,150	5,787	22,363	386.4%
Education	2,139,653	2,035,249	104,404	5.1%
Library	84,975	94,229	(9,254)	-9.8%
Appropriations	105,781	101,633	4,148	4.1%
Debt service	17,263	4,549	12,714	279.5%
Depreciation	250,538	126,293	124,245	98.4%
Miscellaneous	10,314	11,657	(1,343)	-11.5%
Total expenses	<u>3,745,815</u>	<u>3,529,407</u>	<u>174,172</u>	<u>4.9%</u>
Change in net position	428,735	380,154	48,581	12.8%
Net position - Beginning of year	<u>5,684,245</u>	<u>5,304,091</u>	<u>380,154</u>	<u>7.2%</u>
Net position - End of year	<u>\$6,112,980</u>	<u>\$ 5,684,245</u>	<u>\$ 428,735</u>	<u>7.5%</u>

Contacting the Town's Financial Officer

This financial report is designed to provide our citizens, taxpayers and customers with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact the Treasurer's Office, (802) 827-3261, P.O. Box 5, Fairfield, VT 05455.

BASIC FINANCIAL STATEMENTS

TOWN OF FAIRFIELD, VERMONT

STATEMENT OF NET POSITION

December 31, 2012

	Governmental Activities
ASSETS	
Cash and cash equivalents	\$ 680,975
Investments	1,081,893
Delinquent taxes receivable	64,773
Delinquent interest receivable	3,125
Delinquent penalty receivable	5,182
Grants receivable	88,185
Prepaid expenses	30,403
Total current assets	<u>1,954,536</u>
Capital assets:	
Land	160,456
Infrastructure	2,618,732
Buildings	2,810,584
Road equipment and vehicles	925,925
Office equipment, furniture and fixtures	214,949
Less: accumulated depreciation	<u>(1,852,430)</u>
Total capital assets - Net	<u>4,878,216</u>
Total assets	<u>6,832,752</u>
LIABILITIES	
Accrued payroll and interest	7,396
Prepaid taxes	3
Noncurrent liabilities:	
Portion due or payable within one year	155,874
Portion due or payable after one year	<u>556,499</u>
Total liabilities	<u>719,772</u>
NET POSITION	
Net investment in capital assets	4,165,843
Restricted for:	
Library	1,135,179
Equipment	118,281
Other purposes	284,883
Unrestricted	408,794
Total net position	<u>\$ 6,112,980</u>

See accompanying notes.

TOWN OF FAIRFIELD, VERMONT

STATEMENT OF ACTIVITIES
Year Ended December 31, 2012

Funds/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental activities:					
Selectboard	\$ 197,415	\$ -	\$ -	\$ -	\$ (197,415)
Town clerk and treasurer	116,464	22,152	-	-	(94,312)
Town auditors	2,643	-	-	-	(2,643)
Listers	23,610	-	-	-	(23,610)
Town properties	17,945	1,960	-	-	(15,985)
Cemeteries	2,215	-	-	-	(2,215)
Parks and recreation	28,150	-	-	19,500	(8,650)
Street lights	6,792	-	-	-	(6,792)
Appropriations - General	105,781	-	-	-	(105,781)
Appropriations - School	2,139,653	-	-	-	(2,139,653)
Road maintenance	493,034	-	195,484	407,951	110,401
Equipment	225,566	-	-	-	(225,566)
Grant writer	10,314	-	-	-	(10,314)
Town garage	20,721	-	-	-	(20,721)
Zoning	2,736	1,975	-	-	(761)
Library	84,975	375	159,040	-	74,440
Depreciation - Unallocated	250,538	-	-	-	(250,538)
Interest on long-term debt	17,263	-	-	-	(17,263)
Total governmental activities	<u>\$ 3,745,815</u>	<u>\$ 26,462</u>	<u>\$ 354,524</u>	<u>\$ 427,451</u>	<u>(2,937,378)</u>
General revenues:					
Property taxes					3,129,036
Current use tax					186,089
Delinquent Tax Penalty					8,633
Interest income					6,677
Net gain on sale of fixed assets					8,499
Miscellaneous					27,179
Total general revenues					<u>3,366,113</u>
Change in net position					428,735
Net position - Beginning of year					<u>5,684,245</u>
Net position - End of year					<u>\$ 6,112,980</u>

See accompanying notes.

TOWN OF FAIRFIELD, VERMONT

**BALANCE SHEET
GOVERNMENTAL FUNDS
December 31, 2012**

	<u>General Fund</u>	<u>Library Fund</u>	<u>Equipment Fund</u>	<u>Damaged Roads Fund</u>	<u>Firestation Building Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
ASSETS							
Cash and cash equivalents	\$ 374,000	\$ 49,819	74,531	\$ -	\$ -	\$ 182,625	\$ 680,975
Investments	-	1,081,893	-	-	-	-	1,081,893
Delinquent taxes receivable	64,773	-	-	-	-	-	64,773
Delinquent interest receivable	3,125	-	-	-	-	-	3,125
Delinquent penalties receivable	5,182	-	-	-	-	-	5,182
Grants receivable	-	-	-	61,592	-	26,593	88,185
Prepaid expenses	-	-	-	-	-	30,403	30,403
Due from other funds	30,425	3,467	43,750	49,400	683	171,239	298,964
Total assets	<u>\$ 477,505</u>	<u>\$ 1,135,179</u>	<u>\$ 118,281</u>	<u>\$ 110,992</u>	<u>\$ 683</u>	<u>\$ 410,860</u>	<u>\$ 2,253,500</u>
LIABILITIES AND FUND BALANCES							
Liabilities:							
Accrued payroll and interest	\$ -	-	\$ -	\$ -	\$ 1,402	\$ -	\$ 1,402
Due to other funds	157,547	-	-	110,992	-	30,425	298,964
Prepaid taxes	3	-	-	-	-	-	3
Deferred revenues	51,155	-	-	-	-	-	51,155
Total liabilities	<u>208,705</u>	<u>-</u>	<u>-</u>	<u>110,992</u>	<u>1,402</u>	<u>30,425</u>	<u>351,524</u>
Fund balances:							
Nonspendable	-	-	-	-	-	30,403	30,403
Restricted	-	1,115,242	-	-	-	284,883	1,400,125
Committed	-	-	118,281	-	-	31,613	149,894
Assigned	-	19,937	-	-	-	35,957	55,894
Unassigned	268,800	-	-	-	(719)	(2,421)	265,660
Total fund balances	<u>268,800</u>	<u>1,135,179</u>	<u>118,281</u>	<u>-</u>	<u>(719)</u>	<u>380,435</u>	<u>1,901,976</u>
Total liabilities and fund balances	<u>\$ 477,505</u>	<u>\$ 1,135,179</u>	<u>\$ 118,281</u>	<u>\$ 110,992</u>	<u>\$ 683</u>	<u>\$ 410,860</u>	<u>\$ 2,253,500</u>

See accompanying notes.

TOWN OF FAIRFIELD, VERMONT

**RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET POSITION
December 31, 2012**

Total fund balances - governmental funds	\$ 1,901,976
Amount reported for governmental activities in the statement of net position are different because:	
Delinquent taxes are recognized as revenue when levied in the government-wide financial statements, but are not reported as income in governmental funds.	51,155
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds. The cost of the assets is \$6,730,646, and the accumulated depreciation is \$1,852,430.	4,878,216
Accrued interest on long-term liabilities is an expense for governmental activities but not recorded as an expenditure in governmental funds.	(5,994)
Long-term liabilities are not due and payable in the current period and therefore are not reported as liabilities in the funds. Long-term liabilities at year-end consist of two notes payable.	<u>(712,373)</u>
Total net position - governmental activities	<u><u>\$ 6,112,980</u></u>

See accompanying notes.

TOWN OF FAIRFIELD, VERMONT

STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
For the Year Ended December 31, 2012

	General Fund	Library Fund	Equipment Fund	Damaged Roads Fund	Firestation Building Fund	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES							
Real and personal taxes - Municipal	\$ 919,688	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 919,688
Real and personal taxes - School	2,139,653	-	-	-	-	-	2,139,653
School overpayment credit	31,136	-	-	-	-	-	31,136
Federal Aid	-	-	-	199,096	-	-	199,096
State aid:							
Highway	195,484	-	15,600	-	-	-	211,084
Current use	186,089	-	-	-	-	-	186,089
Listers	-	-	-	-	-	9,827	9,827
Taxes	36,020	-	-	-	-	-	36,020
Disaster relief	-	-	-	48,999	-	-	48,999
Interest and dividends	6,318	33,267	174	-	-	491	40,250
Licenses and fees	22,152	598	-	-	-	8,863	31,613
Grants	-	5,041	-	-	-	77,356	82,397
Delinquent tax penalty	8,397	-	-	-	-	-	8,397
Rent	1,960	-	-	-	-	-	1,960
Donation	-	1,103	-	100,000	-	-	101,103
Realized gain on investments	-	3,896	-	-	-	-	3,896
Unrealized gain on investments	-	74,336	-	-	-	-	74,336
Miscellaneous income	4,526	41,397	3,765	-	-	7,000	56,688
Total revenues	3,551,423	159,638	19,539	348,095	-	103,537	4,182,232
EXPENDITURES							
Selectboard	197,415	-	-	-	-	-	197,415
Town clerk and treasurer	116,464	-	-	-	-	-	116,464
Town auditors	2,643	-	-	-	-	-	2,643
Listers	15,610	-	-	-	-	8,000	23,610
Town properties	16,858	-	-	-	-	-	16,858
Cemeteries	2,215	-	-	-	-	-	2,215
Parks and recreation	1,206	-	-	-	-	26,944	28,150
Street lights	6,792	-	-	-	-	-	6,792
Appropriations	105,781	-	-	-	-	-	105,781
Road maintenance	540,693	-	-	-	-	-	540,693
Equipment	144,900	-	224,656	203	-	5,720	375,479
Materials	-	-	-	67,607	-	7,136	74,743
Bridge improvements	-	-	-	100,000	-	-	100,000
Town garage	20,721	-	-	-	-	-	20,721
Firestation building	-	-	-	-	365,317	-	365,317
Wastewater	-	-	-	-	-	5,100	5,100
Sidewalk	-	-	-	-	-	15,415	15,415
Zoning	-	-	-	-	-	2,736	2,736
Grant writer	-	-	-	-	-	10,314	10,314
Grant expenditures	-	-	-	-	-	36,951	36,951
Library	-	83,255	-	-	-	-	83,255
Library - Capital improvements	-	1,720	-	-	-	-	1,720
Contracted services	-	-	-	48,404	-	4,132	52,536
Education	2,139,653	-	-	-	-	-	2,139,653
Debt service:							
Principal retirement	-	93,627	130,000	-	-	-	223,627
Interest charges	-	15,559	2,794	-	1,402	-	19,755
Total expenditures	3,310,951	194,161	357,450	216,214	366,719	122,448	4,567,943
Excess (deficiency) of revenues over expenditures	240,472	(34,523)	(337,911)	131,881	(366,719)	(18,911)	(385,711)

See accompanying notes.

TOWN OF FAIRFIELD, VERMONT

**STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
For the Year Ended December 31, 2012**

	<u>General Fund</u>	<u>Library Fund</u>	<u>Equipment Fund</u>	<u>Damaged Roads Fund</u>	<u>Firestation Building Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
OTHER FINANCING SOURCES (USES)							
Proceeds from long term debt	-	-	130,000	-	306,000	-	436,000
Operating transfers in	-	42,065	55,000	-	60,000	152,152	309,217
Operating transfers out	<u>(195,725)</u>	<u>(2,500)</u>	<u>-</u>	<u>(110,992)</u>	<u>-</u>	<u>-</u>	<u>(309,217)</u>
Total other financing sources (uses)	<u>(195,725)</u>	<u>39,565</u>	<u>185,000</u>	<u>(110,992)</u>	<u>366,000</u>	<u>152,152</u>	<u>436,000</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	44,747	5,042	(152,911)	20,889	(719)	133,241	50,289
Fund balance (deficit) at beginning of year	<u>224,053</u>	<u>1,130,137</u>	<u>271,192</u>	<u>(20,889)</u>	<u>-</u>	<u>247,194</u>	<u>1,851,687</u>
Fund balance (deficit) at end of year	<u>\$ 268,800</u>	<u>\$ 1,135,179</u>	<u>\$ 118,281</u>	<u>\$ -</u>	<u>\$ (719)</u>	<u>\$ 380,435</u>	<u>\$ 1,901,976</u>

See accompanying notes.

TOWN OF FAIRFIELD, VERMONT

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
For the Year Ended December 31, 2012**

Reconciliation of the change in fund balances - total governmental funds
to the change in net position of governmental activities:

Net change in fund balances - total governmental funds	\$	50,289
--	----	--------

Amounts reported for governmental activities in the Statement of Activities are
different because:

Delinquent taxes are recognized as revenue when levied in the government-wide financial statements, but are not reported as income in governmental funds.		2,469
---	--	-------

Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:		
Capital asset purchases capitalized	846,547	
Depreciation expense	<u>(250,538)</u>	
Capital asset additions, net of depreciation		596,009

Governmental funds report proceeds from sales of fixed assets as revenue while governmental activities report the net gain from sale of fixed assets by adjusting for the cost basis of asset sold.		(10,151)
---	--	----------

Interest accrued on long-term liabilities is recorded as an expenditure in the government-wide financial statements, but are not reported as an expenditure in governmental funds.		
Accrued interest payable		2,492

Proceeds of long-term debt is income in the governmental funds, but the proceeds increases long-term liabilities in the Statement of Net Position:		
Proceeds of long-term debt		(436,000)

Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position:		
Note principal payments		<u>223,627</u>

Change in net position of governmental activities	\$	<u><u>428,735</u></u>
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See accompanying notes.

TOWN OF FAIRFIELD, VERMONT

STATEMENT OF FIDUCIARY NET POSITION
December 31, 2012

	Private- purpose Trusts	Agency Fund Tax Sale Escrow
	<u> </u>	<u> </u>
ASSETS		
Cash and cash equivalents	\$ 19,036	\$ 11,815
	<u> </u>	<u> </u>
Total assets	19,036	\$ 11,815
	<u> </u>	<u> </u>
LIABILITIES		
Due to others	-	\$ 11,815
	<u> </u>	<u> </u>
Total liabilities	-	\$ 11,815
	<u> </u>	<u> </u>
NET POSITION		
Restricted for specific purposes	19,036	
	<u> </u>	
Total net positions	\$ 19,036	
	<u> </u>	

See accompanying notes.

TOWN OF FAIRFIELD, VERMONT

**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
For the Year Ended December 31, 2012**

	<u>Private- purpose Trusts</u>
ADDITIONS	
Interest	<u>\$ 55</u>
Total additions	<u>55</u>
DEDUCTIONS	
Total deductions	<u>-</u>
Change in net position	55
Net position at beginning of year	<u>18,981</u>
Net position at end of year	<u><u>\$ 19,036</u></u>

See accompanying notes.

NOTES TO FINANCIAL STATEMENTS

Note 1. Summary of Significant Accounting Policies

The financial statements of the Town of Fairfield, Vermont have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to local government units. The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant accounting policies established in GAAP and used by the Town are described below.

A. Reporting Entity

The Selectboard, comprised of five elected individuals, is the primary governing authority of the Town. As required by GAAP, these financial statements present the Town. The Town is not a component unit of any other primary government.

B. Basic Financial Statements - Government-Wide Statements

The Town's basic financial statements include both government-wide (reporting the town as a whole) and fund financial statements (reporting the Town's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business type. The Town's parks and recreation, road maintenance, library, fire station building, and general administrative services are classified as governmental activities. The Town does not have any business type activities.

The government-wide Statement of Activities reports both the gross and net cost of each of the Town's functions. The functions are also supported by general government revenues (property taxes, certain intergovernmental revenues, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants and contributions. Program revenues must be directly associated with the function (Selectboard, road maintenance, parks and recreation, library, etc.). Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reports capital-specific grants.

The net costs by function are normally covered by general revenue (property taxes, intergovernmental revenues, interest and investment income, etc.). The Town does not allocate indirect costs.

The government-wide focus is more on the sustainability of the Town as an entity and the change in the Town's net position resulting from the current year's activities.

C. Basic Financial Statements – Fund Financial Statements

The financial transactions of the Town are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, fund equity, revenues and expenditures.

The emphasis in fund financial statements is on the major funds in the governmental activities categories. Nonmajor funds by category are summarized into a single column. GASBS No. 34 sets for the minimum criteria (percentage of the assets, liabilities, revenues or expenditures of either fund category or the governmental combined) for the determination of major funds. The Town electively added funds, as major funds, which either had debt outstanding or specific community focus. The nonmajor funds are combined in a column in the fund financial statements.

Note 1. Summary of Significant Accounting Policies (Continued)

C. Basic Financial Statements – Fund Financial Statements (Continued)

1. Governmental Funds:

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The Town reports these major governmental funds and fund types:

- The general fund is the Town's primary operating fund. It accounts for all financial resources of the Town, except those required to be accounting for in another fund.
- The library fund accounts for the revenues and expenditures associated with the library.
- The equipment fund accounts for revenues and expenditures associated with monies set aside for highway equipment.
- The damaged roads fund accounts for the revenues and expenditures associated with repairing the damage to infrastructure caused by natural disasters.
- The fire station building fund accounts for the revenues and expenditures associated with the construction of the fire station and the periodic payment of the principal and interest on long-term debt associated with it.

The activities reported in these funds are reported as governmental activities in the government-wide financial statements.

2. Fiduciary Funds:

Fiduciary funds are used to report assets held in a trustee or agency capacity for other and therefore are not available to support Town programs. The reporting focus is on net position and changes in net position and are reported using accounting principles similar to proprietary funds.

The Town's fiduciary funds are presented in the fiduciary fund financial statements by type (private purpose and agency). Because by definition these assets are being held for the benefit of a third party (other local governments, private parties, etc.) and cannot be used to address activities or obligations of the government, these funds are not incorporated into the government-wide statements.

D. Basis of Accounting

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

1. Accrual

Both governmental activities in the government-wide financial statements and the fiduciary fund financial statements are presented on the economic resources measurement focus and the accrual basis of accounting. Property taxes are reported in the period for which levied. Other nonexchange revenues, including intergovernmental revenues and grants, are reported when all eligibility requirements have been met. Fees and charges and other exchange revenues are recognized when earned and expenses are recognized when incurred.

Note 1. Summary of Significant Accounting Policies (Continued)

D. Basis of Accounting (Continued)

2. Modified Accrual

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal period for property taxes and six months for other revenues. Intergovernmental revenues and grants are recognized when all eligibility requirements are met and the revenues are available. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences are recorded only when payment is due.

Private-sector standards of accounting, and financial reporting issued prior to December 1, 1989, generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board as implemented in GASB Statement 62.

E. Budgetary Data

Budgets are presented on the modified cash basis of accounting for all governmental funds. Budgets are not adopted on a Town level for the special revenue and fiduciary funds. All annual appropriations lapse at fiscal year end with the exception of those indicated as a fund balance reserve. The following procedures are used in establishing the budgetary data reflected in the financial statements.

- The Selectboard prepares and legally enacts a budget for the year beginning January 1. The operating budget includes proposed expenditures and means of financing them.
- Any revisions to the budget must be approved by the Selectboard.
- The legal voters of the Town of Fairfield, Vermont meet on the first Tuesday in March to review, discuss and vote on the budget.
- Formal budgetary integration is employed as a management control device during the year for the General Fund.
- The General Fund budgetary comparison schedule presents comparisons of the legally adopted budget with actual data on a budgetary basis which conforms with the modified cash basis of accounting. For the Town, the accounting principles applied for purposes of developing data on a budgetary basis differ significantly from those used to present financial statements in conformity with generally accepted accounting principles. The Special Revenue and Fiduciary Funds do not have legally adopted budgets and as such none are presented.

Negative variances in total revenues and the positive variances in total expenditures are largely a result of federal and state program revenues and related expenditures that do not have a direct impact on the

Note 1. Summary of Significant Accounting Policies (Continued)

E. Budgetary Data (Continued)

undesignated fund balance. Budgets generally assume the expenditure of all available resources. Therefore, when the budget is prepared, it is assumed these funds will not have a carryover of revenue to a subsequent year. Program revenue received but not spent is restricted and deferred to the subsequent year. As a result, overall fund revenue variances will be negative and overall fund expenditures variances will be positive.

F. Financial Statement Amounts

1. Deposits and Investments

The Town's cash and cash equivalents include cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Investments are reported at fair market value. Changes in the fair value of investments are recorded as current year income or expense.

2. Interfund Receivables and Payable

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., current portion of inter-fund loans) or "advances from/to other funds" (i.e., the non-current portion of inter-fund loans).

3. Receivables

The Town utilizes the allowance method for uncollectible accounts. They have determined that all accounts are collectible and the allowance is zero.

4. Inventories

Inventories are valued at cost, using the first-in, first-out method. There are no inventories at December 31, 2012.

4. Property Taxes

Property taxes are levied in August and are due and payable on or before the third Friday in November and become delinquent on the following day. The Town offers a 4% discount on taxes paid within 30 days of the bill date, which varies each year. The Town prepares the bills and collects all taxes.

5. Capital Assets

Capital assets are property owned by the Town and include computers, computer equipment, software, and peripherals: equipment such as vehicles, machinery, copiers, and office equipment; buildings and land: and infrastructure such as roads, bridges, tunnels, rights of way, and culverts.

General capital assets should be capitalized and recorded when all of the following criteria are met:

- 1) The asset is tangible and complete.

Note 1. Summary of Significant Accounting Policies (Continued)

F. Financial Statement Amounts (Continued)

- 2) The asset is used in the operation of the Town's activities.

- 3) The asset has a value and useful life at the date of acquisition that meets or exceeds the following:
 - \$1,000 value and two years of life for software, office equipment, maintenance equipment, and other equipment.
 - \$1,000 value and two years of life for all capital improvements.
 - All buildings and land as well as computer equipment must be reported regardless of value and useful life at date of acquisition.
 - \$1,000 and three years of life for infrastructure and infrastructure improvements.

All general capital assets must be recorded at either historical cost or estimated historical cost. Assets acquired through donation will be recorded at their estimated fair market value on the date of donation. In addition to purchase price or construction cost, costs of capitalization may include incidental costs, such as bond interest and issuance cost, insurance during transit, freight, duties, title search, title registration, installation, and breaking-in costs.

Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings	20-50 years
Water and sewer system	30-50 years
Machinery and equipment	5-10 years
Improvements	10-20 years
Other infrastructure	10-50 years

6. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable statement of net position.

7. Governmental Fund Balances

Fund balances of governmental fund type financial statements are classified as *nonspendable* (not in spendable form or legally required to remain intact); *restricted* (constraints on the use of resources are either externally imposed by creditors, grantors, or donors, or imposed by law through enabling legislation); *committed* (constraints on the use of resources are imposed by formal action of the voters at town meeting); *assigned* (reflecting the select board's intended use of the resources); and *unassigned* (indicates the portion of fund equity that is available for appropriation and expenditure in future periods).

8. Government-Wide Net Position

Net position represents the difference between assets and liabilities in the statement of net position. Net position invested in capital assets are reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are legal limitations imposed by their use by Town legislation or external restrictions by creditors, grantors, laws or regulations of other governments. All other net position is recorded in the unrestricted category.

Note 1. Summary of Significant Accounting Policies (Continued)

F. Financial Statement Amounts (Continued)

9. Use of Restricted Resources

When an expense is incurred that can be paid from either restricted or unrestricted resources (net position), the Town's policy is to first apply the expense toward restricted resources and then to unrestricted resources. In governmental funds, the Town's policy is to first apply the expenditure toward restricted fund balance and then to other less-restrictive classifications – committed then assigned fund balances before using unassigned fund balances.

10. Estimates

The preparation of financial statement in conformity with generally accepted accounting principles require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

G. Effect of New Governmental Accounting Standards Board (GASB) Pronouncements

GASB Statement No. 60, *Accounting and Financial Reporting for Service Concession Arrangements*, effective for periods beginning after December 15, 2011, improves financial reporting by addressing issues related to service concession arrangements (SCA's), which are a type of public-private or public partnership. The new requirements are not applicable to the Town of Fairfield, Vermont.

GASB Statement No. 61, *The Reporting Entity: Omnibus – an amendment of GASB Statements No. 14 and No. 34*, effective for periods beginning after June 15, 2012, improves financial reporting by enhancing guidance for including, presenting, and disclosing information about component units and equity interest transactions of a financial reporting entity. The Town intends to implement the new requirements for the fiscal year 2013 financial statements.

GASB Statement No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989, FASB and AICPA pronouncements*, effective for periods beginning after December 15, 2011, incorporates into GASB's authoritative literature certain accounting and financial reporting guidance included in Financial Accounting Standards Board (FASB) Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Research Bulletins of the American Institute of Certified Public Accountants (AICPA) Committee on Accounting Procedure, which do not conflict with or contradict GASB pronouncements. The Town implemented the new requirements for the fiscal year 2012 financial statements.

GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources and Net Position*, effective for periods beginning after December 15, 2011, provides financial reporting guidance for deferred outflows of resources and deferred inflows of resources. The Town implemented the new requirements for the fiscal year 2012 financial statements.

GASB Statement No. 64, *Derivative instruments: Application of Hedge Accounting Termination Provisions – an amendment of GASB Statement No. 53*, effective for periods beginning after June 15, 2011, clarifies whether an effective hedging relationship continues after the replacement of a swap counterparty's credit support provider. The new requirements are not applicable to the Town of Fairfield, Vermont.

Note 2. Cash and Custodial Credit Risk - Deposits in Financial Institutions

Cash belonging to the Town is placed in the custody of the Town Treasurer who is appointed. The Town does not have a policy for Custodial credit risk. Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. At December 31, 2012, the Town of Fairfield, Vermont deposits had a carrying amount of \$711,876 and a bank balance of \$603,131. Of the bank balance \$309,233 was exposed to custodial credit risk as follows:

Uninsured and collateral held by pledging institution's trust department not in the government's name	\$ 267,363
Uninsured and uncollateralized	<u>41,870</u>
Total	<u><u>\$ 309,233</u></u>

Uncollateralized deposits were higher during certain times of the year. Management considers this a normal business risk.

Note 3. Inter-fund Receivables/Payables and Advances

A summary of inter-fund due from/due to accounts is as follows:

Receivable Fund	Payable Fund	Amount
Damaged Roads Fund	General Fund	\$ 49,400
Capital Project Fund	General Fund	18,832
Firestation Building Fund	General Fund	683
Common School Fund	General Fund	4,300
Act 200 Fund	General Fund	49
Library Fund	General Fund	3,467
Equipment Fund	General Fund	43,750
Lister/Reappraisal Fund	General Fund	393
E911 Fund	General Fund	2,164
Historical Soc/Building Fund	General Fund	14,478
Grant Writer Fund	General Fund	14,632
Recreation Fund	General Fund	5,322
Computerization Fund	General Fund	77
Total due from General Fund		<u>157,547</u>
General Fund	Zoning Fund	1,411
General Fund	Better Backroads Fund	11,268
General Fund	Grant Fund	<u>17,746</u>
Total due to General Fund		<u>30,425</u>
Capital Project Fund	Damaged Roads Fund	<u>110,992</u>
Total due to/ due from		<u><u>\$ 298,964</u></u>

The interfund balances mainly resulted from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

Note 4. Investments

Fiduciary Funds – The Fairfield Trustees of Library Funds are charged with maximizing the return on all invested funds while maintaining their security. By state statute, the Trustees may invest in any security issued, insured, or guaranteed by the United States; highly rated bonds, repurchase agreements and debt securities of any federally insured financial institution; shares of a registered investment company, or a unit investment trust, if such mutual investment fund has been in operation for at least ten years and has net assets of at least \$500,000,000; or deposits in federally insured financial institutions.

Credit Risk – Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. As of December 31, 2012, \$79,639 of the Town’s investments were in corporate bonds and were rated BAA1/A- by Standard & Poors.

Custodial Credit Risk – For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Town will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. All of the Town’s investments in securities are held by the counterparty’s trust department in the Town’s name.

Library Fund investments at December 31, 2012 consisted of the following:

Investment Type	Cost	Market Value	Investment maturities in years		
			Less than 1	1-5	6-10
Certificates of deposit	\$ 99,000	\$ 99,193	\$ 99,193	\$ -	\$ -
Corporate Bonds	75,000	79,639	-	79,639	-
Total fixed income	174,000	178,832	\$ 99,193	\$ 79,639	\$ -
Money funds	21,629	21,629			
Common stocks and options	715,508	881,430			
Total at December 31, 2012	\$ 911,137	\$ 1,081,891			

Activity for the year consisted of:

Beginning balance - January 1, 2012	\$ 1,023,276
Interest and dividends earned	32,769
Realized loss on sales	3,896
Brokerage fees	(13,386)
Unrealized gain on investments	74,336
Purchase of building and other costs	(39,000)
Ending Balance, December 31, 2012	\$ 1,081,891

The investments are recorded at fair market value.

Note 5. Grants

The Town receives significant financial assistance from federal and state governmental agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the Town’s independent auditors and other governmental auditors. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable fund. Based on prior experience, the Town administration believes such disallowance, if any, would be immaterial.

Note 6. Pension Plan

All full-time employees of the Town have the option to make contributions to a Simple IRA. Under this plan if the employee contributes 3% of their wages, the Town will contribute 3%. Employee and employer contributions to the plan for the year ended December 31, 2012 were \$8,569 and \$6,641 respectively. The employer contributions for the years ended December 31, 2011 and 2010 were \$6,218 and \$6,128, respectively.

Note 7. Deficit Balances

The Fire Station Fund has a deficit fund balance of \$719. The Grant Fund has a deficit fund balance of \$1,153. The Better Backroads Fund has a deficit fund balance of \$1,268. These deficit fund balances will be liquidated through future revenues of the funds.

Note 8. Capital Assets

Capital asset activity for the year ended December 31, 2012, was as follows:

	Beginning Balance	Additions/ Completions	Retirements/ Adjustments	Ending Balance
Governmental Activities:				
Capital assets not being depreciated:				
Land	\$ 160,456	\$ -	\$ -	\$ 160,456
Capital assets, being depreciated				
Infrastructure	2,365,527	253,205	-	2,618,732
Building	2,446,354	364,230	-	2,810,584
Road equipment and vehicles	823,688	224,656	(122,419)	925,925
Office equipment, furniture and fixtures	210,493	4,456	-	214,949
Total capital assets being depreciated	<u>5,846,062</u>	<u>846,547</u>	<u>(122,419)</u>	<u>6,570,190</u>
Less accumulated depreciation for:				
Infrastructure	(470,353)	(120,741)	-	(591,094)
Building	(512,039)	(60,824)	-	(572,863)
Road equipment and vehicles	(619,374)	(51,543)	112,268	(558,649)
Office equipment, furniture and fixtures	(112,394)	(17,430)	-	(129,824)
Total accumulated depreciation	<u>(1,714,160)</u>	<u>(250,538)</u>	<u>112,268</u>	<u>(1,852,430)</u>
Total capital assets, being depreciated, net	<u>4,131,902</u>	<u>596,009</u>	<u>(10,151)</u>	<u>4,717,760</u>
Governmental activities capital assets, net	<u>\$ 4,292,358</u>	<u>\$ 596,009</u>	<u>\$ (10,151)</u>	<u>\$ 4,878,216</u>
Governmental activities:				
General government and administration		\$ 129,797		
Infrastructure		<u>120,741</u>		
Total depreciation expense - Governmental activities		<u>\$ 250,538</u>		

Note 9. Long-Term Debt

Below is a summary of changes in long-term debt for the year ended December 31, 2012:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Principal Payments</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Peoples Trust Company, annual payments of \$109,186 including interest at 2.95%, due July 2016, secured by the Library	\$ 500,000	\$ -	\$ 93,627	\$ 406,373	\$ 97,049
Peoples Trust Company, balance of line of credit refinanced over long term plus interest at 2.50%, due December 2017, secured by the Fire Station	-	306,000	-	306,000	58,825
Kansas State Bank, annual payments of \$21,034 including interest at 3.182%, due January 2019, secured by equipment	-	130,000	130,000	-	-
Totals	<u>\$ 500,000</u>	<u>\$ 436,000</u>	<u>\$ 223,627</u>	<u>\$ 712,373</u>	<u>\$ 155,874</u>

In January 2013, the Town converted the Line of Credit with Peoples Trust Company into a five year note payable for \$306,000. Annual payments of \$65,669, including interest at 2.50%, begin December 2013 with the last payment due December 2017. The note payable is secured by the Fire Station.

Interest paid on long-term debt for the year ended December 31, 2012 was \$17,263.

Principal and interest payments on the note payable indebtedness to maturity will be as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2013	\$ 155,874	\$ 19,011	\$ 174,885
2014	159,471	15,414	174,885
2015	163,947	10,937	174,884
2016	168,967	6,334	175,301
2017	64,114	1,585	65,699
	<u>\$ 712,373</u>	<u>\$ 53,281</u>	<u>\$ 765,654</u>

Note 10. Commitments and Contingencies

The Town entered into a letter of agreement with Yellow Wood Associates, Inc. on May 14, 2012 for a feasibility study for a Zero Waste Meat Processing and Packaging Facility. This agreement covers the period of June 1, 2012 to December 30, 2012, which was extended to April 30, 2013. The total contract is \$ 48,400, and the outstanding contract balance at December 31, 2012 is \$15,905.

In 2012, the town prepaid for services for town mapping for the period August 2012 through September 2014. The total cost of the service is \$38,403, of which \$8,000 was earned as of December 31, 2012, and the remaining amount of \$30,403 was set up as a prepaid expense.

Note 11. Fund Balances

The analysis of the fund balances at December 31, 2012 are as follows:

	Balance 12/31/2011	Increase	Decrease	Operating Transfers	Balance 12/31/2012
Nonspendable fund balances					
Nonmajor Lister/Reappraisal Fund	\$ -	\$ 30,403	\$ -	\$ -	\$ 30,403
Restricted fund balances					
Major Governmental Funds					
Damaged Roads Fund	\$ (20,889)	\$ 248,095	\$ 116,214	\$ (110,992)	\$ -
Library Fund	1,073,595	94,033	52,386	-	1,115,242
Total major governmental funds	1,052,706	342,128	168,600	(110,992)	1,115,242
Nonmajor Governmental Funds					
Act 200 Fund	943	-	-	-	943
Lister/Reappraisal Fund	79,276	10,020	38,403	-	50,893
E911 Fund	2,164	-	-	-	2,164
Historical Soc/Building Fund	14,478	-	-	-	14,478
Capital Project Fund	61,237	18,495	20,515	124,359	183,576
Trails Grant Fund	-	19,500	24,306	4,806	-
Paving Fund	32,747	82	-	-	32,829
Total nonmajor governmental funds	190,845	48,097	83,224	129,165	284,883
Total restricted fund balances	\$ 1,243,551	\$ 390,225	\$ 251,824	\$ 18,173	\$ 1,400,125
Committed fund balances					
Major Fund - Equipment Fund	\$ 271,192	\$ 19,539	\$ 227,450	\$ 55,000	\$ 118,281
Nonmajor Governmental Funds					
Grant Writer Fund	11,446	5,000	10,314	8,500	14,632
Recreation Fund	6,390	3	2,638	5,730	9,485
Common School Fund	3,192	4	-	4,300	7,496
Total nonmajor governmental funds	21,028	5,007	12,952	18,530	31,613
Total committed fund balances	\$ 292,220	\$ 24,546	\$ 240,402	\$ 73,530	\$ 149,894
Assigned fund balances					
Major Fund - Library Fund	\$ 56,542	\$ 65,605	\$ 141,775	\$ 39,565	\$ 19,937
Nonmajor Governmental Funds					
Zoning Fund	20,123	2,022	2,736	-	19,409
Computerization Fund	15,352	6,916	5,720	-	16,548
Total nonmajor governmental funds	35,475	8,938	8,456	-	35,957
Total assigned fund balances	\$ 92,017	\$ 74,543	\$ 150,231	\$ 39,565	\$ 55,894
Unassigned fund balances					
General Fund	\$ 224,053	\$ 3,551,423	\$ 3,310,951	\$ (195,725)	\$ 268,800
Better Backroads Grant Fund	-	10,000	11,268	-	(1,268)
Firestation Building Fund	-	306,000	366,719	60,000	(719)
Recreation Grant Fund	(154)	31,495	36,951	4,457	(1,153)
Total unassigned fund balances	\$ 223,899	\$ 3,898,918	\$ 3,725,889	\$ (131,268)	\$ 265,660
Total fund balances	\$ 1,851,687	\$ 4,418,635	\$ 4,368,346	\$ -	\$ 1,901,976

Note 12. Operating Transfers

The Town made the following transfers during the year ended December 31, 2012:

	Transfer From			Total
	General Fund	Library Fund	Damaged Roads Fund	
Transfer to				
Equipment Fund	\$ 55,000	\$ -	\$ -	\$ 55,000
Capital Project Fund	13,367	-	110,992	124,359
Fire Station Building Fund	60,000	-	-	60,000
Library Fund	42,065	-	-	42,065
Recreation Fund	5,730	-	-	5,730
Common School	4,300	-	-	4,300
Grant Writer Fund	6,000	2,500	-	8,500
Grant Fund	4,457	-	-	4,457
Trails Fund	4,806	-	-	4,806
Total	\$ 195,725	\$ 2,500	\$ 110,992	\$ 309,217

The transfers from the general fund were made to record budgeted property tax contributions to these other funds. The transfer from the Library Fund was used to reimburse the cost of the Grant Writer. The transfer from the Damaged Roads Fund to the Capital Project Fund was made to use the excess FEMA funds received from the use of Town labor and equipment for future capital projects.

Note 13. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town maintains insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Town. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

Note 14. Subsequent Events

The Town has evaluated all subsequent events through January 26, 2013, the date the financial statements were available to be issued.

REQUIRED SUPPLEMENTARY INFORMATION

TOWN OF FAIRFIELD, VERMONT

**BUDGETARY COMPARISON SCHEDULE
GENERAL FUND**

For the Year Ended December 31, 2012

	Original & Final Budgeted Amounts	Actual Budgetary Basis	Variance with Final Budget Positive (Negative)
REVENUES			
Real and personal taxes - Municipal	\$ 965,161	\$ 917,873	\$ (47,288)
School overpayment credit	-	31,136	31,136
State aid:			
Highway	192,000	195,484	3,484
Current use	186,244	186,089	(155)
Taxes	3,500	36,020	32,520
Interest and dividends	13,500	6,589	(6,911)
Licenses and fees	19,100	22,152	3,052
Delinquent tax penalty	9,000	8,881	(119)
Rent	2,400	1,960	(440)
Miscellaneous	500	4,526	4,026
	<hr/>	<hr/>	<hr/>
Total revenues	1,391,405	1,410,710	19,305
EXPENDITURES			
Selectboard:			
Salary secretary	1,500	580	920
Stipends	5,000	5,000	-
Payroll taxes	500	1,040	(540)
Mileage	500	-	500
Dues / Subscriptions	3,000	3,044	(44)
Advertising / Publishing	1,000	505	495
Legal	10,000	-	10,000
Interest expense	3,000	-	3,000
Insurance - General	40,000	40,182	(182)
Insurance - Unemployment	1,500	2,131	(631)
Supplies	500	8	492
Dog expense	1,000	537	463
Audit	9,700	9,200	500
Ambulance / Dispatch	32,690	32,507	183
Professional services	5,000	3,465	1,535
Equipment	500	-	500
Continued			

TOWN OF FAIRFIELD, VERMONT

BUDGETARY COMPARISON SCHEDULE

GENERAL FUND

For the Year Ended December 31, 2012

	Original & Final Budgeted Amounts	Actual Budgetary Basis	Variance with Final Budget Positive (Negative)
EXPENDITURES (Continued)			
Landfill	2,050	1,991	59
County tax	15,000	12,536	2,464
Discount on taxes	80,000	81,864	(1,864)
Grants	20,175	14,140	6,035
Miscellaneous	500	2,315	(1,815)
Total Selectboard	233,115	211,045	22,070
Town clerk and treasurer:			
Salary - Clerk	45,000	45,000	-
Salary Assistant clerk	27,865	27,865	-
File clerk	10,000	7,467	2,533
Payroll taxes	6,364	5,964	400
Health insurance	12,000	11,947	53
Retirement	2,186	2,289	(103)
Supplies	1,500	1,096	404
Restoration	2,000	1,325	675
Vitals and land records	1,200	185	1,015
Telephone	2,000	2,240	(240)
Banking	300	265	35
Postage and shipping	1,500	1,514	(14)
Computer expense	4,000	3,198	802
Election expense	500	485	15
Newsletter	400	368	32
Mileage	300	795	(495)
Education and training	2,500	2,166	334
Equipment	2,000	1,907	93
Tax bill expense	850	59	791
Miscellaneous	250	329	(79)
Total town clerk and treasurer	122,715	116,464	6,251
Town auditors:			
Salary or stipend	501	334	167
Payroll taxes	40	26	14

Continued

TOWN OF FAIRFIELD, VERMONT
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
For the Year Ended December 31, 2012

	Original & Final Budgeted Amounts	Actual Budgetary Basis	Variance with Final Budget Positive (Negative)
EXPENDITURES (Continued)			
Publications	2,000	1,955	45
Supplies	100	-	100
Postage and shipping	650	328	322
Total town auditors	<u>3,291</u>	<u>2,643</u>	<u>648</u>
Listers:			
Salary or stipend	13,000	12,167	833
Payroll taxes	1,000	940	60
Supplies	200	100	100
Postage and shipping	350	339	11
Computer expense	2,400	2,064	336
Mileage	350	-	350
Education and training	200	-	200
Equipment	350	-	350
Total listers	<u>17,850</u>	<u>15,610</u>	<u>2,240</u>
Town properties:			
Salary	4,000	3,175	825
Payroll taxes	306	243	63
Supplies	600	530	70
Electricity	2,300	2,757	(457)
Heat	3,000	4,042	(1,042)
Repairs and maintenance	5,000	3,795	1,205
Water	400	400	-
Professional services	500	156	344
Equipment	500	1,730	(1,230)
Miscellaneous	500	30	470
Total town properties	<u>17,106</u>	<u>16,858</u>	<u>248</u>
Cemeteries:			
Supplies	350	229	121
Contracted services	3,000	1,986	1,014
Total cemeteries	<u>3,350</u>	<u>2,215</u>	<u>1,135</u>

Continued

TOWN OF FAIRFIELD, VERMONT

**BUDGETARY COMPARISON SCHEDULE
GENERAL FUND**

For the Year Ended December 31, 2012

	Original & Final Budgeted Amounts	Actual Budgetary Basis	Variance with Final Budget Positive (Negative)
EXPENDITURES (Continued)			
Parks and recreation:			
Electricity	200	206	(6)
Contracted services	1,000	1,000	-
Miscellaneous	1,000	-	1,000
Total parks and recreation	<u>2,200</u>	<u>1,206</u>	<u>994</u>
Street lights:			
Electricity	6,000	6,792	(792)
Total street lights	<u>6,000</u>	<u>6,792</u>	<u>(792)</u>
Appropriations:			
Warning	23,440	23,440	-
Fire department	82,341	82,341	-
Total appropriations	<u>105,781</u>	<u>105,781</u>	<u>-</u>
Road maintenance:			
Salaries	128,300	124,125	4,175
Payroll taxes	11,000	10,651	349
Retirement	4,000	4,353	(353)
Health insurance	25,000	25,460	(460)
Equipment	1,000	5,182	(4,182)
Contracted services	185,500	177,157	8,343
Materials	164,000	189,985	(25,985)
Guardrails	10,000	-	10,000
Road signs	2,500	3,780	(1,280)
Miscellaneous	1,500	-	1,500
Total road maintenance	<u>532,800</u>	<u>540,693</u>	<u>(7,893)</u>
Equipment:			
Labor	10,000	11,303	(1,303)
Supplies	30,000	26,397	3,603
Repairs and maintenance	30,000	34,533	(4,533)
Fuel and oil	65,000	72,667	(7,667)
Debt retirement - Interest and principal	25,000	25,000	-
Total equipment	<u>160,000</u>	<u>169,900</u>	<u>(9,900)</u>

Continued

TOWN OF FAIRFIELD, VERMONT

BUDGETARY COMPARISON SCHEDULE

GENERAL FUND

For the Year Ended December 31, 2012

	Original & Final Budgeted Amounts	Actual Budgetary Basis	Variance with Final Budget Positive (Negative)
EXPENDITURES (Continued)			
Town garage:			
Salaries	5,000	4,744	256
Supplies	1,000	1,749	(749)
Telephone	800	880	(80)
Electricity	2,500	2,125	375
Heat	1,000	1,671	(671)
Repairs and maintenance	2,000	1,840	160
Water	200	251	(51)
Equipment	1,500	3,381	(1,881)
Contracted services	1,000	-	1,000
Miscellaneous	-	4,080	(4,080)
Total town garage	<u>15,000</u>	<u>20,721</u>	<u>(5,721)</u>
Total expenditures	<u>1,219,208</u>	<u>1,209,928</u>	<u>9,280</u>
Excess of revenues over expenditures	<u>172,197</u>	<u>200,782</u>	<u>28,585</u>
 OTHER FINANCING SOURCES (USES)			
Operating transfers out			
Capital improvements fund	(71,500)	(69,000)	2,500
Equipment fund	(30,000)	(30,000)	-
Recreation	(5,730)	(5,730)	-
Library	(42,065)	(42,065)	-
Grant writer fund	(6,000)	(6,000)	-
Common school	(4,300)	(4,300)	-
Total other financing sources (uses)	<u>(159,595)</u>	<u>(157,095)</u>	<u>2,500</u>
Excess of revenues and other sources over expenditures and other uses	12,602	43,687	31,085
Fund balance at beginning of year	<u>(12,602)</u>	<u>224,053</u>	<u>236,655</u>
Fund balance at end of year	<u>\$ -</u>	<u>\$ 267,740</u>	<u>\$ 267,740</u>

TOWN OF FAIRFIELD, VERMONT

**NOTE TO BUDGETARY COMPARISON SCHEDULE
GENERAL FUND**

For the Year Ended December 31, 2012

Note A. Budget to Actual Reconciliation

An explanation of the differences between budgetary revenues and expenditures and revenues and expenditures determined in accordance with generally accepted accounting principles follows:

Revenues:

Actual amounts (budgetary basis) from the budgetary comparison schedule	\$ 1,410,710
Revenues collected for school taxes are not a budgetary revenue but is a revenue for financial reporting purposes	2,139,653
Deferred tax revenue to be collected within 60 days is a revenue for financial reporting purposes but is not a revenue for budgetary purposes	<u>1,060</u>
Total revenues as reported on the statement of revenues, expenditures, and changes in fund balances - governmental funds	<u><u>\$ 3,551,423</u></u>

Expenditures:

Actual amounts (budgetary basis) from the budgetary comparison schedule	\$ 1,209,928
Transfers of property taxes collected for school purposes is an expenditure for financial reporting purposes but is not an expenditure for budgetary purposes	2,139,653
Transfers for financial reporting purposes include amounts that were reported as expenditures for budgetary purposes	<u>(38,630)</u>
Total expenditures as reported on the statement of revenues, expenditures, and changes in fund balances - governmental funds	<u><u>\$ 3,310,951</u></u>

OTHER SUPPLEMENTARY INFORMATION

TOWN OF FAIRFIELD, VERMONT

**COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
December 31, 2012**

	<u>Zoning Fund</u>	<u>Act 200 Fund</u>	<u>Lister/ Reappraisal Fund</u>	<u>E911 Fund</u>	<u>Historical Soc/Building Fund</u>	<u>Grant Fund</u>	<u>Grant Writer Fund</u>
ASSETS							
Cash	\$ 20,820	\$ 894	50,500	\$ -	\$ -	\$ -	\$ -
Grants receivable	-	-	-	-	-	16,593	-
Prepaid expenses	-	-	30,403	-	-	-	-
Due from other funds	-	49	393	2,164	14,478	-	14,632
Total assets	<u>\$ 20,820</u>	<u>\$ 943</u>	<u>\$ 81,296</u>	<u>\$ 2,164</u>	<u>\$ 14,478</u>	<u>\$ 16,593</u>	<u>\$ 14,632</u>
LIABILITIES AND FUND BALANCE							
LIABILITIES							
Due to other funds	\$ 1,411	\$ -	\$ -	\$ -	\$ -	\$ 17,746	\$ -
Total liabilities	<u>1,411</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>17,746</u>	<u>-</u>
FUND BALANCES							
Fund balances:							
Nonspendable	-	-	30,403	-	-	-	-
Restricted	-	943	50,893	2,164	14,478	-	-
Committed	-	-	-	-	-	-	14,632
Assigned	19,409	-	-	-	-	-	-
Unassigned	-	-	-	-	-	(1,153)	-
Total fund balances (deficit)	<u>19,409</u>	<u>943</u>	<u>81,296</u>	<u>2,164</u>	<u>14,478</u>	<u>(1,153)</u>	<u>14,632</u>
Total liabilities and fund balances (deficit)	<u>\$ 20,820</u>	<u>\$ 943</u>	<u>\$ 81,296</u>	<u>\$ 2,164</u>	<u>\$ 14,478</u>	<u>\$ 16,593</u>	<u>\$ 14,632</u>

Capital Project Fund	Paving Fund	Computerization Fund	Recreation Fund	Common School Fund	Trails Grant Fund	Better Backroads Grant Fund	Total Nonmajor Governmental Funds
\$ 53,752	\$ 32,829	\$ 16,471	\$ 4,163	\$ 3,196	\$ -	\$ -	\$ 182,625
-	-	-	-	-	-	10,000	26,593
-	-	-	-	-	-	-	30,403
129,824	-	77	5,322	4,300	-	-	171,239
<u>\$ 183,576</u>	<u>\$ 32,829</u>	<u>\$ 16,548</u>	<u>\$ 9,485</u>	<u>\$ 7,496</u>	<u>\$ -</u>	<u>\$ 10,000</u>	<u>\$ 410,860</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 11,268</u>	<u>\$ 30,425</u>
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>11,268</u>	<u>30,425</u>
-	-	-	-	-	-	-	30,403
183,576	32,829	-	-	-	-	-	284,883
-	-	-	9,485	7,496	-	-	31,613
-	-	16,548	-	-	-	-	35,957
-	-	-	-	-	-	(1,268)	(2,421)
<u>183,576</u>	<u>32,829</u>	<u>16,548</u>	<u>9,485</u>	<u>7,496</u>	<u>-</u>	<u>(1,268)</u>	<u>380,435</u>
<u>\$ 183,576</u>	<u>\$ 32,829</u>	<u>\$ 16,548</u>	<u>\$ 9,485</u>	<u>\$ 7,496</u>	<u>\$ -</u>	<u>\$ 10,000</u>	<u>\$ 410,860</u>

TOWN OF FAIRFIELD, VERMONT

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2012

	Zoning Fund	Act 200 Fund	Lister/ Reappraisal Fund	E911 Fund	Historical Soc/Building Fund	Grant Fund	Grant Writer Fund
REVENUES							
State aid - Listers	\$ -	\$ -	\$ 9,827	\$ -	\$ -	\$ -	\$ -
Interest	47	-	193	-	-	-	-
Licenses and fees	1,975	-	-	-	-	-	-
Grants	-	-	-	-	-	29,495	-
Miscellaneous	-	-	-	-	-	2,000	5,000
Total revenues	2,022	-	10,020	-	-	31,495	5,000
EXPENDITURES							
Salary and stipend	1,850	-	-	-	-	-	8,280
Payroll taxes	142	-	-	-	-	-	638
Advertising	204	-	-	-	-	-	-
Mileage	540	-	-	-	-	-	-
Tax map expense	-	-	8,000	-	-	-	-
Supplies	-	-	-	-	-	-	-
Grant expenditures	-	-	-	-	-	36,951	-
Wastewater expenditures	-	-	-	-	-	-	-
Sidewalk expenditures	-	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-
Contracted services	-	-	-	-	-	-	-
Materials	-	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	1,396
Total expenditures	2,736	-	8,000	-	-	36,951	10,314
Excess (deficiency) of revenues over expenditures	(714)	-	2,020	-	-	(5,456)	(5,314)
OTHER FINANCING SOURCES (USES)							
Operating transfers in	-	-	-	-	-	4,457	8,500
Total other financing sources	-	-	-	-	-	4,457	8,500
Excess of revenues and other sources over expenditures and other uses	(714)	-	2,020	-	-	(999)	3,186
Fund balance (deficit) at beginning of year	20,123	943	79,276	2,164	14,478	(154)	11,446
Fund balance (deficit) at end of year	\$ 19,409	\$ 943	\$ 81,296	\$ 2,164	\$ 14,478	\$ (1,153)	\$ 14,632

Capital Project Fund	Paving Fund	Computerization Fund	Recreation Fund	Common School Fund	Trails Grant Fund	Better Backroads Grant Fund	Total Nonmajor Governmental Funds
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,827
134	82	28	3	4	-	-	491
-	-	6,888	-	-	-	-	8,863
18,361	-	-	-	-	19,500	10,000	77,356
-	-	-	-	-	-	-	7,000
<u>18,495</u>	<u>82</u>	<u>6,916</u>	<u>3</u>	<u>4</u>	<u>19,500</u>	<u>10,000</u>	<u>103,537</u>
-	-	-	-	-	-	-	10,130
-	-	-	-	-	-	-	780
-	-	-	-	-	-	-	204
-	-	-	-	-	-	-	540
-	-	-	-	-	-	-	8,000
-	-	-	98	-	-	-	98
-	-	-	-	-	24,306	-	61,257
5,100	-	-	-	-	-	-	5,100
15,415	-	-	-	-	-	-	15,415
-	-	5,720	-	-	-	-	5,720
-	-	-	-	-	-	4,132	4,132
-	-	-	-	-	-	7,136	7,136
-	-	-	2,540	-	-	-	3,936
<u>20,515</u>	<u>-</u>	<u>5,720</u>	<u>2,638</u>	<u>-</u>	<u>24,306</u>	<u>11,268</u>	<u>122,448</u>
(2,020)	82	1,196	(2,635)	4	(4,806)	(1,268)	(18,911)
<u>124,359</u>	<u>-</u>	<u>-</u>	<u>5,730</u>	<u>4,300</u>	<u>4,806</u>	<u>-</u>	<u>152,152</u>
<u>124,359</u>	<u>-</u>	<u>-</u>	<u>5,730</u>	<u>4,300</u>	<u>4,806</u>	<u>-</u>	<u>152,152</u>
<u>122,339</u>	<u>82</u>	<u>1,196</u>	<u>3,095</u>	<u>4,304</u>	<u>-</u>	<u>(1,268)</u>	<u>133,241</u>
<u>61,237</u>	<u>32,747</u>	<u>15,352</u>	<u>6,390</u>	<u>3,192</u>	<u>-</u>	<u>-</u>	<u>247,194</u>
<u>\$ 183,576</u>	<u>\$ 32,829</u>	<u>\$ 16,548</u>	<u>\$ 9,485</u>	<u>\$ 7,496</u>	<u>\$ -</u>	<u>\$ (1,268)</u>	<u>\$ 380,435</u>

TOWN OF FAIRFIELD, VERMONT

**COMBINING STATEMENT OF FIDUCIARY NET POSITION
December 31, 2012**

	Cemetery Fund	Bradley Fund	Morey Fund	Total Trust Funds
ASSETS				
Cash	<u>\$ 541</u>	<u>\$ 15,821</u>	<u>\$ 2,674</u>	<u>\$ 19,036</u>
Total assets	<u>541</u>	<u>15,821</u>	<u>2,674</u>	<u>19,036</u>
LIABILITIES				
Total liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET POSITION				
Restricted for specific purposes	<u>541</u>	<u>15,821</u>	<u>2,674</u>	<u>19,036</u>
Total net position	<u>\$ 541</u>	<u>\$ 15,821</u>	<u>\$ 2,674</u>	<u>\$ 19,036</u>

TOWN OF FAIRFIELD, VERMONT

**COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
For the Year Ended December 31, 2012**

	Cemetery Fund	Bradley Fund	Morey Fund	Total Trust Funds
REVENUES				
Interest	\$ -	\$ 53	\$ 2	\$ 55
Total revenues	-	53	2	55
EXPENDITURES				
Total expenditures	-	-	-	-
Excess of revenues over expenditures	-	53	2	55
Net position at beginning of year	541	15,768	2,672	18,981
Net position at end of year	<u>\$ 541</u>	<u>\$ 15,821</u>	<u>\$ 2,674</u>	<u>\$ 19,036</u>

Report of the Town Auditors

Town of Fairfield

2012

During fiscal year 2012, we examined the accounts and records of the Town of Fairfield, in accordance with Vermont Statutes.

Reviewed minutes of the Select Board meetings.

Reviewed and verified checking and saving account reconciliations.

Reviewed warrants verifying accuracy and insuring that backup was present.

To the best of our knowledge the financial statements show the financial position of the Town of Fairfield for the fiscal year ending December 31, 2012.

Respectfully submitted,

January 14, 2013

/s/ Jeanne Persons /s/ Joy Kane /s/ Judy Magnan

TOWN TREASURER'S REPORT
For the Year Ended December 31, 2012
All Accounts Accrued
GENERAL & HIGHWAY FUND

As of 01/01/12

Assets

Checking - Peoples	\$277,147.90	
Del Taxes Receivable	\$61,146.16	
Del Interest Receivable	\$3,561.42	
Del Penalties Receivable	<u>\$4,844.00</u>	
Total Assets		\$346,699.48

Liabilities

Accounts Payable	\$9,496.00	
Accrued Payroll & Liab	\$11,601.00	
Tax Overpayment Payable	\$399.33	
Deferred Revenues	\$47,918.09	
Deferred Revenue- Taxes	\$42,801.74	
Deferred Revenue- Interest	\$2,492.74	
Deferred Revenue- Penalty	\$3,391.40	
Due to Other Funds	<u>\$4,547.65</u>	
Total Liability	-	\$122,647.95

Fund Balance 01/01/12

\$224,051.53

Revenues 2012

Taxes	\$2,647,425.72
Del. Taxes	\$106,021.72
Del. Tax Interest	\$4,687.95
Del. Tax Penalty	\$8,396.90
State Pilot Payment	\$3,891.00
Current Use	\$186,089.00
Municipal Tax Adj	\$32,128.58
School Overpayment Credit	\$31,136.41
State Aid to Highway	\$195,483.55
Checking Interest	\$1,630.08
Dog Licenses	\$581.00
Fish & Wildlife Fees	\$198.00
DMV Registration	\$141.00
Copier Fees	\$3,188.10
Liquor License	\$110.00
Books/Maps	\$17.00
Overweight Permits	\$450.00
Clerk Fees	\$17,484.45
Rent	\$1,960.00
Miscellaneous Revenue	<u>\$4,508.76</u>

Total Revenue	+ \$3,245,529.22
	\$3,469,580.75

Expenditures 2012

General Fund	\$2,439,467.26
Highway Fund	\$761,312.87

Total Expenditures	- \$3,200,780.13
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Fund Balance 12/31/12**\$268,800.62**

As of 12/31/12

Assets

Checking - Peoples	\$374,000.38	
Del Taxes Receivable	\$64,773.16	
Del Interest Receivable	\$3,125.42	
Del Penalties Receivable	<u>\$5,182.00</u>	
Total Assets		\$447,080.96

Liabilities

Accounts Payable	\$0.00	
Accrued Payroll & Liab	\$0.00	
Tax Overpayment Payable	\$3.08	
Deferred Revenues	\$0.00	
Deferred Revenue- Taxes	\$45,340.74	
Deferred Revenue- Interest	\$2,186.74	
Deferred Revenue- Penalty	\$3,627.40	
Due to Other Funds	<u>\$127,122.38</u>	
Total Liability	-	\$178,280.34

Fund Balance 12/31/12**\$268,800.62**

GENERAL AND HIGHWAY FUND COMPARATIVE BALANCE SHEET
December 31, 2011 and December 31, 2012

Assets	<u>2011</u>	<u>2012</u>
Checking - Peoples	\$277,147.90	\$374,000.38
Del Taxes Receivable	\$69,551.58	\$73,080.58
Due From Other Funds	<u>\$0.00</u>	<u>\$0.00</u>
Total Assets	\$346,699.48	\$447,080.96
Liabilities		
Accounts Payable	\$9,496.00	\$0.00
Accrued Payroll & Liab	\$11,601.00	\$0.00
Due to Other Funds	\$4,547.65	\$127,122.38
Tax overpayment payable	\$399.33	\$3.08
Deferred Revenue	\$47,918.09	\$0.00
Deferred Tax Revenues	<u>\$48,685.88</u>	<u>\$51,154.88</u>
Total Liabilities	\$122,647.95	\$178,280.34
Fund Balance		
Unappropriated Fund Balance	<u>\$224,051.53</u>	<u>\$268,800.62</u>
Total Fund Balance	\$224,051.53	\$268,800.62

**ANALYSIS OF CHANGE IN GENERAL AND HIGHWAY FUND BALANCE
For the Year Ended December 31, 2012**

	Estimated	Actual	Over/(Under)
Fund Balance 01/01/12	\$224,051.53	\$224,051.53	\$0.00
Revenues	<u>\$3,225,165.27</u>	<u>\$3,245,529.22</u>	<u>\$20,363.95</u>
	\$3,449,216.80	\$3,469,580.75	\$20,363.95
Expenditures	<u>\$3,212,563.49</u>	<u>\$3,200,780.13</u>	<u>\$11,783.36</u>
Fund Balance 12/31/12	\$236,653.31	\$268,800.62	\$32,147.31

TOWN INDEBTEDNESS

	1/1/2012	Incurred 2012	Payment	12/31/12	Interest Paid
Kansas State Bank (Truck Loan 3.182%)	\$0.00	\$130,000.00	\$130,000.00	\$0.00	\$940.09
Peoples Trust Company (Fire Station Construction LOC 2.5% Short Term Debt)	\$0.00	\$306,000.00	\$306,000.00	\$0.00	\$1,401.72
Peoples Trust Co. (Long Term Debt-Firestation 2.5%)	\$0.00	\$306,000.00	\$0.00	\$306,000.00	\$0.00
Total Fire Station Construction Cost \$366,000 - \$60,000 Paid by General Fund					
Peoples Trust Co. (Long Term Debt- Library Construction 2.95%)	\$500,000.00	\$0.00	\$93,627.49	\$406,372.51	\$15,558.21

TOWN RESERVE FUNDS

Description of Fund	Fund Balance
Zoning Fund	\$19,408.73
Act 200 Fund	\$942.87
Equipment Fund	\$118,281.45
Lister/Reappraisal Fund	\$50,892.25
E911 Fund	\$2,163.91
Historical Soc/Building Fund	\$14,477.27
Grant Writer Fund	\$14,631.88
Capital Projects Fund	\$183,576.76
Paving Fund	\$32,828.86
Computerization/Restoration	\$16,548.13
Grant Fund	-\$1,153.59
Firestation Building Fund	\$682.58
Tax Sale Fund	\$11,814.65
Recreation Fund	\$9,484.89
Common School Fund	\$7,496.87
Cemetery Fund	\$541.01
Bradley Cemetery Fund	\$15,820.75
Morey Cemetery Fund	\$2,674.30
Damaged Roads Fund	-\$61,592.47
Better Backroads Fund	-\$1,268.10

Respectfully Submitted,
Amanda Forbes, Treasurer

**TOWN TREASURER'S REPORT
FOR THE YEAR ENDED DECEMBER 31, 2012
All Accounts Accrued
LIBRARY FUND**

Assets and Liabilities as of January 1, 2012

Assets

Library Operating CD	\$66,798.39
Building Checking	\$15,759.81
CD-Mary Wallis	\$31,507.72
Savings-Wanzer	\$3,051.62
Smith Barney Acct	\$1,023,276.43
Due to/from Other Funds	<u>\$1,192.08</u>

Total Assets **\$1,141,586.05**

Liabilities

Accounts Payable	\$10,516.10
Accrued Payroll & Liabilities	\$930.00

Total Liabilities **-\$11,446.10**

Fund Balance as of January 1, 2012 **\$1,130,139.95**

Revenues

Taxes	\$11,065.00
Property Reimbursement	\$31,000.00
Income-Morgan Stanley	\$32,769.94
Checking Interest	\$32.19
Operating CD Interest	\$64.50
Wallis CD	\$335.71
Donations	\$1,103.00
Copier Fees	\$223.40
Growth Fund	\$40,000.00
Farmer's Market	\$160.00
Interest Wanzer	\$64.00
Unrealized Gain/Loss	\$74,335.28
Realized Gain	\$3,896.33
Grants	\$5,040.98
Miscellaneous Revenues	\$1,236.54
Program Fees	<u>\$375.00</u>

Total Revenues + **\$201,701.87**
\$1,331,841.82

Expenditures

Operating Expense	\$57,584.27
Building Maintenance Expense	\$16,507.92
Debt Retirement	\$109,185.70
Morgan Stanley Fees	\$13,385.56

Total Expenses - **\$196,663.45**

Fund Balance as of December 31, 2012 **\$1,135,178.37**

Assets and Liabilities as of December 31, 2012

Assets

Farmer's Market Checking	50.20
Library Operating CD	\$16,419.80

CD-Mary Wallis	\$30,232.86	
Savings-Wanzer Dodd	\$3,115.62	
Morgan Stanley Acct	\$1,081,892.42	
Due to/from Other Funds	\$3,467.47	
Total Assets		\$1,135,178.37
Liabilities		
Accounts Payable	\$0.00	
Accrued Payroll & Liabilities	\$0.00	
Total Liabilities		\$0.00
Fund Balance as of December 31, 2012		\$1,135,178.37

LIBRARY FUND COMPARATIVE BALANCE SHEET

Assets	<u>12/31/2011</u>	<u>12/31/2012</u>
Library Checking	\$66,798.39	\$50.20
Library CD	\$15,759.81	\$16,419.80
CD-Mary Wallis	\$31,507.72	\$30,232.86
Savings-Wanzer Dodd	\$3,051.62	\$3,115.62
Morgan Stanley Acct	\$1,023,276.43	\$1,081,892.42
Due From Funds	\$1,192.08	\$3,467.47
	\$1,141,586.05	\$1,135,178.37
Liabilities		
Accounts Payable	\$10,516.10	\$0.00
Accrued Payroll & Liabilities	\$930.00	\$0.00
	\$11,446.10	\$0.00
Fund Balance	\$1,130,139.95	\$1,135,178.37

**ANALYSIS OF CHANGE IN LIBRARY FUND BALANCE
For the Year Ended December 31, 2012**

	<u>Estimated</u>	<u>Actual</u>	<u>Over/Under</u>
Fund Balance 1/1/12	\$1,130,139.95	\$1,130,139.95	
Revenues	\$197,285.00	\$201,701.87	\$4,416.87
	\$1,327,424.95	\$1,331,841.82	\$4,416.87
Expenditures	\$197,285.00	\$196,663.45	\$621.55
Fund Balance 12/31/12	\$1,130,139.95	\$1,135,178.37	\$5,038.42

*Respectfully Submitted,
Amanda Forbes, Treasurer*

GRAND LIST AND TAX ANALYSIS

	2012 Local Agreement	2012 Municipal	2012 Resident Education	2012 Non-Resident Education	2012 Total Education
GRAND LIST					
Real/Lease	\$200,463,792.00	\$200,463,792.00	\$134,562,874.00	\$65,900,918.00	\$200,463,792.00
Personal	\$287,595.00	\$287,595.00	\$0.00	\$34,008.00	\$34,008.00
Contracts	\$0.00	\$0.00	\$0.00	\$153,950.00	\$153,950.00
Subtotal	\$200,751,387.00	\$200,751,387.00	\$134,562,874.00	\$66,088,876.00	\$200,651,750.00
Less Exemptions	\$34,576,372.00	\$34,576,372.00	\$9,936,122.00	\$24,675,736.00	\$34,611,858.00
<small>(Veterans Exemptions, Current Use, Contracts)</small>					
Total Grand List	\$166,175,015.00	\$166,175,015.00	\$124,626,752.00	\$41,413,140.00	\$166,039,892.00
TAXES					
Taxes to be Raised	\$3,822.02	\$963,815.19	\$1,580,391.92	\$556,339.09	\$2,136,731.01
Grand List	\$166,175,015.00	\$166,175,015.00	\$124,626,752.00	\$414,131.40	\$125,040,883.40
TAX RATE	\$0.0023	\$0.58	\$1.2681	\$1.3484	
Tax Rate Divided as Follows:					
Local Agreement	\$0.0023		\$0.0023	\$0.0023	
Total Municipal Tax Rate		\$0.5800	\$0.5800	\$0.5800	
Homestead Ed. Tax Rate			<u>\$1.2681</u>		
Non-Res. Ed Tax Rate				<u>\$1.3484</u>	
Total Tax Rate			\$1.8504	\$1.9307	
Gross Property Taxes Due as of 11/16/12			\$3,104,431.50		
Taxes Collected 11/16/12		\$2,920,547.29			
Discount Allowed		\$77,381.40			
Delinquent 11/17/12		<u>\$106,502.81</u>			
Total as of 11/17/12			\$3,104,431.50		

Note: Taxes are assessed as follows:

The State set the tax rate for schools on June 30th.

All Resident Owners pay the Municipal Rate (\$0.58) plus the Local Agreement Rate (.0023) plus Resident Education Rate(\$1.2681) for a total rate of \$1.8504.

All Non-Resident Owners pay the Municipal Rate (\$0.58) plus the Local Agreement Rate (.0023) and the Non-Resident Education Rate(\$1.3484) for a total rate of \$1.9307.

Respectfully Submitted,

Amanda Forbes, Treasurer

2012 Town of Fairfield Salaries

Road Maintenance	Chad Gibney	\$1,634.50	
	Gary Judd	\$30,357.25	
	Rodney Judd	\$42,505.76	
	Shaun Machia	\$33,778.25	
	James Paradee	\$38,441.84	
	James Smith	\$5,983.00	\$152,700.60
Town Clerk & Treasurer	Amanda Forbes	\$47,360.79	
	Linda Hodet	\$28,936.71	
	Terri Menard	\$7,696.69	
	Margaret Ryan	\$238.50	\$84,232.69
Building Maintenance	Donald Connor	\$3,175.00	\$3,175.00
Select Board	Gene Archambault	\$1,000.00	
	Greg Christie	\$1,000.00	
	Tom Howrigan	\$1,000.00	
	Norman Menard	\$1,000.00	
	Gavin Ryan	\$1,000.00	\$5,000.00
Select Board Secretary	Melissa Manson	\$820.00	\$820.00
Zoning Administrator	Stephen Cushing	\$675.00	\$675.00
Zoning Board	Henry Magnan	\$240.00	
	Albert Tetreault	\$240.00	
	Franklin Yates	\$240.00	\$720.00
Listers	James Gregoire	\$12,701.58	\$12,701.58
Auditors	Joy Kane	\$167.00	
	Judy Magnan	\$167.00	
	Jeanne Persons	\$167.00	\$501.00
Grant Writer	Denise Smith	\$8,514.00	\$8,514.00
Library	Kristen Runyon-Hughes	\$26,709.94	
	Christie Kathleen	\$650.00	
	Daniel Connor	\$2,697.50	
	Maquera Wendy	\$6,595.00	
	Mays Vaughn	\$920.00	\$37,572.44
Total Wages			\$306,612.31

Delinquent Property Taxes

	2012	2011	2010	2009	Totals
Benoure, Tom	\$464.91	\$450.80	\$454.27		\$1,369.98
Brady, Michael	\$1,090.21	\$11.18			\$1,101.39
Brown, Richard	\$933.86	\$1,785.76	\$510.76		\$3,230.38
Brown, Richard	\$1,877.36	\$4,187.33	\$2,659.28		\$8,723.97
Lehouiller, Brent	\$6,811.50	848.44			\$7,659.94
Maple Mountain Sugarworks	\$1,771.61	\$225.91			\$1,997.52
Paradee, Jay & Lori	\$2,436.14	\$412.26		\$953.71	\$3,802.11
2012 Delinquent Total	\$15,385.59				\$15,385.59
2012 Names Omitted Total	\$36,886.39				\$36,886.39
Total Delinquent as of 12/31/12	\$52,271.98	\$7,921.68	\$3,624.31	\$953.71	\$64,771.68
2012 Delinquent Total 11/17/12	\$106,502.81				
Total Delinquent as of 1/28/13	\$46,632.53	\$7,910.50	\$3,101.92	\$953.71	\$58,598.66

The names of the current year taxpayers who have a delinquent balance for the current year only were omitted from the Town Report as voted at last year's Town Meeting admendment to Article 7 of the Warning

Tax Sale Policy

Tax sale of property will occur upon delinquency unless:

There is a written payment plan submitted and accepted by the Town.

Monthly payments must be received on your delinquent tax balance or this will place you in default of the agreement and tax sale arrangements may be made immediately.

Checks returned to the Town for insufficient funds make any payment arrangement null and void.

PROPOSED TOWN BUDGET 2013

Account	Budget FY - 2012	Actual FY-2012	Budget FY-2013
10-5 REVENUES			
10-5-00-10 TAX REVENUE			
10-5-00-10.00 Current Property Taxes	\$ 965,161.37	\$ 813,665.82	TBD
10-5-00-10.05 Del Tax Revenue	\$ -	\$ 106,021.72	\$ -
10-5-00-10.10 Del Tax Interest	\$ 9,000.00	\$ 4,687.95	\$ 5,000.00
10-5-00-10.15 Del Tax Penalty	\$ 9,000.00	\$ 8,396.90	\$ 8,000.00
10-5-00-10.20 Pilot	\$ 3,500.00	\$ 3,891.00	\$ 3,850.00
10-5-00-10.25 Current Use	\$ 186,244.00	\$ 186,089.00	\$ 197,846.00
10-5-00-10.30 Municipal Tax Adj.	\$ -	\$ 32,128.58	\$ -
10-5-00-10.35 School Overpayment Credit	\$ -	\$ 31,136.41	\$ -
	-----	-----	-----
Total Tax Revenue	\$ 1,172,905.37	\$ 1,186,017.38	\$ 214,696.00
10-5-00-15 STATE AID			
10-5-00-15.00 State Aid to Highway	\$ 192,000.00	\$ 195,483.55	\$ 195,000.00
	-----	-----	-----
Total State Aid	\$ 192,000.00	\$ 195,483.55	\$ 195,000.00
10-5-00-25 MISCELLANEOUS			
10-5-00-25.05 Interest Checking	\$ 4,500.00	\$ 1,630.08	\$ 2,000.00
10-5-00-25.20 Dog License	\$ 500.00	\$ 581.00	\$ 585.00
10-5-00-25.22 Fish & Wildlife Fees	\$ 300.00	\$ 198.00	\$ 200.00
10-5-00-25.23 DMV Registration Fees	\$ 100.00	\$ 141.00	\$ 125.00
10-5-00-25.25 Copier Fees	\$ 2,700.00	\$ 3,188.10	\$ 3,000.00
10-5-00-25.30 Liquor License	\$ 100.00	\$ 110.00	\$ 100.00
10-5-00-25.40 Bicen Books/Maps	\$ -	\$ 17.00	\$ -
10-5-00-25.45 Vehicle Permits	\$ 400.00	\$ 450.00	\$ 400.00
10-5-00-25.65 Clerk Fees	\$ 15,000.00	\$ 17,484.45	\$ 15,500.00
10-5-00-25.70 Rent	\$ 2,400.00	\$ 1,960.00	\$ 2,400.00
10-5-00-25.99 Miscellaneous Revenue	\$ 500.00	\$ 4,508.76	\$ 500.00
	-----	-----	-----
Total Miscellaneous Revenue	\$ 26,500.00	\$ 30,268.39	\$ 24,810.00
	-----	-----	-----
Total All Revenue	\$ 1,391,405.37	\$ 1,411,769.32	\$ 434,506.00
10-6 GENERAL			
10-6-10 SELECTBOARD			
10-6-10-10.00 Stipends	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
10-6-10-10.05 Salary Secretary	\$ 1,500.00	\$ 580.00	\$ 1,500.00
10-6-10-15.00 FICA/MEDI	\$ 500.00	\$ 1,039.75	\$ 500.00
10-6-10-15.05 Mileage	\$ 500.00	\$ -	\$ 500.00
10-6-10-20.00 Dues/Subscriptions	\$ 3,000.00	\$ 3,044.00	\$ 3,000.00
10-6-10-21.00 Advertising/Publishing	\$ 1,000.00	\$ 505.25	\$ 1,000.00
10-6-10-22.00 Legal	\$ 10,000.00	\$ -	\$ 10,000.00
10-6-10-23.00 Interest Expense	\$ 3,000.00	\$ -	\$ 2,000.00
10-6-10-24.00 Insurance - General	\$ 40,000.00	\$ 40,182.00	\$ 45,000.00
10-6-10-24.05 Insurance - Unemployment	\$ 1,500.00	\$ 2,130.92	\$ 2,000.00

10-6-10-25.00 Supplies	\$	500.00	\$	7.99	\$	500.00
10-6-10-33.00 Animal Expense	\$	1,000.00	\$	536.64	\$	1,000.00
10-6-10-35.00 Audit	\$	9,700.00	\$	9,200.00	\$	9,600.00
10-6-10-36.00 Ambulance/Dispatch	\$	32,690.30	\$	32,506.78	\$	35,000.00
10-6-10-43.00 Professional Services	\$	5,000.00	\$	3,464.80	\$	5,000.00
10-6-10-44.00 Equipment	\$	500.00	\$	-	\$	500.00
10-6-10-46.00 Landfill	\$	2,050.00	\$	1,991.00	\$	2,000.00
10-6-10-48.00 County Tax	\$	15,000.00	\$	12,535.99	\$	15,000.00
10-6-10-51.00 Discount on Taxes	\$	80,000.00	\$	81,863.77	\$	83,000.00
10-6-10-60.00 Grant Expense	\$	20,175.00	\$	14,139.66	\$	4,500.00
10-6-10-90.00 Debt Retirement	\$	-	\$	-	\$	64,200.00
10-6-10-98.00 Capital Improvements Fund	\$	60,000.00	\$	60,000.00	\$	10,000.00
10-6-10-99.00 Miscellaneous	\$	500.00	\$	2,314.03	\$	500.00
		-----		-----		-----
Total Selectboard	\$	293,115.30	\$	271,042.58	\$	301,300.00

10-6-15 TOWN CLERK/TREASURER

10-6-15-10.00 Salary-Clerk	\$	45,000.00	\$	44,999.79	\$	46,350.00
10-6-15-10.20 Salary Asst Clerk	\$	27,865.00	\$	27,864.71	\$	28,700.00
10-6-15-10.25 File Clerk	\$	10,000.00	\$	7,467.19	\$	10,000.00
10-6-15-15.00 FICA/MEDI	\$	6,364.00	\$	5,963.88	\$	6,600.00
10-6-15-16.00 Health/AD&D Insurance	\$	12,000.00	\$	11,947.32	\$	12,720.00
10-6-15-19.00 Retirement	\$	2,186.00	\$	2,288.79	\$	2,300.00
10-6-15-25.00 Supplies	\$	1,500.00	\$	1,096.41	\$	1,500.00
10-6-15-26.00 Restoration	\$	2,000.00	\$	1,325.20	\$	2,000.00
10-6-15-27.00 Vitals/Land Records	\$	1,200.00	\$	185.02	\$	1,200.00
10-6-15-28.00 Telephone	\$	2,000.00	\$	2,239.56	\$	2,100.00
10-6-15-29.00 Banking	\$	300.00	\$	264.70	\$	300.00
10-6-15-30.00 Postage/Shipping	\$	1,500.00	\$	1,514.44	\$	1,600.00
10-6-15-31.00 Computer Expense	\$	4,000.00	\$	3,198.26	\$	3,000.00
10-6-15-32.00 Election Expense	\$	500.00	\$	485.44	\$	200.00
10-6-15-33.00 Newsletter	\$	400.00	\$	368.00	\$	400.00
10-6-15-37.00 Mileage	\$	300.00	\$	794.55	\$	300.00
10-6-15-38.00 Education/Training	\$	2,500.00	\$	2,166.24	\$	2,500.00
10-6-15-44.00 Equipment	\$	2,000.00	\$	1,906.70	\$	2,000.00
10-6-15-50.00 Tax Bill Expense	\$	850.00	\$	59.37	\$	800.00
10-6-15-99.00 Miscellaneous	\$	250.00	\$	329.10	\$	250.00
		-----		-----		-----
Total Town Clerk/Treasurer	\$	122,715.00	\$	116,464.67	\$	124,820.00

10-6-20 AUDITORS

10-6-20-10.00 Salary/Stipend	\$	501.00	\$	334.00	\$	501.00
10-6-20-15.00 FICA/MEDI	\$	40.00	\$	25.54	\$	40.00
10-6-20-21.00 Publication	\$	2,000.00	\$	1,955.20	\$	2,000.00
10-6-20-25.00 Supplies	\$	100.00	\$	-	\$	100.00
10-6-20-30.00 Postage/Shipping	\$	650.00	\$	328.35	\$	650.00
		-----		-----		-----
Total Auditors	\$	3,291.00	\$	2,643.09	\$	3,291.00

10-6-25 LISTERS

10-6-25-10.00 Salary	\$	13,000.00	\$	12,166.58	\$	13,000.00
10-6-25-15.00 FICA/MEDI	\$	1,000.00	\$	940.14	\$	1,000.00
10-6-25-25.00 Supplies	\$	200.00	\$	100.00	\$	200.00
10-6-25-30.00 Postage/Shipping	\$	350.00	\$	338.72	\$	350.00
10-6-25-31.00 Computer Expense	\$	2,400.00	\$	2,064.40	\$	2,400.00
10-6-25-37.00 Mileage	\$	350.00	\$	-	\$	350.00
10-6-25-38.00 Education/Training	\$	200.00	\$	-	\$	200.00
10-6-25-44.00 Equipment	\$	350.00	\$	-	\$	350.00
		-----		-----		-----
Total Listers	\$	17,850.00	\$	15,609.84	\$	17,850.00

10-6-5 TOWN PROPERTY**10-6-51 MUNICIPAL BLDG**

10-6-51-10.00 Salary	\$	4,000.00	\$	3,175.00	\$	4,000.00
10-6-51-15.00 FICA/MEDI	\$	306.00	\$	242.91	\$	306.00
10-6-51-25.00 Supplies	\$	600.00	\$	529.63	\$	600.00
10-6-51-39.00 Electricity (TC)	\$	2,100.00	\$	2,547.72	\$	2,500.00
10-6-51-40.00 Heat	\$	2,000.00	\$	3,243.88	\$	3,000.00
10-6-51-41.00 Repairs/Maint	\$	5,000.00	\$	3,794.61	\$	5,000.00
10-6-51-42.00 Water	\$	200.00	\$	250.00	\$	200.00
10-6-51-43.00 Professional Services	\$	500.00	\$	156.25	\$	500.00
10-6-51-44.00 Equipment	\$	500.00	\$	1,730.24	\$	500.00
10-6-51-98.00 Capital Improvments	\$	7,500.00	\$	5,000.00	\$	7,500.00
10-6-51-99.00 Miscellaneous	\$	500.00	\$	30.00	\$	500.00
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Total Town Property	\$	23,206.00	\$	20,700.24	\$	24,606.00

10-6-52 CHESTER'S BAKERY

10-6-52-41.00 Repairs/Maint	\$	1,000.00	\$	1,000.00	\$	1,000.00
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Total Chester's Bakery	\$	1,000.00	\$	1,000.00	\$	1,000.00

10-6-53 CEMETERIES

10-6-53-25.00 Supplies	\$	350.00	\$	228.96	\$	350.00
10-6-53-46.00 Contracted Services	\$	3,000.00	\$	1,986.00	\$	3,000.00
		-----		-----		-----
Total Cemeteries	\$	3,350.00	\$	2,214.96	\$	3,350.00

10-6-54 PARKS

10-6-54-39.00 Electricity (Parks)	\$	200.00	\$	206.39	\$	200.00
10-6-54-46.00 Contracted Services	\$	1,000.00	\$	1,000.00	\$	1,000.00
10-6-54-99.00 Miscellaneous	\$	1,000.00	\$	-	\$	1,000.00
		-----		-----		-----
Total Parks	\$	2,200.00	\$	1,206.39	\$	2,200.00

10-6-55 COMMON SCHOOL

10-6-55-41.00 Repairs/Maint	\$	2,500.00	\$	2,500.00	\$	2,500.00
		-----		-----		-----
Total Common School	\$	2,500.00	\$	2,500.00	\$	2,500.00

10-6-56 COMMUNITY CENTER BLDG

10-6-56-99.00 Miscellaneous	\$	1,500.00	\$	1,500.00	\$	1,500.00
Total Community Center Building	\$	1,500.00	\$	1,500.00	\$	1,500.00
10-6-57 STREET LIGHTS						
10-6-57-39.00 Electricity (Street Lt)	\$	6,000.00	\$	6,792.37	\$	6,500.00
Total Street Lights	\$	6,000.00	\$	6,792.37	\$	6,500.00
10-6-58 75 NORTH RD						
10-6-58-39.00 Electricity (Old TC)	\$	200.00	\$	209.18	\$	200.00
10-6-58-40.00 Heat	\$	1,000.00	\$	797.75	\$	1,000.00
10-6-58-41.00 Repairs/Maint	\$	1,500.00	\$	1,500.00	\$	1,500.00
10-6-58-42.00 Water	\$	200.00	\$	150.00	\$	200.00
Total 75 North Road	\$	2,900.00	\$	2,656.93	\$	2,900.00
Total Town Property	\$	42,656.00	\$	38,570.89	\$	44,556.00
10-6-60 APPROPRIATIONS						
10-6-60-98.01 Grant Writer Appropriatio	\$	6,000.00	\$	6,000.00	\$	6,000.00
10-6-60-98.03 Recreation Appropriation	\$	5,730.00	\$	5,730.00	\$	5,730.00
10-6-60-98.05 Library Appropriation	\$	11,065.00	\$	11,065.00	\$	-
10-6-60-98.06 Library Property Reimbrs.	\$	31,000.00	\$	31,000.00	\$	31,000.00
10-6-60-98.10 Warning Appropriations	\$	23,440.00	\$	23,440.00	\$	-
10-6-60-98.15 Fire Dept Appropriation	\$	82,341.29	\$	82,341.29	\$	-
10-6-60-98.25 Common School Appropriati	\$	1,800.00	\$	1,800.00	\$	1,800.00
Total Appropriations	\$	161,376.29	\$	161,376.29	\$	44,530.00
Total General Expenses	\$	641,003.59	\$	605,707.36	\$	536,347.00
10-7 HIGHWAY						
10-7-05 BENEFITS HIGHWAY						
10-7-05-15.00 FICA/MEDI	\$	11,000.00	\$	10,650.78	\$	13,000.00
10-7-05-16.00 Health Insurance/AD&D	\$	25,000.00	\$	25,460.04	\$	25,000.00
10-7-05-18.00 Retirement	\$	4,000.00	\$	4,352.55	\$	5,000.00
10-7-05-20.00 Vacation	\$	5,300.00	\$	4,818.80	\$	5,300.00
10-7-05-21.00 Sick Leave	\$	2,500.00	\$	2,397.15	\$	2,500.00
10-7-05-22.00 Holiday	\$	3,000.00	\$	4,099.41	\$	4,000.00
10-7-05-23.00 Personal Leave	\$	1,500.00	\$	2,466.00	\$	3,000.00
10-7-05-24.00 Training	\$	-	\$	40.00	\$	1,500.00
Total Benefits	\$	52,300.00	\$	54,284.73	\$	59,300.00
10-7-10 WINTER MAINT TOWN RDS						
10-7-10-10.00 Labor	\$	45,000.00	\$	44,691.21	\$	54,000.00
10-7-10-44.00 Equipment	\$	-	\$	850.00	\$	-
10-7-10-46.00 Contracted Services	\$	5,000.00	\$	4,310.00	\$	5,000.00
10-7-10-47.00 Materials	\$	70,000.00	\$	70,296.68	\$	70,000.00
Total Winter Maint Town Roads	\$	120,000.00	\$	120,147.89	\$	129,000.00

10-7-15 WINTER MAINT STATE RDS

10-7-15-10.00 Labor	\$	9,000.00	\$	9,000.00	\$	10,500.00
10-7-15-46.00 Contracted Services	\$	3,000.00	\$	-	\$	3,000.00
10-7-15-47.00 Materials	\$	12,000.00	\$	12,095.31	\$	12,000.00
Total Winter Maint State Roads	\$	24,000.00	\$	21,095.31	\$	25,500.00

10-7-20 SUMMER MAINT TOWN RDS

10-7-20-10.00 Labor	\$	30,000.00	\$	15,088.06	\$	33,000.00
10-7-20-44.00 Equipment	\$	-	\$	4,250.00	\$	-
10-7-20-46.00 Contracted Services	\$	10,000.00	\$	9,581.25	\$	10,000.00
10-7-20-47.00 Materials	\$	45,000.00	\$	34,882.45	\$	45,000.00
10-7-20-99.00 Miscellaneous	\$	1,500.00	\$	-	\$	1,500.00
Total Summer Maint Town Roads	\$	86,500.00	\$	63,801.76	\$	89,500.00

10-7-25 SUMMER MAINT STATE RDS

10-7-25-10.00 Labor	\$	7,000.00	\$	3,772.00	\$	7,000.00
10-7-25-46.00 Contracted Services	\$	2,500.00	\$	-	\$	2,500.00
10-7-25-47.00 Materials	\$	12,000.00	\$	8,569.20	\$	12,000.00
10-7-25-48.00 Road Signs	\$	2,500.00	\$	3,780.00	\$	2,500.00
Total Summer Maint. State Roads	\$	24,000.00	\$	16,121.20	\$	24,000.00

10-7-30 CONSTRUCTION ROADS

10-7-30-10.00 Labor	\$	25,000.00	\$	37,752.95	\$	29,000.00
10-7-30-44.00 Equipment	\$	1,000.00	\$	82.00	\$	1,000.00
10-7-30-46.00 Contracted Services	\$	15,000.00	\$	10,060.70	\$	15,000.00
10-7-30-46.01 Guard Rails	\$	10,000.00	\$	-	\$	10,000.00
10-7-30-47.00 Materials	\$	25,000.00	\$	64,142.24	\$	40,000.00
Total Construction Roads	\$	76,000.00	\$	112,037.89	\$	95,000.00

10-7-31 PAVING PROJECT

10-7-31-46.00 Contracted Services	\$	150,000.00	\$	153,204.85	\$	150,000.00
Total Paving Project	\$	150,000.00	\$	153,204.85	\$	150,000.00

10-7-50 EQUIPMENT

10-7-50-10.00 Labor	\$	10,000.00	\$	11,302.88	\$	10,000.00
10-7-50-25.00 Supplies	\$	30,000.00	\$	26,397.04	\$	30,000.00
10-7-50-41.00 Repairs/Maint	\$	30,000.00	\$	34,532.59	\$	30,000.00
10-7-50-44.00 Equipment Fund	\$	30,000.00	\$	30,000.00	\$	30,000.00
10-7-50-49.00 Fuel/Oil	\$	65,000.00	\$	72,666.90	\$	70,000.00
10-7-50-90.00 Debt Retirement	\$	25,000.00	\$	25,000.00	\$	-
Total Equipment	\$	190,000.00	\$	199,899.41	\$	170,000.00

10-7-60 TOWN GARAGE

10-7-60-10.00 Labor	\$	5,000.00	\$	4,744.44	\$	5,000.00
10-7-60-25.00 Supplies	\$	1,000.00	\$	1,749.20	\$	1,500.00

10-7-60-28.00 Telephone	\$	800.00	\$	879.64	\$	800.00
10-7-60-39.00 Electricity (TG)	\$	2,500.00	\$	2,125.06	\$	2,500.00
10-7-60-40.00 Heat	\$	1,000.00	\$	1,670.64	\$	1,000.00
10-7-60-41.00 Repairs/Maint	\$	2,000.00	\$	1,839.51	\$	2,000.00
10-7-60-42.00 Water	\$	200.00	\$	250.60	\$	200.00
10-7-60-44.00 Equipment	\$	1,500.00	\$	3,380.74	\$	1,500.00
10-7-60-46.00 Contracted Services	\$	1,000.00	\$	-	\$	1,000.00
10-7-60-99.00 Miscellaneous	\$	-	\$	4,080.00	\$	-
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Total Town Garage	\$	15,000.00	\$	20,719.83	\$	15,500.00
		-----		-----		-----
Total Highway	\$	737,800.00	\$	761,312.87	\$	757,800.00
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TOTAL ALL EXPENDITURES	\$	1,378,803.59	\$	1,367,020.23	\$	1,294,147.00

2013 Budgeted Expenditures	\$	1,294,147.00
2013 Budgeted Revenues	\$	(434,506.00)

2013 Amount to be raised by Taxes	\$	859,641.00
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(2012 Amount was \$804,731.30)

PROPOSED LIBRARY BUDGET

Account	Budget FY-2012	Actual FY-2012	Budget FY-2013
30-5-00 LIBRARY REVENUE			
30-5-00-10.00 Taxes	\$ 11,065.00	\$ 11,065.00	TBD
30-5-00-10.01 Property Reimbursement	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00
30-5-00-20.00 Income-Morgan Stanley	\$ -	\$ 32,769.94	\$ -
30-5-00-25.00 Library Checking Interest	\$ -	\$ 32.19	\$ -
30-5-00-25.01 Library Operating CD Inte	\$ 50.00	\$ 64.50	\$ 50.00
30-5-00-25.05 Interest Wallis CD	\$ 150.00	\$ 335.71	\$ 110.00
30-5-00-25.10 Donations	\$ -	\$ 1,103.00	\$ -
30-5-00-25.11 Copier Fees	\$ 100.00	\$ 223.40	\$ 150.00
30-5-00-25.12 Growth Fund	\$ 35,000.00	\$ 40,000.00	\$ 50,000.00
30-5-00-25.13 Farmer's Market Revenue	\$ -	\$ 160.00	\$ -
30-5-00-25.20 Interest - Wanzer	\$ -	\$ 64.00	\$ -
30-5-00-25.30 Unrealized Gain/Loss	\$ -	\$ 74,335.28	\$ -
30-5-00-25.31 Realized gain/loss	\$ -	\$ 3,896.33	\$ -
30-5-00-25.60 Grants	\$ -	\$ 5,040.98	\$ -
30-5-00-25.92 Surplus Funds Operating	\$ 65,000.00	\$ -	\$ 19,880.00
30-5-00-25.94 Fund Balance Reserves	\$ 54,870.00	\$ -	\$ 83,032.00
30-5-00-25.99 Miscellaneous Revenues	\$ -	\$ 1,236.54	\$ -
30-5-00-70.00 Program Fees	\$ 50.00	\$ 375.00	\$ 50.00
Total Library Revenue	\$ 197,285.00	\$ 201,701.87	\$ 184,272.00
30-6-10 LIBRARY OPERATING EXPENSE			
30-6-10-10.00 Salary	\$ 29,000.00	\$ 26,954.94	\$ 29,000.00
30-6-10-10.01 Grant Writer	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
30-6-10-10.02 Substitute Salary	\$ 5,000.00	\$ 7,070.00	\$ 10,000.00
30-6-10-15.00 Fica/Medi	\$ 2,500.00	\$ 2,619.97	\$ 2,800.00
30-6-10-19.00 Retirement	\$ 900.00	\$ 681.13	\$ 900.00
30-6-10-20.00 Destiny Database	\$ 275.00	\$ 250.00	\$ 275.00
30-6-10-25.00 Supplies	\$ 2,000.00	\$ 1,324.31	\$ 1,800.00
30-6-10-25.01 Adult Books	\$ 3,000.00	\$ 2,703.50	\$ 3,200.00
30-6-10-25.02 Young Adult Books	\$ 800.00	\$ 480.22	\$ 800.00
30-6-10-25.05 Children's Books	\$ 3,000.00	\$ 1,649.23	\$ 2,500.00
30-6-10-25.06 Adult Periodicals	\$ 600.00	\$ 268.07	\$ 600.00
30-6-10-25.08 Children's Periodicals	\$ 100.00	\$ -	\$ 100.00
30-6-10-25.10 Audio Books	\$ 800.00	\$ 604.80	\$ 800.00
30-6-10-25.11 Electronic Resources	\$ 150.00	\$ 136.50	\$ 150.00
30-6-10-25.15 Tech Equip. & Services	\$ 2,500.00	\$ 1,044.38	\$ 2,500.00
30-6-10-28.00 Telephone	\$ 800.00	\$ 472.95	\$ 600.00
30-6-10-30.00 Postage	\$ 650.00	\$ 999.48	\$ 950.00
30-6-10-31.00 Internet	\$ 3,000.00	\$ 2,280.33	\$ 2,500.00
30-6-10-33.00 Newsletter	\$ 400.00	\$ 435.00	\$ 400.00
30-6-10-37.00 Mileage	\$ 200.00	\$ -	\$ 200.00
30-6-10-38.00 Adult Programs	\$ 600.00	\$ 605.00	\$ 800.00
30-6-10-38.01 Afterschool Programs	\$ 500.00	\$ 1,421.84	\$ 500.00
30-6-10-38.02 Storytime/Playgroup	\$ 300.00	\$ -	\$ 200.00
30-6-10-38.05 Conferences	\$ 350.00	\$ 190.00	\$ 350.00

30-6-10-38.06 Summer Programming	\$	900.00	\$	889.91	\$	900.00
30-6-10-39.00 Exhibit Committee	\$	250.00	\$	73.44	\$	250.00
30-6-10-44.00 Equipment	\$	1,500.00	\$	1,494.69	\$	1,500.00
30-6-10-99.00 Miscellaneous Exp	\$	500.00	\$	434.58	\$	500.00
Total Library Operating Expense	\$	63,075.00	\$	57,584.27	\$	67,575.00

30-6-51 LIBRARY PROPERTY EXPENSE

30-6-51-10.00 Salary-Cleaning	\$	3,000.00	\$	2,667.50	\$	3,100.00
30-6-51-15.00 FICA/MEDI	\$	210.00	\$	204.43	\$	225.00
30-6-51-24.00 Insurance	\$	5,400.00	\$	3,115.00	\$	3,500.00
30-6-51-25.00 Supplies	\$	600.00	\$	641.30	\$	900.00
30-6-51-39.00 Electricity	\$	2,500.00	\$	3,148.19	\$	3,000.00
30-6-51-40.00 Heat	\$	4,000.00	\$	2,558.33	\$	3,500.00
30-6-51-41.00 Repairs and Maintenance	\$	850.00	\$	426.57	\$	1,450.00
30-6-51-42.00 Water	\$	250.00	\$	200.00	\$	250.00
30-6-51-43.00 Professional Services	\$	-	\$	326.19	\$	1,600.00
30-6-51-44.00 Equipment	\$	200.00	\$	650.90	\$	100.00
30-6-51-60.00 Grant Expense	\$	-	\$	-	\$	3,000.00
30-6-51-90.00 Debt Retirement	\$	110,000.00	\$	109,185.70	\$	110,000.00
30-6-51-98.00 Capital Improvements	\$	3,500.00	\$	1,720.00	\$	1,200.00
30-6-51-99.00 Miscellaneous	\$	3,700.00	\$	849.51	\$	-
Total Library Property Expense	\$	134,210.00	\$	125,693.62	\$	131,825.00

30-7-00 MORGAN STANLEY FEES EXPENSE

30-7-00-43.00 SB Fees	\$	-	\$	13,385.56	\$	-
Total Morgan Stanley Fees	\$	-	\$	13,385.56	\$	-
Total Library Expenses	\$	197,285.00	\$	196,663.45	\$	199,400.00

2013 Budgeted Expenditures:	\$	199,400.00
2013 Budgeted Revenues:	\$	(184,272.00)
2013 Amount to be raised by Taxes:	\$	15,128.00

(2012 amount was \$11,065)

Message from the Select Board

As we reflect on 2012, financial challenge is the recurring theme! Seems like it's the new normal.

Through careful management and advance planning, we were able to complete some important projects and still stay within our budget. We have a 6.8% increase in the town budget this year due to the library reimbursement of \$31,000 being put in the budget for the first time this year as voted upon by the Town, along with some salary and fuel increases.

We are most excited about the new fire station. Finally, they have room for all of the equipment to get in and out! We extend our thanks to Brad Meunier and his crew and to the many volunteers who gave time and loaned equipment. With their help and a few who gave over and above, we were able to complete construction under budget!

We put two new trucks on the road this year. It was long overdue for the tandem and good planning to have the small truck replaced before it started to cost too much to maintain. Again, these were projects that were planned for, and have been paid for.

Some major road repair happened in 2012 on Pumpkin Village Road, thanks to a Better Backroads Grant. We also did paving on Pond Road and South Road.

Significant work was accomplished on Juair Road as well. We extend our thanks to Rodney Judd and the road crew for the very fine job they have done maintaining our roads. We bid farewell to Gary Judd and thank him for two years of hard work. We welcome Chad Gibney. After working the last couple of winters on an on-call basis, Chad has been hired full-time.

Our thanks go to Jim and Claire Allen for the gift of the bridge over Elm Brook on Town Highway 67, Stratton Road. The bridge more than meets our expectations in terms of safety, strength and width and water passageway. It is a great cost savings to the Town, which will be shared by all Town residents. Their extreme generosity will be forever memorialized in this bridge. Thank you!

Speaking of bridges... over the next two years we will see bridge replacement on South Road (2014), Elm Brook (2013) and Wanzer Road (2013). We will ask for your patience, as all of these roads will be closed for a time to allow the bridges to be replaced. This plan represents a major cost savings to the town, dropping our contribution from 10% to 5% of a smaller initial cost.

We were sad to receive the resignation of Denise Smith, our grant writer. She aided in some great contributions to the town. Several grants are either completed or in the works; including the slaughterhouse feasibility study, and the sidewalk scoping survey. The trail around the school was completed with help from Vermont Youth Conservation Corps and donated labor and equipment from Norm Menard. Many other volunteers donated their time for design and construction. The grant was from Vermont Recreation Trails Program from the State. We thank Denise for the contribution she has made to Fairfield and wish her the best in her next project.

REPORT OF THE TOWN CLERK/TREASURER

2012

2012 was another active and interesting year for the Fairfield Town Office.

First, we contracted with Cartographic Associates to provide tax maps for the Town with a final delivery date of September, 2014. In the meantime they will be working with my office, the Listers' office and Planning and Zoning to put together digital maps for every parcel in Fairfield. The project will be very interesting to participate in and follow since it will require Cartographic to go back to the beginning of Fairfield and examine the deed of each parcel. Current survey maps are also used to lay the foundation. In the end, we will have online access to each digitized parcel map which in turn links to the digitized deeds and any other documentation we have on file. This information may include listing information, zoning records, water lines and even culvert and bridge information from AOT. Anything we have on a map currently can be overlaid digitally on these parcel maps. This project will enable the Town to account for every acre of land, and easily retrieve who owns it and who borders it. It will also make reappraisals more efficient and less costly. These maps will be a huge benefit to the Listers' and my office and I thank the Selectboard for supporting and approving the project.

Second, we have another new building! The fire station project was a pleasure to work on, together with the Fire Department and Select Board. It was great to see how quickly and efficiently it came together, and under budget- thanks to many volunteers. Another testament to how Fairfield benefits so greatly from its people.

Finally, Presidential elections were held this year and this brought about some renewed media interest in the mystery surrounding President Chester A. Arthur's birthplace. A researcher, who wished to remain anonymous, is currently writing an article for the Vermont Historical Society and had visited here a couple of times in the past. Since I had remained in contact with her, she was very helpful and gave some background information so that I could meet with CBS Sunday Morning and CBC for their specials on the "birthplace question". It was a lot of fun meeting Mo Rocca and Reg Sherren and showing them around the Chester A. Arthur Room and vault. Fairfield looked absolutely picturesque in their shots around town and it was a nice reminder of why we are so proud to live here. While they obviously leaned towards Canada being the birthplace, (I mean, hey, who could blame them considering it does make for a pretty good story?) there are many compelling facts to support his being born right here. Of course, these weren't mentioned but the Vermont Historical Society article, once published, should be very interesting and informative. In the meantime publicity for Chester is always welcome and perhaps our Town will benefit from more tourism to the site- especially as we enter Fairfield's 250th birthday in 2013!

Don Connor retired from taking care of the municipal building and perhaps more importantly, from being an in-house ambassador for the Town. When visitors would stop in Don would treat them to a story and a Fairfield folk song. His 'whistle while you work' attitude and kind smile is missed and I wish him the best in his full retirement. Thank you Don!

Thanks to Linda Hodet, my assistant, for her hard work and dedication these past 5 years. It is a nice feeling knowing that I can always rely on her; no job is too small or too big.

Also thanks to Terri Menard for keeping up the work on those old records. It is not easy to read those records and her determination is admired.

If you have any questions regarding the Treasurer's Reports please call me at your earliest convenience so that I can be prepared to answer questions at Town Meeting.

Please feel free to call or stop by anytime with any questions or comments throughout the year.

Wishing you and your families all the best in the coming year!

Kindest regards,

Amanda

Marriages 2012

Names	Date	Town of Marriage	Residence
Tiffany Lee Cassidy Joseph Louis Mott	12/31/2011	East Fairfield	East Fairfield East Fairfield
Lacie Lee Boylan Daniel Jay Dirkson	5/26/2012	Fairfield	Montana Montana
Christina Jane Bowley Joshua Dale Nappi	7/7/2012	Fairfield	Virginia Virginia
Karen Angela Tarte Amon T Sylvester	7/16/2012	Fairfield	Fairfield Fairfield
Jennifer Ann Mattson Justin Matthew Deuso	7/14/2012	Bakersfield	East Fairfield East Fairfield
Lorraine F Niederer Thomas P Scrodin	7/21/2012	East Fairfield	East Fairfield East Fairfield
Marla C Sawyer Mitchell E True	7/28/2012	East Fairfield	East Fairfield East Fairfield
Amy Jean Persons Benjamin Nichols Irish	8/18/2012	Fairfield	Enosburg Enosburg
Chellsey Rae Boissoneault Samuel Whiting Howrigan	8/25/2012	Fairfield	Fairfield Fairfield
Margaret Mary Godin Peter Henry Magnan	9/1/2012	Fairfield	Milton Fairfield
Megan Mary Juairé Luc Charles Fecteau	10/20/2012	Fairfield	Fairfield Fairfield

Births 2012

Name of Child	Date	Town/City	Parents
Cerenity Jade Bessette	1/9/2012	St Albans	Kari Wood Todd Bessette Jr
Alaina Lillian Williams	1/16/2012	St Albans	Hillary Stone Benjamin Williams
Harper Lynne Patenaude	3/30/2012	St Albans	Margreth Bostwick Nathan Patenaude
Hobie James Tibbits	4/1/2012	Burlington	Mary Elbaum Jaime Tibbits
Ella Johanna Hebert	4/10/2012	Burlington	Larissa Thompson Thomas Hebert
Eleanor Cecilia Plumpton	5/11/2012	Burlington	Greta Brunswick James Plumpton
Olivia Tempest Mayvill	5/17/2012	St Albans	Cheri Hutchison Jesse Mayville
Korbyn Justin Lussier	5/21/2012	Burlington	Amanda Corey Justin Lussier
Haven Starr Marie Brace	5/30/2012	Burlington	Desiree Chickering Jason Brace
Hayden William Morris	6/19/2012	St Albans	Jessica Bradley Shane Morris
Angelina Joe Centerbar	6/21/2012	Burlington	Melinda Bessette
Bentley Ryan Daudelin	6/22/2012	St Albans	Shantel Shoram Shawn Daudelin
Lucas Omar Krans	6/25/2012	St Albans	Khristian Bean Bryan Krans
Silas Leopold Fournier	8/3/2012	St Albans	Jennifer Burnor Ty Fournier
Ezra David Barney	8/15/2012	St Albans	Andrea Yandow Jeffrey Barney
Mia Leigh Carpenter	8/16/2012	Burlington	Kristen Muzzy Jordan Carpenter
Lyla Joan-Hermine Bedard	8/30/2012	St Albans	Robynlee Lumbra Jordan Bedard
Myah Shane Garceau	9/4/2012	St Albans	Jennifer Garcia Shane Garceau
Gavin Lee Lieski	10/2/2012	St Albans	Nicole Bilodeau Christopher Lieske
Parker James Mode	10/14/2012	St Albans	Cortney Partlow Jesse Mode
Trenton Xavier McRae	11/1/2012	St Albans	Katelyn Robtoy Samuel McRae
Carter Matthew Stanley	11/5/2012	St Albans	Lacey West Corey Stanley

Matthew Mason Persons	11/7/2012	St Albans	Chantel Parent David Persons
Ellason Margaret Branon	11/7/2012	Burlington	Kristen Major Ryan Branon
Madison Rose Bushey	11/16/2012	St Albans	Kimberly Bushey
Nehemiah Timothy Andersen	12/8/1012	Burlington	Megan Tiffany John Andersen
Enli James Parrillo	12/13/2012	East Fairfield	Diora Kania David Parrillo
Emma Noelle Paradee	12/19/2012	St Albans	Lacey Rees Brian Paradee
Noah Alan Poirier	12/21/2012	St Albans	Carrie St Francis Timothy Poirier
Layn David Patnode	12/30/2012	St Albans	Michelle Cross Benjamin Patnode

Deaths 2012

Name	Date	Place of Death	Residence	Age
Barbara R Branon	1/16/2012	St Albans	Fairfield	83
Ray P Callan Sr	5/5/2012	Fairfield	Fairfield	64
Scott A Bapp	5/6/2012	Burlington	Fairfield	56
Bernard T Connor	5/8/2012	St Albans	Fairfield	90
James W Littlefield Sr	5/26/2012	St Albans	Fairfield	72
Pamella J Howard	6/24/2012	East Fairfield	East Fairfield	58
Silas M Tiffany Jr	7/26/2012	St Albans	Fairfield	81
Philip Roger Ashline	7/27/2012	Fairfield	Fairfield	68
Gary Fred Garrow	8/4/2012	East Fairfield	East Fairfield	51
Charles Dennis Boylan	8/22/2012	St Albans	Fairfield	59
Cleopatra P Tzimokas	8/27/2012	St Albans	Fairfield	82
David Maynard Read	8/31/2012	Fairfield	Fairfield	84

2012 Election Results

School Budget 159 yes 91 no 250 total

General Election 884 voters 754 voted at polls 130 absentee

US President

Barack Obama 522
Mitt Romney 306

Attorney General

William Sorrell 489
Jack McMullen 321

US Senator

John MacGovern 224
Bernie Sanders 620

State Senator

Caroline Bright 347
Donald Collins 381
Dustin Degree 326
Norm McAllister 347

Representative to Congress

Mark Donka 180
Peter Welch 649

State Representative

Daniel Connor 745

Governor

Randy Brock 424
Peter Shumlin 436

High Bailiff

Tayt Brooks 435
Jacqui Hood 378

Lieutenant Governor

Cassandra Gekas 267
Phil Scott 515

Justice of the Peace

David H Burnor 501
Joan Burnor 517
Lyndon Corey 564
Matt Hughes 430
Maurice Jettie 559
Lori Niederer 384
Bridget Rivet 459
Margaret Ryan 597
Charles Thomas 439

State Treasurer

Beth Pearce 407
Wendy Wilton 360

Secretary of State

James Condos 706
Mary Alice Herbert 90

Auditor of Accounts

Doug Hoffer 383
Vincent Illuzzi 432

Listers Report 2012

Another year has come and gone with lots of activity in the listers office. As always we want to remind everyone that if you have questions or concerns please contact us and we will do everything we can to help you. This year we inspected right around 150 properties for new construction ranging from small sheds to decks to garages to complete houses. Fairfield has approximately 180 parcels enrolled in Current Use. The Current Use program has been behind and this year were still updating files after we had sent out tax bills. This resulted in a lot more work for us, the Town Clerk's office and an inconvenience to many enrollees who received adjusted bills resulting from the updates. We have spoken to the director of Current Use to express our concerns. Yet even with such occasional inefficiencies, the program is invaluable to so many of us. Keep an eye on the Vermont Income Tax book for this year. In order to receive income sensitivity on your property taxes, you must file form HS145 every year. Also look for updates on filing requirements for Homestead Declaration. The deadlines for these filings are April 17th. There are penalties for late filers. We look forward to seeing many of you as we complete our annual inspections of new construction this spring. Remember that if you demolished/lost a building during the past year it is your responsibility to let us know PRIOR to April 1.

We thank you for your support throughout the past year.

James Gregoire

Richard Giard

Dan McCoy

Fairfield Planning and Zoning Board

2012 saw an increase in homes built over 2011, but not by much.

The Planning Board did decide to retire any unused permits after two years. Accordingly, the unused permits from 2010 were retired on December 31, 2012. We don't anticipate much pressure to build in the next several years. Projected growth for Fairfield is at 1.2% annually, at least until 2015. We have 8 permits available this year along with the left over permits from the last two years. Replacement homes, elderly housing, accessory dwellings and agricultural housing are exempt from the available permit allocation.

We are proud to serve the community of Fairfield and we welcome your input. The Fairfield Planning and Zoning Board meet at 8pm on the first Monday of every month, in the Chester Arthur Conference Room. The meetings are always open to the public. The board members are Albert Tetreault, Henry Magnan, Jerry Yates, James Gregoire and Melissa Manson.

2012 Zoning Administrator's Report

Permits Issued	2012	2011	2010
Boundary Line Adjustments	1	1	3
Single Family Residences	4	1	3
Replacement Homes	0	1	3
Replacement Mobile Homes	0	0	1
Conditional Uses	0	1	0
Barns	2	4	1
Permit Amendments	0	1	1
House Additions	1	7	8
Camp Additions	0	1	2
Garages	4	5	1
Decks/Porches	4	7	4
Swimming Pools	1	3	0
Barn Additions	1	0	3
Milk Houses	0	0	0
Sugar Houses	2	3	1
Fire Stations	1	0	1
Storage Bldgs/Sheds	2	3	11
Subdivisions	1	2	3
Permit Extensions	0	1	2
Change of Use	0	0	0
Apartments	0	0	0
Outdoor Wood Boilers	0	0	1
Agricultural Housing	0	0	0
Accessory Dwelling	0	0	0
Replacement Camps	1	1	1
Communications Facilities	0	0	0
Sap Pump Houses	0	4	1
Commercial Buildings	0	0	1
Camps	2	0	2

To the best of my knowledge the above represents an accurate accounting of the permits issued for 2012. It's my honor to serve you as zoning administrator.

Very Truly Yours,
Stephen Cushing

Grant Writer Committee Report 2012

The Town of Fairfield Grant Writing Committee had another very productive year in 2012. We continued to work with Denise Smith, our Town Grant Writer, to complete some projects, continue others, and initiate some new ones. Here are some highlights:

With a lot of assistance from Norm Menard and several community volunteers, the Recreation Trail was finally installed around the Fairfield Center School and Bent Northrop Memorial Library. The bulk of the work was completed over the summer by a group of volunteers from VYCC and the trail makes for a wonderful and safe walk or run for pedestrians.

Work was completed on the High Tunnel Garden, located behind the 'old' Fire Station on the school grounds. This allowed for a full growing season of a wide array of delicious foodstuffs for the Outdoor Classroom, the Community Center, and the Fairfield Center School, and has proved once again the strong collaboration between Fairfield organizations.

At the end of December we were notified that we received money for a storage shed which will benefit the Outdoor Classroom, BNML, and the Recreation department.

The remainder of the e-Vermont grant work was completed in 2012. One highlight from this initiative is certainly the use of Front Porch Forum, which now has 249 members in Fairfield in 720 households. As of this writing, there have been nearly 1,000 posts that have reached all of these households electronically, allowing us to communicate with Fairfielders in a fun and timely manner.

We continue to work with the Select Board on both the Wastewater and Sidewalk projects that were started in 2011 by seeking grant money that address the Feasibility studies that were completed last year. We are also continuing work on a Master Trails plan for the town and expect the results of the Slaughterhouse Feasibility study at the end of April.

Our goals for 2013 will include initial work on a Transportation Alternatives Grant, which would allow us to tackle some huge concerns around safety at the junction of North/South roads and Route 36 among other things. Unfortunately, this will be the last project of a long and successful relationship with Town Grant Writer Denise Smith, who accepted a new job in December. As we begin 2013 in search of a new Town Grant Writer, we realize that Denise is leaving some very large shoes to fill. Denise was an enthusiastic partner for our committee who not only helped us receive all kinds of grants, but helped us build relationships outside of Fairfield that will allow us to continue to do what we do and assist us in raising the bar in the future. She will be missed dearly and we cannot thank her enough for all that she has done for Fairfield!

As always, the committee is open to any ideas, or people, who can assist us with our mission. If you are interested or have any funding ideas, please contact any member of the committee. Organizations with specific funding needs should contact the board with an outline of their project, and the level of collaboration they are qualified/prepared to make.

Barry Fauteux, Norm Menard, Kristen Hughes, Amanda Forbes, Nance Shaw, Julie Wolcott, Michael Malone, and Greg Christie.

Fairfield Recreation Committee

Another busy year is behind us and another busy year has already started. I would like to start by thanking the committee members for their efforts over the past year, John Baxter, Carol Lizotte, Mike Malone and Brenda Goodhue. All of our members live busy lives but continue to support the committee so that we can continue to offer a variety of events and maintain fields and structures throughout the town.

The year starts off with a busy basketball program for age's pre-k through fourth grade, with the 3rd and 4th grade boys and girls having practices and games. We have continued our yearly tradition of offering a Easter egg hunt at the towns playground, this event usually last about 5 minutes but is a good time had by all. Fall brings about our soccer program, again for ages pre-k through fourth grade. This program would not be a success without the help of our volunteer coaches, Thank you! In partnership with the library we help spook up Halloween with a very successful Trunk or Treat. This event has grown bigger and better every year.

Through a state grant some more renovations have been done to both of the baseball fields, providing better drainage and bleachers. In the spring some more grounds work will be done.

As always we are looking for members to help support the committee. Fresh, new ideas are always welcome. The committee meets every third Tuesday of the month at 7pm in the Chester A Arthur room.

The Fairfield Recreation Committee

Bent Northrop Memorial Library 2012 Trustee Report

Increased use of the library has meant expanded hours and an increase in part-time staffing. We celebrate our Librarian, Kristen Hughes, for her seemingly endless energy in designing imaginative programming as well as partnering with state and local initiatives to ensure BNML activity is current and relevant. In addition, Wendy Maquera, our Librarian Assistant, has become the virtual presence of the library by maintaining Facebook and BNML websites. Wendy is half-way through VT Dept. of Libraries certification program and has given selflessly to BNML through volunteer time as well as increased scheduled times. To better support summer programming, the library hired a Summer Program Implementation person and will do so again in 2013.

This fall Julie Wolcott and Kristen Hughes participated in professional development activities through the American Library Association's *Turning the Page*. In addition to the library's full slate of programs, the BNML trustees hosted a local farewell to Sara Kittell, Dick Howrigan and Lynn Dickinson.

Investments of BNML are presently managed by Morgan Stanley. The BNML Trustees meet regularly with our financial advisors to ensure the funds are being invested and used responsibly. Our present investments total \$1,081,892. (*Please refer to the Treasurer's Report for the Library Fund and the independent audit in the Town Report for more details.*) Over the course of 2013, the trustees will gather budget data from other libraries in Franklin County and similarly sized towns in Vermont to determine each municipality's level of support for their local library. We will also chart our funding streams (grants, Growth Fund, fund raising, Town appropriations and budget, Income from investments) and develop different scenarios to help predict the Library's financial position over time. At Town Meeting 2013, we are asking voters to approve spending \$8 per capita (\$15,128) to support the Library.

Part of 2012 has involved adjustments and additions to our community library. We are thankful to the Harold Howrigan Family for providing the new flag and flagpole that graces the property. We are also grateful to the Johnson Family and Julie Wolcott for trees that will provide shade, to Rowen Gorman for the landscaping plan, and to Louissa Verderber for the most creative bike rack ever! Many thanks to Lori Neiderer and Bobbi Flack for arranging and organizing wonderful library exhibits and to Bridget Rivet, Charon & Marshall True for their work on the BNML Growth Fund. We are currently working toward the design and installation of a sign for BNML.

Respectfully submitted,

Bent Northrop Memorial Trustees

Julie Wolcott, Randy Clark, Laura Fulwiler, Sue Magnan, Albert Tetreault

“A library in the middle of a community is a cross between an emergency exit, a life raft and a festival. They are cathedrals of the mind; hospitals of the soul; theme parks of the imagination.”

— Caitlin Moran, *Moranthology*

As we welcome 2013, the Fairfield Community continues to support, and be supported, by Bent Northrop Memorial Library. Each year gets bigger and better for us, and 2012 was no exception. Our public library is used more and more by Fairfielders, new and old, as a place to gather and learn. Our programs bring new knowledge or share adventures. Our public computers help patrons search for jobs, submit resumes, and apply for state benefits.

The library is more than just a repository of books and this is demonstrated in our statistics. The top items checked out through the library in 2012 include the Kindle ereaders, the Rec Committee's snowshoes, the Vermont State Park Pass, and the Echo Pass. The most cherished print items in 2012 include the [Lego Ideas Book](#) and the Hunger Games Series. This year, we checked out over 450 items each month...

In 2012, Fairfielders...

- added over 1000 books to the collection and 100 new patrons (totaling 1238 registered borrowers)
- learned the art of public speaking, how to use the internet for small business growth, practiced Spanish, explored their inner painter, knitted, played lots of mahjong, and looked a little closer at the details in Alfred Hitchcock films
- partnered with the Rec Committee to host photography workshops and the Fairfield Girls Club, hosted Chloe Johnson's SELF program and Dominic Cicillio's Tech Classes, worked with the Outdoor Classroom and the PTO for Cinco de Mayo and a very well attended Trunk or Treat, and collaborated with UVM Extension to offer Digital Photography, FLIGHT, and Wedos afterschool programs
- DUNKED their teachers!
- were introduced to Bill Kittell's 25 years of Fairfield Town Meeting, experienced the artwork of Vermont Migrant Farmworkers, enjoyed Lori Neiderer's watercolors, were inspired by Nance Shaw's numerous sketchbooks and larger than life art, were looking into the eyes of Al Salzman's humandalas, were enamored with the intricacy of Gail Salzman's layered work, and engaged with the mola collection shared by Kathryn Lipke - all thanks to the BNML Exhibit Committee (Bobbie Flack, Lori Neiderer, and Rowen Gorman)
- visited with over 200 of their friends and neighbors who walked through the doors each week
- were energized by over 30 kids and their caregivers each month who enjoy playgroup and storytime supported in part by Building Bright Futures

In closing, thanks goes out to the numerous volunteers including, but not limited to, Becca Fauteux, Lauren Garner, Michael Olave, and Beth Peloquin. These are the folks that we rely on for operating each and every day. Sustaining the library, is a fantastic Library Board (Randy Clark, Laura Fulwiler, Susan Magnan, Albert Tetrault, and Julie Wolcott) who work tirelessly and energetically, above and beyond their official responsibilities. And finally, a heartfelt thanks to Dan Connor, for his stringent beautification skills and the lovely Wendy Maquera for simply [making everything easier](#).

Respectfully Submitted,
Kristen Hughes

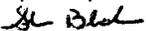
East Fairfield Volunteer Fire Department

Annual Report 2012

Beginning Balance (savings) 01/01/2012		\$103,706.00
<u>Income</u>		
2012 budget		\$ 35,000.00
<u>Total Income</u>		\$138,706.00
<u>Expenses</u>		<u>Budget 2013</u>
Insurance	\$ 4,016.00	\$ 6,000.00
Maxium Pumper Replacement	\$.00	\$ 15,150.00
Fuel Oil	\$ 2,430.19	\$ 4,000.00
Electricity	\$ 710.26	\$ 750.00
Gas/Oil/Diesel	\$ 150.16	\$ 750.00
Truck Repairs	\$.00	\$ 2,000.00
Internet/Cable	\$.00	\$.00
Flages/Poles (maintenance)	\$ 243.55	\$ 250.00
Dues	\$ 145.00	\$ 250.00
Radio (repair/replacement)	\$.00	\$ 500.00
PO Box/Postage	\$.00	\$ 100.00
Oil Furnace Repairs	\$.00	\$ 250.00
Equipment Repairs	\$ 834.59	\$ 3,000.00
Personnel Protective Equipment	\$.00	\$ 1,500.00
Septic Tank	\$.00	\$.00
Misc	\$.00	\$.00
Lawn Care	\$ 500.00	\$ 500.00
<u>Total Expenses</u>	\$ 9,029.75	\$35,000.00
<u>Ending Balance</u>	\$129,676.25	

*The amount listed above is for future replacement of Maxim Fire Truck.

Respectfully Submitted


Shawn W. Blake

E. Fairfield Chief

FAIRFIELD CENTER VOLUNTEER FIRE DEPARTMENT

Account Balances 01/07/12

N.O.W.	\$47,827.22	
Money Market	\$20,997.49	
INCOME		
Budget	\$82,341.29	
Interest	\$64.23	
Total Income		\$151,230.23

EXPENSES

2007 Pumper	\$12,572.16	
2010 Pumper	\$10,519.32	
East Fairfield	\$35,000.00	
Dues & Subscriptions	\$474.00	
Gas/Oil/Grease	\$5,138.00	
Insurance	\$9,801.00	
Office	\$710.00	
Radios & Pagers	\$1,944.00	
Repairs	\$4,371.39	
Supplies	\$1,188.29	
Utilities	\$679.36	
Total Expense		\$82,397.52

Account Balances 01/07/13

N.O.W.	\$44,373.36	
Money Market	\$24,459.35	
Total		\$151,230.23

PROPOSED BUDGET FOR 2013 OPERATIONS

EXPENSES	BUDGETED 2012	ACTUAL 2012	PROPOSED 2013
2007 Pumper	\$12,573.00	\$12,572.00	\$12,572.00
2010 Tanker (\$40,000	\$10,520.00	\$10,519.00	\$10,519.00
Dues / Subscriptions	\$700.00	\$474.00	\$750.00
Fire Ext. / Oxygen	\$400.00	\$0.00	\$400.00
Gas/Oil/Grease	\$4,500.00	\$5,138.00	\$5,000.00
Insurance	\$11,500.00	\$9,801.00	\$10,000.00
Office	\$800.00	\$710.00	\$800.00
Radios / Pagers	\$2,000.00	\$1,944.00	\$2,500.00
Repairs	\$5,000.00	\$4,371.00	\$5,000.00
Supplies	\$3,000.00	\$1,188.00	\$3,000.00
Utilites	\$800.00	\$680.00	\$1,650.00
	\$51,793.00	\$47,397.00	\$52,191.00

/s/ Jeffrey Corey, Treasurer

Fairfield Volunteer Fire Department

2012 Fire Calls

Fire Alarm Activations	2
Car Accidents	8
Medical Assists	5
Mutual Aide	4
Brush Fires	6
Power lines/poles on fire	2
Structure Fires	2
Car Fires	3
Hazardous Materials	1
Explosion	1
Chimney Fires	3
<u>Carbon Monoxide</u>	<u>1</u>
Total Calls	38

Total Calls

2011	2010	2009
<u>31</u>	<u>25</u>	<u>39</u>

Fairfield Scholarship Fund 2012

The Fairfield Scholarship Committee was formed in 1984 by the late Barbara Branon. Joy Kane and Jacqueline Tetreault were also charter members and continue to serve along with six other Fairfield residents.

A total of eighty-six scholarships have been granted to deserving Fairfield Students.

The 2012 recipients of the Fairfield Scholarships each receive a \$1000.00 scholarship. The students are: Stefani Baker, Briana Berry, Ashley Callan, and Peter Rainville.

Stefani is the daughter of Sallyann Baker and the late Daryl Baker. She is attending Southern New Hampshire University located in Manchester, New Hampshire, majoring in Education.

Briana is the daughter of Vickie and Keith Berry. She is in the Nursing program at River University in Nashua, New Hampshire.

Ashley is the daughter of Lynn and Ray Callan, Jr. She is studying Graphic Design at Castleton State College in Castleton, Vermont.

Peter is the son of Susan and Andrew Rainville. He is at the University of Maine in Orono, Maine in the Animal Science/Pre Veterinarian division with plans to become a large animal veterinarian.

Thank you to everyone who has contributed to the scholarship fund, making it possible for us to continue helping Fairfield students further their education. Anyone that would like to make a donation may send their contribution to any committee member listed below.

Scholarship applications are available at the Town Clerk's office, the Fairfield Bent-Northrop Memorial Library, the Town of Fairfield website www.fairfieldvermont.com and your high school guidance office.

/s/ Joy Kane

/s/ Jackie Tetreault

/s/ Barbara Riley

/s/ Gail Williams

/s/ Cecile Callan

/s/Diane Tracy

/s/ Janice Adams

/s/Joan Branon

The Scholarship Committee

COMMUNITY CENTER Annual Report for 2012

2012 was our 20th Anniversary! Established in 1992, the Center enters its third decade of bringing essential services and enrichment programs to residents from Fairfield, Bakersfield, Sheldon, and beyond.

Our **Community Lunches** – supported in part by CVAA - are going strong feeding on average 35 people every Tuesday. Our cook, Jennifer McAllister of Enosburg is much loved and respected for her generosity, good humor, as well as her great food! We have a committed group of volunteers who are serious about providing a warm welcome for our guests. We're grateful for the help of all our volunteers, but Bill Kittell, Jane Williams, Jane Dowbrowski and Deb Lynch go beyond the call of duty. Thank you and welcome to 2 *very* new volunteers – Grant Weir from Fletcher and Mary Ovitt from Bakersfield. It's become quite a party, as well as being the best deal around at a suggested donation of just \$4 for folks over 60, and \$6 for anyone else. A reminder that these meals are open to everyone, regardless of age, or where you live. We have room for you! Call 827-3130 to reserve a place at the table.

The **Food Shelf** also maintains a solid place in our immediate - as well as the broader - community. In 2012 we served 530 households or approximately 1350 individuals at the Food Shelf, and 75 Thanksgiving baskets were distributed to needy families in November. Many thanks to everyone who has kept our Food Shelf going this past year: the volunteers who organize and distribute food, the churches, schools and individuals who donate food and money, to the gardeners who supply us with fresh vegetables, and to everyone from Fairfield and Bakersfield schools who donated food for the Thanksgiving Baskets. Thanks to Jessica Gaudette and Joanna Jerose for organizing this important community service. Thanks too, to the Franklin Grand Isle United Way for a \$2500 grant that pays for our part time Food Shelf Coordinator.

Kids' Programs were a great success this year. **Black Creek Adventure Camp** was expanded to 8 full weeks this summer with an average of 18 children/week enrolled. Faith Cassidy and Michelle Jettie were our full time counselors, with help from Andrew Cook of Sheldon, and many teen volunteers. Over 35 children participated in last winter's **Kids-in-the-Kitchen** cooking classes. Faith and Michelle are planning 2 additional **Vacation Camps** this year, for February and April. Many thanks go out to over 40 local supporters of these programs who donated their time and talent to enrich the lives of our kids this past year.

Our two big **Community Events**: The 3rd Annual **Sap Run Boogie** and The 20th Annual **Jig in the Valley** with an Apple Ipad Raffle (donated by Stone's Shell) were-highlights of the year. These events, along with additional revenue from Sunday brunches, pizza nights, the Christmas Fair, our Annual Donation Letter, and over 12 rentals of the facility for private parties raised approximately \$21,000 for the Center or about 14% of our budget. Many thanks go out to everyone who made these events successful!

In June, Desiree Kane-Murphy opened up **Puddledock Childcare** at the Center in the former Preschool space. Full time, year round, open from 7:30-5:30, she now has approximately 13 full and part time kids, and hopes to increase these figures in the coming year. So do we! Not only does her rent help run our other programs, but it's great to have happy little voices in the Center again!

Grant Awards - Our dedication to meeting the needs of our community is reflected in the financial support we've received this past year from the Vermont Community Foundation, The Department of Education's Summer and Extended Learning Grant which we shared with Kristen at the Library, The Tarrant Foundation, Ben and Jerry's, and Hunger Free Vermont for our Adult Learning Kitchen Program.

And last but not least, on December 19th of 2012, the Community Center inherited the former **United Church of Bakersfield and East Fairfield** (on the green in East Fairfield). After a year of deliberation, research, historic preservation conferences, building assessments, and public meetings, it's finally official. We're looking forward to working with the community to preserve this architectural anchor for future generations, and creating a unique and beautiful gathering space that serves and supports our community. Come be part of this!

Our successes this year would not have been possible without the hard work and dedication of our Community Center director, Nance Shaw - who can do just about anything, from teaching art to kids to writing winning grants. Thank you Nance!

Thank you everyone,

The Fairfield Community Center Board of Directors
Jane Williams, Rachel Huff, Denise Kellner, Deb Paradee, Miles Herbert, Jane Dobrowski, & Luann Ross.

Outdoor Classroom (O.C.) Report 2012

The Mission and Vision of the Outdoor Classroom is: *By knowing their community, students will be better able to engage in the world and shape and direct their future. The Outdoor Classroom Program at Fairfield School provides opportunities for sugaring, growing food, presenting the community's cultural and agricultural heritage, and extending classroom activities in order to strengthen links between Fairfield's agricultural, educational and business communities. We foster students' sense of place, service to community, and participation in Fairfield's history by offering programs for townspeople and students to connect and learn from each other through hands-on -learning.*

The Outdoor Classroom would like to begin by thanking Fairfield Community Members for their continued monetary, in-kind and communal support over the years. Without this support the following accomplishments would not be possible.

The Fairfield Middle School Sugarmakers experienced a short, but sweet season. The first boil was March 6th and the last two weeks later. In that time they made a total of 35 gallons of syrup. Project Sweet Talk added another 10 interviews to their archives.

The High Tunnel (H.T.) was in full operation in spring 2012 and Trotters Greens were all the rage. Dick Pigeon and his Middle School students grew beet greens, spinach, arugula, red & green leaf lettuce and radishes. These items were sold to the school food service program, Meals on Wheels, and on the Fairfield Farmer's Market Online (FFMO), and donated to the Food Shelf. Before school ended students had another successful plant sale and transferred a variety of tomato and pepper plants, cantaloupe and watermelon plants into the High Tunnel as the greens waned. Thanks to the Menard's, Johnson's, Branon's, Severaid-Watson's, Fournier's, Juair's, Wendy Scott and Kristen Hughes for H.T. summer detail and Ken Carter for conducting a thorough training. In the fall tomatoes and peppers were abundant along with enough watermelon and cantaloupe for an entire school wide snack. Students canned 31 quarts of pickled beets to have on the salad bar.

Elizabeth Menard spearheaded a 7th grade class fundraising project of raising 25 meat birds to sell on the FFMO. The birds were raised on grass, moved daily and fed (donated) Green Mountain Organic Feed. Volunteers gathered at the Menard's barn to process the birds. Special thanks go to Norman Menard and Jon Branon for helping make this project possible!

The O.C. had an incredibly busy fall with supporting community events such as Eat Dinner With Your Family Night, Hay Day, Harvest Dinner and Trunk or Treat and the FCCA's Thanksgiving Meal Baskets. We have supported 14 classroom activities, 4 field trips to local farms, a 1st-5th grade trail walk celebration at Chester Arthur Birth Site, and a local tree planting activity at the Gorton Farm. *Eat Dinner Night With Your Family Night* was an amazing school/community event prior to Open House. The menu was local and Mimmo himself cooked up delicious pizzas ensuring a smooth and memorable evening- Thank you Mimmo!

We received a Building Healthy Communities Trails grant from the Northwest Regional Prevention Collaborative to fund the promotion and access of trails and open spaces in Fairfield and a Regional Farm to School grant in collaboration with Sheldon and Bakersfield Elementary Schools. The two trails selected were the Chester Arthur Trails and the new Fairfield Town trail that loops the school and library. 2013 marks the 10th anniversary of the creation of the Chester Arthur Trails. Be on the look out for spring promotions and celebrations! The Regional Farm to School (F2S) grant enables the three schools to identify and share F2S curricula/activities, professional development/expertise, farmer relationships and field trips.

In Memoriam: Buster (Silas) Morris Tiffany passed away in July 2012. Mr. Tiffany was instrumental in providing the momentum for making the sugar house at Fairfield School a reality by offering to donate all the hemlock timbers that were needed to frame and side the building. With his passing he continues to give. The Outdoor Classroom was honored to receive donations made in his memory as we are committed to his values of knowing one's place, having a reverence for history and believing in agriculture as a way of life. We thank you Tiffany Family.

The Outdoor Classroom Committee meets the 3rd Monday of the month at 3:30pm in the Fairfield School conference room. We always welcome new people to come, share ideas and support the mission.

Respectfully submitted,

Joanna Jerose

Outdoor Classroom Coordinator

2012
FAIRFIELD OLDE CEMETARY ASSOCIATION
ANNUAL TREASURER'S REPORT

Free Business Checking Acct **\$ 1,715.10**
(Balance as of 12/31/12)

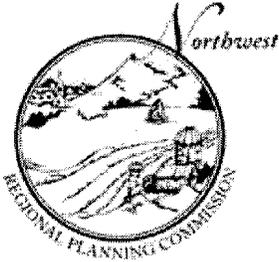
Expenses

***Ck #109 925/12 Can Tec Cast Metal Products - \$275.78**

6 Month Certificate of Deposit **\$ 600.65**
(Maturity date 04/26/13)

12 Month Certificate of Deposit **\$ 13,443.37**
(Maturity date 03/10/14)

Richard Howrigan - President
Amanda Forbes - Secretary
Kim Stone - Treasurer
Margaret Ryan - Director
Don Connor - Director
Burt Pion - Director



2012 Town Report

The Regional Commission is a multi-purpose governmental organization formed by and serving the municipalities of Franklin and Grand Isle Counties. All municipalities in the region are entitled to equal voting representation by two locally appointed members to the Board of Commissioners. Northwest Regional Planning Commission implements a variety of projects and programs tailored to local, regional and statewide needs.

Northwest Regional Planning Commission Projects & Programs:

Municipal plan and bylaw updates and related technical assistance: Focus on predictable and effective local permitting through education and training, bylaw modernization and plan updates.

Brownfields: Complete environmental site assessments and fund clean-ups so properties can be sold, developed or re-developed to benefit the economy, create or protect jobs and increase housing opportunities.

Transportation planning: Coordinate local involvement in transportation decisions through the Transportation Advisory Committee (TAC), and provide services such as intersection studies, corridor plans and traffic counts.

Emergency response planning: Better prepare our region and state for disasters by coordinating with local volunteers and VT Emergency Management on emergency response planning, exercises and training.

Energy conservation and development: Implement projects to support municipal energy conservation to save energy and tax dollars, support job training programs, and identify opportunities for renewable energy generation.

Watershed planning and project development: Implement water quality projects and programs to protect water resources, ensure safe water supplies, enhance recreational opportunities and address known sources of pollution.

Regional plans: Coordinate infrastructure, community development and growth at the regional level through the development, adoption, and administration of a comprehensive regional plan.

Geographic information services: Provide municipalities, state agencies and regional groups with mapping and data analysis in support of their projects.

Special projects: Complete special projects such as downtown revitalization, recreation paths, farmland preservation, economic development and affordable housing projects.

Grants: Provide assistance identifying appropriate grant sources, defining a project scope and writing grant applications.

In Fairfield the Northwest Regional Planning Commission:

- ☞ Funded the Fairfield Trails Master Plan.
- ☞ Coordinated public outreach for the Bridge #14 project.
- ☞ Provided grant writing assistance for the Ecosystem Restoration Grant for Brusso Road.
- ☞ Updated the E-911 poster map, road atlas and road map.

**Fairfield
Regional Commissioners:**
Jason Booth & Marilyn Savoy

**Transportation Advisory
Committee:**
Carl Gleason

In the coming year the Commission will further develop our new Healthy People, Strong Communities project to promote economic development and community health. We will also continue our programs in local and regional planning and project implementation and will provide other needed services to our member municipalities. The Commission has no regulatory or taxing authority; however, each year we do request a per capita assessment from our members in support of local and regional activities and to provide matching funds needed for state and federal programs.

Your continued support for local and regional planning is greatly appreciated. NRPC is your resource -- please call on us for assistance with planning, zoning, transportation, mapping, or other needs.

2012 – Vermont Department of Health Report - Fairfield

The Vermont Department of Health is working for your health every day. With our headquarters and laboratory in Burlington and 12 district offices around the state, we deliver a wide range of public health services and support to your community. We work to promote and protect your health, and we prepare for and respond to public health events and emergencies.

Through the Special Supplemental Nutrition Program for Women, Infants and Children (WIC) we served about half of all Vermont families with pregnant women and children to age 5, providing individualized nutrition education and breastfeeding support, healthy foods and a debit card to buy fruit and vegetables. 99 women, infants and children living in Fairfield were enrolled in WIC. The average value of foods provided is \$50 per person per month.

The St. Albans District Office promoted immunizations and worked to control the spread of infectious diseases like influenza, measles and Pertussis (whooping cough). This year saw another rise in the number of cases of Pertussis, from 95 statewide in 2011 to 471 from January 1 to November 30, 2012. Franklin and Grand Isle Counties had 34 confirmed cases of Pertussis.

Vaccine for children is provided at no cost to health care providers statewide in order to protect young children against vaccine-preventable diseases. The St. Albans District Office sponsored walk-in clinics beginning in September and running through February 2013 and provided vaccinations to 270 individuals.

A new online resource (Environmental Public Health Tracking) was launched that brings environmental and public health data together in one place. The Tracking portal, at healthvermont.gov/tracking, has searchable local and national data and about the state's air quality, asthma hospitalizations, birth defects, cancer rates, carbon monoxide poisoning, drinking water, heart attacks, lead poisoning and reproductive health.

Through the Vermont Department of Health, the Franklin Grand Isle Regional Prevention Collaborative was awarded \$140,000 to prevent chronic disease by increasing access to healthy eating and opportunities to be physically active, supporting Healthy Retailers, preventing alcohol and drug abuse, reducing exposure to second hand smoke, and helping smokers to quit.

The St. Albans District Office is located at 20 Houghton Street, Suite 312 and the phone number is 802-524-7970 or toll free 1-888-253-8801.

- Visit healthvermont.gov for more information, news, alerts, and resources
- Follow the St. Albans District Office at www.facebook.com/vdhstalbans

STATE OF VERMONT
DEPARTMENT OF PUBLIC SAFETY
VERMONT STATE POLICE

St. Albans Barracks
Post Office Box 809
St. Albans VT 05478

January 1st, 2013

On behalf of the Vermont State Police, St. Albans Barracks, I am providing you the "2012" Vermont State Police St. Albans Barracks Annual Report for review. This report will provide you information reference current staffing issues, detail the specialty services provided by the Troopers assigned to the St. Albans Barracks and our annual crime statistics. Please review this document and if appropriate, include this information in your town's annual report prior to town meeting day. If you have any questions, please don't hesitate to call me.

St. Albans Barracks Mission Statement

The mission of the Vermont State Police St. Albans Barracks is to protect the citizens of Franklin and Grand Isle Counties. Each Trooper will dedicate themselves to this community caretaking mission. We will reduce crime and enforce the laws of our roadways with a two pronged approach of intensive criminal interdiction along with an aggressive highway safety enforcement program.

- *Criminal interdiction and investigation – The St. Albans Barracks will make every attempt to interdict crime before it makes its way into our jurisdiction. We will accomplish this goal through an extensive intelligence network that will allow us to stay in touch with the communities that we serve and by sharing investigative information with our local, county, state and federal law enforcement partners. We will aggressively pursue those that distribute drugs to our citizens and we will pursue those that commit violent crimes in our area and will bring the weight of the Barracks to bear on these types of investigations.*
- *Highway Safety Enforcement Programs – Through an aggressive motor vehicle enforcement program, our Troopers will seek out and arrest those individuals that choose to drink and drive on our highways. We will coordinate our efforts with other highway safety resources in an effort to target specific problem areas and make our presence known on the roadways. Along with this, our Troopers will*

"Your Safety Is Our Business"

take advantage of every motor vehicle contact to look beyond the traffic stop in an effort to identify criminal activity as it traverses our highways.

Specialty Services Provided by the Troopers Assigned to the St. Albans Barracks

In addition to their road responsibilities, many of the Troopers assigned to the St. Albans Barracks are members of special response teams that provide expert response capabilities in a variety of areas. It should be noted that these duties are considered (additional duties) that fall above and beyond the Troopers daily response activities. Many of these Troopers are on call 24 hours a day, seven days a week and are capable of responding anywhere in the state or throughout New England when their services are needed. The break down of these resources is as follows:

3– Troopers on the Tactical Services Unit (SWAT Team)

1 – Trooper on the SCUBA Team

1 – Trooper on the Search and Rescue Team

1 -- Trooper assigned a K-9

1-- Trooper on the Crash Reconstruction Team

2-- Troopers trained as Drug Recognition Experts

2-- Troopers on the Crime Scene Search Team

Highway Safety Highlights

In keeping with the Field Force Mission Statement, it has been the intent of the Barracks during this last year to deter and prevent motor vehicle violations through an aggressive motor vehicle enforcement campaign. Working with our county and local law enforcement partners and the State Police Traffic Safety Unit, we successfully reduced the number of property damage accidents this year from 235 in 2011 to 178 in 2012. Motor vehicle accidents with injury were down significantly, from 119 in 2011 to 61 in 2012 . We have continued to be aggressive with road patrols, with 1283 tickets written and 2622 warnings issued in 2012. Finally, we were successful in arresting 88 intoxicated drivers in 2012.

Fatal motor vehicle accidents in 2012 totaled five in Franklin and Grand Isle Counties, up one from 2011. We will continue to make an aggressive motor vehicle campaign a priority in the coming year.

Annual Crime Statistics for St. Albans Barracks:

Total cases investigated:	6020
Total arrests:	542
Total tickets issued:	1283
Total warnings issued:	2622
Fatal Accidents Investigated:	5
Burglaries Investigated:	196
DUI's	88

Local Community Report: Fairfield

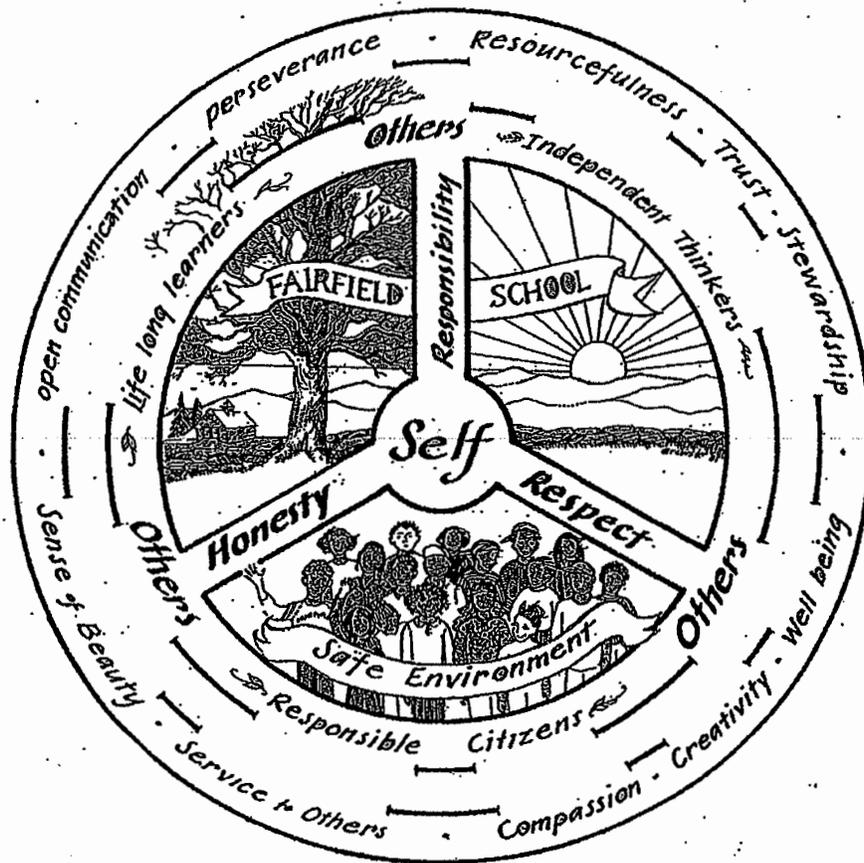
Total Cases:	271
Total Arrests:	25
DUI's	2
Accidents w/ Damage	8
Accidents w/ Injury	1
Vandalisms:	6
Alarms	7
Burglaries	22

Summary: It has been another good year for the Barracks and we hope to continue our partnerships and cooperation with our local communities in our collective goals of making our highways and communities safe for all those who live in and visit Franklin and Grand Isle Counties.

As of 1/13/13 I have been transferred to the Bureau of Criminal Investigation to oversee the detectives in our A-Troop (St. Albans, Williston & Middlesex) stations. The new Station Commander here in St. Albans will be Lt. John Flannigan. It has been a pleasure to serve and continue to serve the citizens of your community.

**Lt. Thomas R. Hango
Station Commander
St. Albans Barracks**

Fairfield Center School



Our Mission: To all individuals, the Fairfield Center School Community will provide a safe environment and the opportunities to develop the skills necessary to become independent thinkers, lifelong learners, and responsible citizens.

Our Values: Responsibility: Being accountable for one's conduct and obligations.

Respect: The recognition and appreciation of the diversity in ourselves, others, and the world around us.

Honesty: The ability to be truthful, open, and sincere with one's self and others.

Our Belief: The Fairfield Center School Community believes that if we – individually and collectively – behave responsibly, respect ourselves and others, act honestly, and maintain a safe environment, we will promote compassion, creativity, open communication, perseverance, resourcefulness, service to others, stewardship, trust, well-being, and a sense of beauty.

Explanation: The Fairfield Center School Mission, Values, and Belief Document is comprised of a brief statement and a diagram. It was drawn in a circle to illustrate that all of the core values lead from, and lead to, each other. The ten phrases or words that surround the basic core values are the goals that stem from these fundamental values. It is essential that all of our community members strive to obtain these ten concepts. All three parts – the mission, the values, and the belief – are always to be presented together.

Annual Review: This statement is a living document and will be revisited yearly at a May K-8 staff meeting.

**FAIRFIELD SCHOOL DISTRICT OFFICERS
2012-2013**

BOARD OF SCHOOL DIRECTORS:

	<u>Committees</u>	<u>Term</u>
Bennett Dawson 4273 North Road Fairfield, VT 05455 802.827.3101 bdawson@fcsuvt.org	FCSU Board Rep Building Early Childhood Budget Outdoor Classroom	2 years 2014
Mike L'Esperance, V. Chair 602 Swamp Road Fairfield, VT 05455 802.527.2917 mlesperance@fcsuvt.org	FCSU Board Rep Negotiator Building Budget Food	2 years 2013
Barry Fauteux, Clerk 4775 Route 36 Fairfield, VT 05455 802.827.6543 bfoto@fcsuvt.org	Building Budget Town Grant Writer	3 years 2014
Michael Malone, Chair 57 Jupiter Lane Fairfield, VT 05455 802-524-9035 mmalone@fcsuvt.org	FCSU Executive Rep Policy Negotiator Building Town Grant Writer Budget Outdoor Classroom	3 Years 2015
Kenderlyn Phelps 753 Egypt Road E. Fairfield, VT 05448 802.309.8186 kphelps@fcsuvt.org	Building Budget Food	3 years 2013

SCHOOL DISTRICT TREASURER:

Ruth Magnan	3 years 2015
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**FAIRFIELD SCHOOL DISTRICT
BOARD OF DIRECTORS' ANNUAL REPORT 2012**

To the Residents of Fairfield,

Last year, an expense budget of \$5,421,635 was approved by Australian Ballot on Town Meeting Day – a less than 1% increase over the previous year. This year, we prepared a budget of \$5,457,513, which also reflects a less than 1% increase (0.66%) over last year.

We generally ask the voters for approval to use money in our fund balance for capital expenditures and building maintenance, as well as one or two other specific needs. We are again asking for this ability in order to continue improvements to the building. Over the past few years, we have accessed this fund for long-needed building improvements. These include a new roof; new tile floors in the kitchen and main hallway; asbestos abatement; energy efficient windows; and a new, safer gym floor. Upgrades to our security system are underway and additional improvements are planned to increase the safety of our students and school.

We are also asking for approval to use \$4,000 of this fund balance to support the Town grant writer program. In addition, we are seeking to take \$10,000 previously set aside for bus purchases and re-allocate it for technology. Since this was voted into the bus fund initially, it needs to be voted on again to use it elsewhere. The bus fund is no longer needed and we feel the money is best used towards obtaining technology for the school.

There has been some interest in expanding our gymnasium to the proper middle school size, as well as creating new space and upgrading the kitchen. We have formed a sub-committee to work towards a recommendation for the School Board. Our hope is to access grants and other funding to assist in implementing this project. The committee will work with the School Board through this year to have a project proposal ready for public review.

Fairfield School will say goodbye to reading specialist Wendy Scott, who is retiring at the end of this school year. We are thankful for her 21 years and wish her well.

School Board minutes, the lunch menu, news and events, as well as video presentations of school events, are posted on our school website. PowerSchool for parents can be accessed; staff email addresses, classroom tools, food service options, school policies and links to other on-line resources, including the Supervisory Union website, can all be accessed at www.ffcsvt.org.

The School Board meets on the second Monday of each month at 6:00 p.m. at the school. We encourage public attendance. Feel free to contact any one of us with questions and concerns. Our contact information is in this report and listed on the school website.

Respectfully submitted,

Michael Malone, Chair	524-9035	mmalone@fcsuvt.org
Mike L'Esperance, Vice Chair	527-2917	mlesperance@fcsuvt.org
Kenderlyn Phelps	309-8186	kphelps@fcsuvt.org
Barry Fauteux, Clerk	827-6543	bfauteux@fcsuvt.org
Bennett Dawson	827-3101	bdawson@fcsuvt.org

FRANKLIN CENTRAL SUPERVISORY UNION SUPERINTENDENT'S ANNUAL REPORT 2012

It is with great hope and gratitude to the city of St. Albans, the town of St. Albans, and the town of Fairfield that I write this report on the state of the Franklin Central Supervisory Union (FCSU) and its member schools: Bellows Free Academy Union High School District #48, Northwest Technical Center, Fairfield Center School, St. Albans City School, and St. Albans Town Educational Center. It is my honor to serve you.

The greater Saint Albans community continues to experience strong economic growth. Our schools are proud to be working with government, business, and industry to support this community development. Our work continues to be to align curriculum, instruction, and learning opportunities that ensure students in this community are ready for college and career opportunities when they leave public school. We are dedicated to improving learning outcomes for students so that our community has workers with the 21st century skills required for success in this knowledge-based economy. We are dedicated to ensuring that each child in this community has opportunities for rigorous and relevant educational experiences to assure success for every learner. We are also dedicated to our schools continuing to engage and support families and community partners. In supporting our local schools, you demonstrate your support for our children and the future prosperity of this community. I personally want to thank the community for its continued generous support of our schools and the children they serve.

While I cannot thank everyone who contributes to the success of our schools, there are some whom I need to thank publicly. First, to the Executive Committee of the FCSU – Michael Malone, Chair; Paul Bourbeau; Jim Mercier; and Jim Farr: Your leadership and support are critical to our continued success. To the Central Office Administrative Team – Stefanie Blouin, Curriculum Director; Joanne Wells, Special Education Administrator; Martha Gagner, Business Manager; and Karen Dantzschler, Human Resources Director: Thank you for your patience, dedication, and vision. To the Principals and Directors – Angela Stebbins of the Town School, Joan Cavallo of the City School, Jennifer Wood of Fairfield Center School, Dennis Hill of BFA, Leeann Wright of NWTC, Michelle Spence of the Early Education Program, and David Kimel of the Collins Perley Sports Center: Thank you for all you and your administrative teams do to support learning.

To all of you whom I have not mentioned – the dedicated professional staff; the support professionals; the many volunteers, parents, and community – I say thank you, as well. Educating and preparing our children for their future, our future, is perhaps our most important job. We could not do it without you.

Respectfully,

Julie Regimbal
Acting Superintendent of Schools

FAIRFIELD CENTER SCHOOL PRINCIPAL'S ANNUAL REPORT 2012

It is a pleasure to report on the progress of learning and teaching at Fairfield Center School. Over the last year, our school community has remained focused on developing a professional learning community culture, strengthening our positive behavior and implementation supports system, and integrating technology to support student engagement and increase learning outcomes in all content areas.

We were fortunate to welcome outstanding new faculty members to FCS this year. Miss Tessa Warren joined our faculty as a 2nd grade teacher. She is dually certified in elementary education and special education, and brings positive energy and contagious enthusiasm to her classroom and our school. Amanda Vella is our talented new art teacher. Our annual Hay Day art event was a big success, and included BFA students as workshop helpers! We also welcomed math specialist Corrie Sweet to FCS this past fall. Mr. Sweet's work in providing coaching and support to teachers as well as direct intervention and enrichment to students has been an invaluable addition to our school.

All students in grades K-8 participated in a Circus Smirkus residency in May. We are grateful to Angie Carpenter-Henderson for her work in bringing this excellent program to FCS, and to Julie Wolcott and family for hosting the circus artist-in-residence for a week while students learned skills such as juggling, plate spinning, rolling globes and more! The week ended in an outdoor circus performance that was enjoyed by parents, staff, and students. Ms. Carpenter-Henderson and Mrs. Howrigan continue to lead Fairfield's "Fuel Up to Play 60" team of students. The team has supported fun activities, such as an early morning exercise program for students, healthy snack taste tests, and the return of the Fairfield "Great Race." Twenty students maxed out enrollment in a Digital Wish sponsored after-school gaming design workshop facilitated by Mrs. Hill and Ms. Bedard Comstock.

We made several technology acquisitions this fall, including interactive whiteboards, a set of iPads shared by the K-1 classes, computers to support a 1:1 initiative in the 6th grade, and upgrades to our wireless system. These tools are being used to improve writing skills, strengthen math concepts and fact fluency, and to develop e-portfolios to showcase individual student learning progress and best work. A few students at Fairfield Center School are taking advantage of Virtual High School on-line learning courses through a partnership with the Franklin Central Supervisory Union and BFA. Students have the opportunity to access a wide variety of courses, including topics such as game design, engineering, business, and government.

We continue to remain current on the new Common Core State Standards (CCSS) in Math and Language Arts by sending teachers to professional development trainings and providing in-service workshop opportunities. In the summer of 2012, teachers from FCS participated in science and social studies curriculum planning, and also attended courses in math instruction, project-based learning, positive behavior supports, and technology integration. As part of our supervision and evaluation process, teachers continue to develop annual goals and provide written reflections on student learning in their classrooms.

I am honored to work in such a wonderful community. Thank you for your steadfast support of our students, staff, and school programs in Fairfield.

Respectfully submitted,

Jennifer Wood, Principal

FRANKLIN COUNTY EARLY CHILDHOOD PROGRAMS ANNUAL REPORT 2012

Who We Are: We are a public school early education program serving children from birth to school age and their families.

Who We Serve: The program's target population is children from birth to school age, with an emphasis on three- to five-year-old children who are developmentally at risk or developmentally delayed and their families. We also offer an early learning opportunity for all four year olds for ten hours a week in the towns of Fairfield, St. Albans City, and St. Albans Town. We are currently serving 162 children in the Supervisory Union, mostly three to five year olds.

What We Do: The program takes referrals from families with young children, relatives, neighbors, community members, and other service providers. Referrals often result in the scheduling of a developmental screening, which is done in homes, preschool classrooms, childcare programs, and the elementary schools. Screenings may result in a recommendation for a comprehensive evaluation, which is used to determine eligibility for enrollment in the early childhood special education programs. If a child and family are determined eligible for services, a program plan is developed with the child's family that results in home and/or center-based services. Center-based services may include placement in a playgroup, childcare program and/or a preschool. An important component of services by the program is consultation services to families with young children, community members, and other service providers.

The program operates an office at the American House (2 North Main Street) in St. Albans and has classrooms in the Fairfield, St. Albans City and Town Elementary Schools and the Barlow Street Community Center. We partner with Blooming Minds Child Care, Main Street School, and The Y's Time Childcare program to provide a ten-hour a week preschool experience for eligible children. The program also provides consultative services at other preschool and childcare programs in the district.

How We Are Funded: The program is operated with funds from a variety of federal, state, and local sources. The federal government provides funds to the State of Vermont, which provides the federal money to the local school district in the form of block and incentive grants. The State Legislature appropriates an additional amount of money for the public schools each year, and part of these funds is designated for early childhood education services. The Supervisory Union combines the block grant and local share for early childhood education from each participating school district. The total operating budget for the program's activities for the 2013/2014 school year is expected to be \$1,126,536, which is \$44,372 more than last year – a 4.06% increase. These funds will be acquired from a combination of the revenues mentioned above.

For More Information: Contact Michelle Spence, Coordinator, 524-3613 or mspence@fcsuvt.org

You may also visit our website <http://earlychildhoodsuccess.org> and find us on facebook by looking for the Franklin County Early Childhood Programs.

Fairfield Center School
Summary of Proposed Expenditures

Function	Department	FY12 Actual	FY13 Adopted	FY14 Proposed
1051	General Instruction	107,061	112,175	122,768
1053	Early Childhood Program	92,910	90,900	76,045
1053	K-5 Instruction	633,062	628,178	648,790
1058	Assessment & Testing	98	800	800
1071	Curriculum Initiative	147	2,975	2,975
1104	Computers	89,778	130,976	139,419
1105	Language Arts	112,826	116,935	123,637
1106	World Languages	9,930	10,430	6,080
1111	Math	95,981	99,837	105,167
1112	Music	62,270	64,840	68,513
1113	Science	84,628	84,807	93,503
1115	Social Studies	60,763	63,601	68,560
1118	Physical Education	53,114	57,457	61,953
1119	Art	30,930	32,680	40,113
1400	Co-Curricular	18,043	18,015	20,827
1410	Summer Program	7,777	8,375	8,375
2120	Guidance	34,065	35,534	38,816
2130	Health	41,275	42,900	53,503
2222	Media (Library)	63,164	65,286	69,332
3020	Early Retirement	20,346	63,682	65,223
1551	Compensatory Education	59,304	53,829	90,002
	Subtotal Instruction-Elementary	1,677,472	1,784,212	1,904,401
1215	EEE Local Assmt	7,012	12,960	21,002
1240	Special Education	530,104	472,964	500,994
1245	Spec. Ed. High School	252,937	371,345	334,549
2140,2160,2190	Spec. Ed. Other Support Services	38,428	51,350	46,180
2150	Spec. Ed. SLP	68,274	71,406	75,655
2213,2420	Spec. Ed. Instr Staff/Clerical	1,156	1,650	1,500
2710	Spec. Ed. Transportation	25,843	81,765	34,620
	Subtotal Special Education	923,754	1,063,440	1,014,500
1061	Instruction Secondary	1,584,261	1,500,513	1,519,513
2110	ELL Services	7,392	8,000	8,000
2311	Board of Education	25,410	29,036	30,345
2313	School Treasurer	2,192	2,561	2,553
Various	Franklin Central Supervisory Union	78,127	89,028	91,276
2600	Center School Oper.& Maint	207,505	217,793	220,715
2601	Common School Oper & Maint	18,428	21,058	24,068
2630	Care & Upkeep of Grounds	9,254	13,800	13,800
2710, 2720	Transportation Elementary	199,212	163,044	181,012
2710	Transportation High School	9,916	37,710	39,596
2410	Principals Office	163,082	172,286	176,616
2523	Short Term Debt	27,301	28,000	20,025
3100	Food Service	2,559	4,300	4,300
	Subtotal Other Expenses	2,334,639	2,287,129	2,331,819
2120,2130	IEP,EPSDT Medicaid Grant	91,974	96,438	80,367
1240	IDEA B Grant	62,501	54,323	59,088
Various	School Wide Program (CFG)	142,720	136,093	67,338
	Subtotal Grant Expenses	297,195	286,854	206,793
	Total Expenses to be Voted	5,233,060	5,421,635	5,457,513 0.66%

Fairfield Center School Summary of Estimated Revenues

Revenues	FY12 Actual	FY13 Adopted	FY14 Proposed
Earned Interest	35,519	33,000	25,000
Basic Education Grant	4,378,034	4,376,578	4,530,154
Transportation Aid	81,655	77,150	83,000
Miscellaneous Revenue	8,753	5,000	5,000
Sale of Buses	36,566	0	0
General Operating	4,540,527	4,491,728	4,643,154
Mainstream Block Grant	122,086	118,933	117,524
Expenditure Reimbursement	330,366	407,412	386,512
Extraordinary Reimbursement	68,779	116,708	103,530
Care & Custody	55,623	0	0
Special Education	576,854	643,053	607,566
IEP Medicaid	79,592	83,628	67,035
EPSDT Medicaid	12,382	12,810	13,332
IDEAB Subgrant	62,501	54,323	59,088
School Wide Programs Subgrant	142,720	136,093	67,338
Grants	297,195	286,854	206,793
Revenues	5,414,576	5,421,635	5,457,513

0.66%

**Fairfield Center School
Proposed Expenditures**

<u>Account</u>	<u>Account Name</u>	<u>FY12 Actual</u>	<u>FY13 Adopted</u>	<u>FY14 Proposed</u>
	<u>INSTRUCTION-ELEMENTARY</u>			
1051-100	Instruction - Salaries	59,404	64,899	71,873
1051-200	Instruction - Employee Benefits	35,771	26,206	29,825
1051-300	Instruction - Purchased Services	8,705	10,650	10,650
1051-500	Instruction - Other Purchased Services	823	520	520
1051-600	Instruction - Supplies	2,038	9,000	9,000
1051-800	Instruction - Dues & Fee	320	900	900
Total	Instruction General	107,061	112,175	122,768
1053-500	Instr. K-5 - ECP Assessment	92,910	90,900	76,045
Total	Early Childhood Programs	92,910	90,900	76,045
1053-100	Instr. K-5 - Salaries	485,828	473,007	490,380
1053-200	Instr. K-5 - Employee Benefits	124,124	130,031	133,270
1053-300	Instr. K-5 - Purchased Services	1,958	3,260	3,260
1053-600	Instr. K-5 - Supplies & Materials	20,832	13,685	13,685
1053-700	Instr. K-5 - Equipment	298	7,900	7,900
1053-800	Instr. K-5 - Dues & Fees	0	295	295
Total	Instruction K-5	633,040	628,178	648,790
1058-600	Assm't & Testing - Supplies & Materials	98	800	800
Total	Assessment & Testing	98	800	800
1071-600	Curr. Initiatives - Supplies & Materials	147	2,975	2,975
Total	Curriculum Initiatives	147	2,975	2,975
1104-100	Computers - Salaries	56,970	58,570	60,970
1104-200	Computers - Employee Benefits	7,095	7,206	21,949
1104-300	Computers - Purchase Services	15,275	15,700	16,500
1104-400	Computers - Purchased Property Services	0	1,500	1,500
1104-500	Computers - Other Purchased Services	3,919	7,500	8,000
1104-600	Computers - Supplies & Materials	4,662	10,500	10,500
1104-700	Computers - Equipment	1,858	30,000	20,000
Total	Technology	89,779	130,976	139,419
1105-100	Language Arts - Salaries	84,105	86,215	90,105
1105-200	Language Arts - Employee Benefits	23,713	24,710	27,522
1105-300	Language Arts - Purchase Services	0	450	450
1105-600	Language Arts - Supplies & Materials	2,121	2,730	2,730
1105-700	Language Arts - Equipment	2,887	2,830	2,830
Total	Language Arts	112,826	116,935	123,637
1106-100	World Languages - Salaries	5,832	8,955	0
1106-200	World Languages - Employee Benefits	662	1,185	0
1106-300	World Languages - Purchase Service	3,437	0	6,000
1106-600	World Languages - Supplies & Materials	0	290	80
Total	World Languages	9,931	10,430	6,080
1111-100	Math - Salaries	81,251	83,091	87,716
1111-200	Math - Employee Benefits	11,697	11,977	12,682
1111-300	Math - Purchase Services	0	100	100
1111-600	Math - Supplies & Materials	721	2,397	2,397
1111-700	Math - Equipment	2,312	2,272	2,272
Total	Math	95,981	99,837	105,167

**Fairfield Center School
Proposed Expenditures**

Account	Account Name	FY12 Actual	FY13 Adopted	FY14 Proposed
1112-100	Music - Salaries	48,870	50,227	52,870
1112-200	Music - Employee Benefits	9,454	9,804	10,834
1112-300	Music - Purchase Services	400	675	675
1112-400	Music - Property Services	630	900	900
1112-600	Music - Supplies & Materials	2,816	1,260	1,260
1112-700	Music - Equipment	100	1,890	1,890
1112-800	Music - Dues & Fees	0	84	84
Total	Music	62,270	64,840	68,513
1113-100	Science - Salaries	65,070	65,022	67,570
1113-200	Science - Employee Benefits	16,180	16,685	22,833
1113-300	Science - Purchase Services	0	150	150
1113-600	Science - Supplies & Materials	2,281	787	787
1113-700	Science - Equipment	1,097	2,163	2,163
Total	Science	84,628	84,807	93,503
1115-100	Social Studies - Salaries	40,770	42,184	44,770
1115-200	Social Studies - Employee Benefits	17,655	18,427	20,800
1115-300	Social Studies - Purchase Services	0	200	200
1115-600	Social Studies - Supplies & Materials	2,358	2,790	2,790
Total	Social Studies	60,783	63,601	68,560
1118-100	Physical Education - Salaries	38,070	39,403	42,070
1118-200	Physical Education - Employee Benefits	14,090	14,719	16,548
1118-300	Physical Education - Purchase Services	387	1,800	1,800
1118-600	Physical Education - Supplies & Materials	415	315	315
1118-700	Physical Education - Equipment	152	360	360
1118-800	Physical Education - Dues & Fees	0	860	860
Total	Physical Education	53,114	57,457	61,953
1119-100	Art - Salaries	22,842	23,862	33,116
1119-200	Art - Employee Benefits	4,776	5,218	3,397
1119-600	Art - Supplies & Materials	3,312	2,340	2,340
1119-700	Art - Equipment	0	1,260	1,260
Total	Art	30,930	32,680	40,113
1400-100	Co-curricular Activities - Salaries	10,520	9,000	11,650
1400-200	Co-curricular Activities - Employee Benefits	915	715	877
1400-300	Co-curricular Activities - Purchase Services	4,609	6,000	6,000
1400-600	Co-curricular Activities - Supplies & Materials	1,999	1,800	1,800
1400-800	Co-curricular Activities - Dues & Fees	0	500	500
Total	Co-curricular Activities	18,043	18,015	20,827
1410-100	Summer School - Salaries	7,143	7,500	7,500
1410-200	Summer School - Employee Benefits	534	575	575
1410-500	Summer School - Other Purchased Services	100	0	0
1410-600	Summer School - Supplies & Materials	0	300	300
Total	Summer School	7,777	8,375	8,375
2120-100	Guidance Services - Salaries	24,851	25,217	27,211
2120-200	Guidance Services - Employee Benefits	8,948	9,312	10,600
2120-600	Guidance Services - Supplies & Materials	266	1,005	1,005
Total	Guidance Services	34,065	35,534	38,816

**Fairfield Center School
Proposed Expenditures**

<u>Account</u>	<u>Account Name</u>	<u>FY12 Actual</u>	<u>FY13 Adopted</u>	<u>FY14 Proposed</u>
2130-100	Health Services - Salaries	26,898	26,743	34,973
2130-200	Health Services - Employee Benefits	13,513	14,027	16,400
2130-300	Health Services - Purchase Service	125	0	0
2130-600	Health Services - Supplies & Materials	739	1,950	1,950
2130-700	Health Services - Equipment	0	180	180
Total	Health Services	41,275	42,900	53,503
2222-100	Media (Library) - Salaries	49,896	51,006	53,096
2222-200	Media (Library) - Employee Benefits	9,010	8,726	9,682
2222-300	Media (Library) - Purchase Services	1,000	1,625	1,625
2222-500	Media (Library) - Other Purchased Services	0	90	90
2222-600	Media (Library) - Supplies & Materials	2,789	2,789	3,789
2222-700	Media (Library) - Equipment	469	980	980
2222-800	Media (Library) - Dues & Fees	0	70	70
Total	Media (School Library)	63,164	65,286	69,332
3020-100	Early Retirement - Salaries	18,900	59,157	60,588
3020-200	Early Retirements - Employee Benefits	1,446	4,525	4,635
Total	Early Retirement	20,346	63,682	65,223
1551-100	Comp. Ed. - Salaries	44,264	34,530	72,862
1551-200	Comp. Ed. - Employee Benefits	9,250	13,774	11,615
1551-300	Comp. Ed. - Purchase Services	4,300	3,650	3,650
1551-600	Comp. Ed. - Supplies & Materials	1,490	1,875	1,875
Total	Compensatory Education	59,304	53,829	90,002
	Total Instruction-Elementary	1,677,472	1,784,212	1,904,401
1215-560	Spec. Ed. - EEE - Local Assm't.	7,012	12,960	21,002
Total	Special Education EEE	7,012	12,960	21,002
1240-100	Sped. Ed. - Salaries	294,774	310,295	308,200
1240-200	Sped. Ed. - Employee Benefits	78,896	72,779	86,226
1240-300	Sped. Ed. - Purchase Services	988	3,000	60,848
1240-500	Sped. Ed. - Other Purchased Services	151,703	81,370	40,200
1240-600	Sped. Ed. - Supplies & Materials	3,743	4,520	4,520
1240-700	Sped. Ed. - Equipment	0	1,000	1,000
Total	Special Education	530,104	472,964	500,994
1245-560	Sped. Ed. - HS Tuition	111,872	61,800	194,549
1245-590	Sped. Ed. - HS Excess Cost	141,065	309,545	140,000
Total	Special Education - High School	252,937	371,345	334,549
2140-300	Sped. Ed. - Psychological Services	0	2,000	2,000
2160-300	Sped. Ed. - Health Purchased Services	1,156	9,000	5,100
2190-300	Sped. Ed. - Other Support Services	38,428	40,350	39,080
Total	Special Education - Support Services	39,584	51,350	46,180
2150-100	Spec. Ed./SLP - Salaries	47,520	48,736	53,611
2150-200	Spec. Ed./SLP - Employee Benefits	6,914	7,517	8,144
2150-300	Spec. Ed./SLP - Purchase Services	9,158	10,903	11,700
2150-400	Spec. Ed./SLP - Purchased Property Services	0	500	500
2150-500	Spec. Ed./SLP - Other Purchased Services	105	50	200
2150-600	Spec. Ed./SLP - Supplies & Materials	4,352	3,000	1,500

**Fairfield Center School
Proposed Expenditures**

<u>Account</u>	<u>Account Name</u>	<u>FY12 Actual</u>	<u>FY13 Adopted</u>	<u>FY14 Proposed</u>
2150-700	Spec. Ed./SLP - Equipment	0	700	0
2150-800	Spec. Ed./SLP - Dues & Fees	225	0	0
Total	Special Education - SLP	68,274	71,406	75,655
2213-100	Spec. Ed. /Clerical - Salaries	0	1,000	925
2213-200	Spec. Ed. /Clerical - Employee Benefits	0	650	75
2420-500	Spec. Ed. /Clerical - Advertising	0	0	500
Total	Special Education - Clerical	0	1,650	1,500
2710-500	Sped. Ed. - Student Transportation	25,843	81,765	34,620
Total	Special Education - Transportation	25,843	81,765	34,620
Total Special Education		923,754	1,063,440	1,014,500
OTHER EXPENSES				
1061-500	Instruction Secondary - High School	1,419,143	1,322,907	1,307,305
1061-500	Instruction Secondary - Outside of VT	12,035	12,637	0
1061-500	Instruction Secondary - Private School	12,035	0	13,084
1061-500	Instruction Secondary - Vocational	141,048	164,969	199,124
Total	Instruction Secondary	1,584,261	1,500,513	1,519,513
2110-300	ELL Services - Purchased from SU	7,392	8,000	8,000
Total	ELL Services	7,392	8,000	8,000
2311-100	Board of Education - Salaries	5,300	5,300	5,300
2311-200	Board of Education - Employee Benefits	426	426	405
2311-300	Board of Education - Purchase Services	11,988	15,780	15,980
2311-500	Board of Education - Other Purchased Services	5,845	5,630	6,360
2311-600	Board of Education - Supplies & Materials	121	500	500
2311-800	Board of Education - Dues & Fees	1,730	1,400	1,800
Total	Board of Education	25,410	29,036	30,345
2313-100	School Treasurer - Salaries	2,000	2,000	2,000
2313-200	School Treasurer - Employee Benefits	160	161	153
2313-600	School Treasurer - Supplies & Materials	0	200	200
2313-800	School Treasurer - Dues and Fees	32	200	200
Total	School Treasurer	2,192	2,561	2,553
2321-300	Superintendent's Office - SU Assm't	23,367	26,020	25,837
2323-300	Human Resource - SU Assm't	5,325	8,181	8,190
2521-300	Fiscal Services - SU Assm't	43,069	47,281	48,195
2810-300	Curriculum Coordinator - SU Assm't	6,366	7,546	9,054
Total	Supervisory Union Assessment	78,127	89,028	91,276
2600-100	Oper. & Maint. - Salaries	65,943	67,404	69,422
2600-200	Oper. & Maint. - Employee Benefits	29,936	31,129	35,079
2600-300	Oper. & Maint. - Purchase Services	7,350	2,500	2,550
2600-400	Oper. & Maint. - Purchased Property Services	21,058	23,315	24,500
2600-500	Oper. & Maint. - Other Purchased Services	7,020	7,520	7,739
2600-600	Oper. & Maint. - Supplies & Materials	71,257	76,925	76,925
2600-700	Oper. & Maint. - Equipment/ Improvements	4,941	9,000	4,500
Total	Center School Operations & Maintenance	207,505	217,793	220,715

**Fairfield Center School
Proposed Expenditures**

<u>Account</u>	<u>Account Name</u>	<u>FY12 Actual</u>	<u>FY13 Adopted</u>	<u>FY14 Proposed</u>
2601-100	Common School - Salaries	5,439	5,625	5,791
2601-200	Common School - Employee Benefits	2,881	3,013	3,357
2601-300	Common School - Purchase Services	370	450	450
2601-400	Common School - Purchased Property Services	285	3,200	3,200
2601-500	Common School - Other Purchased Services	1,182	1,350	1,350
2601-600	Common School - Supplies & Materials	8,271	6,790	9,290
2601-700	Common School - Equipment/ Improvements	0	630	630
Total	Common School Operations & Maintenance	18,428	21,058	24,068
2630-300	Care & Upkp of Grds - Purchase Services	9,230	13,000	13,000
2630-400	Care & Upkp of Grds - Property Services	0	500	500
2630-600	Care & Upkp of Grds - Supplies & Materials	24	200	200
2630-700	Care & Upkp of Grds - Equipment	0	100	100
Total	Care & Upkeep of Grounds	9,254	13,800	13,800
2710-500	Transportation - Purchased Services	161,726	154,344	169,812
2710-500	Transportation - Purchased Services HS	36,612	37,710	39,596
2710-600	Transportation - Supplies & Materials	874	1,200	1,200
Total	Transportation Services	199,212	193,254	210,608
2720-500	Transportation - Purchased Services	9,916	7,500	10,000
Total	Transportation Services - Co-curricular	9,916	7,500	10,000
2410-100	Principal's Office - Salaries	117,626	121,571	127,002
2410-200	Principal's Office - Employee Benefits	32,885	34,325	32,724
2410-300	Principal's Office - Purchase Services	0	500	500
2410-500	Principal's Office - Other Purchased Services	7,402	9,200	9,200
2410-600	Principal's Office - Supplies & Materials	3,597	5,290	5,790
2410-800	Principal's Office - Dues & Fees	1,572	1,400	1,400
Total	Principal's Office	163,082	172,286	176,616
2523-800	Short Term Debt - Interest	27,301	28,000	20,025
Total	Short Term Debt	27,301	28,000	20,025
3100-400	Food Service - Property Services	410	800	800
3100-600	Food Service - Natural Gas	2,149	2,500	2,500
3100-700	Food Service - Equipment	0	1,000	1,000
Total	Food Service	2,559	4,300	4,300
Total Other Expenses		2,334,639	2,287,129	2,331,819
GRANT FUNDED				
2120-100-11	Guidance (IEP) - Salaries	17,269	18,357	18,909
2120-200-11	Guidance (IEP) - Employee Benefits	5,904	6,207	6,913
Total	Guidance (IEP)	23,173	24,564	25,822
2122-100-11	SSS (IEP) PBS Coordinator - Salaries	37,804	38,938	34,471
2122-200-11	SSS (IEP) - Employee Benefits	18,615	20,126	6,742
Total	Student Support Service (IEP)	56,419	59,064	41,213
2130-100-12	Health (EPSDT) - Salaries	8,199	8,445	8,447
2130-200-12	Health (EPSDT) - Employee Benefits	4,183	4,365	4,885
Total	Health (EPSDT)	12,382	12,810	13,332

**Fairfield Center School
Proposed Expenditures**

<u>Account</u>	<u>Account Name</u>	<u>FY12 Actual</u>	<u>FY13 Adopted</u>	<u>FY14 Proposed</u>
1240-100-31	Spec. Ed. (IDEAB) - Salaries	47,859	45,865	44,183
1240-200-31	Spec. Ed. (IDEAB) - Employee Benefits	14,642	8,458	14,905
Total	Special Education (IDEAB)	62,501	54,323	59,088
2940-300-50	Assm't Coord - (SWP) Purchased Service	13,936	20,300	0
Total	Assessment Coordinator - (SWP)	13,936	20,300	0
1551-100-50	Comp. Ed. (SWP) - Salaries	105,116	89,490	50,170
1551-200-50	Comp. Ed. (SWP) - Employee Benefits	18,874	26,303	17,168
Total	Compensatory Education (SWP)	123,990	115,793	67,338
2213-300-50	Staff Training (SWP) - Purchase Services	3,116	0	0
2213-600-50	Staff Training (SWP) - Supplies & Materials	1,678	0	0
Total	Staff Training (SWP)	4,794	0	0
Total Grant Funded		297,195	286,854	206,793
GRAND TOTAL		5,233,060	5,421,635	5,457,513

District: **Fairfield**
County: **Franklin**

T072
Franklin Central

Enter your choice for FY14 base education amount. See note at bottom of page. **8,915**
Enter your choice for estimated homestead base rate for FY2014. See note at bottom of page. **0.92**

Expenditures		FY2011	FY2012	FY2013	FY2014	
1.	Budget (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$5,226,757	\$5,406,900	\$5,421,635	\$5,457,513	1.
2.	plus Sum of separately warned articles passed at town meeting	-	-	-	-	2.
3.	minus Act 144 Expenditures, to be excluded from Education Spending	-	-	-	-	3.
4.	Act 68 locally adopted or warned budget	\$5,226,757	\$5,406,900	\$5,421,635	\$5,457,513	4.
5.	plus Obligation to a Regional Technical Center School District if any	-	-	-	-	5.
6.	plus Prior year deficit reduction if not included in expenditure budget	-	-	-	-	6.
7.	Gross Act 68 Budget	\$5,226,757	\$5,406,900	\$5,421,635	\$5,457,513	7.
8.	S.U. assessment (included in local budget) - informational data	-	-	-	-	8.
9.	Prior year deficit reduction (if included in expenditure budget) - informational data	-	-	-	-	9.
Revenues						
10.	Local revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$1,013,613	\$1,114,852	\$999,164	\$927,359	10.
11.	plus Capital debt aid for eligible projects pre-existing Act 60	-	-	-	-	11.
12.	plus Prior year deficit reduction if included in revenues (negative revenue instead of expenditures)	-	-	NA	NA	12.
13.	minus All Act 144 revenues, including local Act 144 tax revenues	-	-	-	-	13.
14.	Total local revenues	\$1,013,613	\$1,114,852	\$999,164	\$927,359	14.
15.	Education Spending	\$4,213,144	\$4,292,048	\$4,422,471	\$4,530,154	15.
16.	Equalized Pupils (Act 130 count is by school district)	372.80	359.75	347.69	340.96	16.
17.	Education Spending per Equalized Pupil	\$11,301.35	\$11,930.64	\$12,719.58	\$13,286	17.
18.	minus Less ALL net eligible construction costs (or P&I) per equalized pupil	-	-	-	-	18.
19.	minus Less share of SpEd costs in excess of \$50,000 for an individual	\$25.72	\$39.72	\$36.02	\$22	19.
20.	minus Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed	-	-	-	-	20.
21.	minus Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils	-	-	-	-	21.
22.	minus Estimated costs of new students after census period	NA	-	-	-	22.
23.	minus Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition	NA	NA	NA	NA	23.
24.	minus Less planning costs for merger of small schools	-	-	-	-	24.
25.	plus Excess Spending per Equalized Pupil over threshold (if any)	threshold = \$14,549	threshold = \$14,733	threshold = \$14,841	threshold = \$15,456	25.
26.	Per pupil figure used for calculating District Adjustment	\$11,301	\$11,931	\$12,720	\$13,286	26.
27.	District spending adjustment (minimum of 100%) (\$13,286 / \$8,915)	132.272% based on \$8,544	139.638% based on \$8,544	145.817% based on \$8,723	149.035% based on \$8,915	27.
Prorating the local tax rate						
28.	Anticipated district equalized homestead tax rate to be prorated (149.035% x \$0.920)	\$1.1375 based on \$0.85	\$1.2149 based on \$0.87	\$1.2978 based on \$0.89	\$1.3711 based on \$0.920	28.
29.	Percent of Fairfield equalized pupils not in a union school district	100.000%	100.000%	100.000%	100.00%	29.
30.	Portion of district eq homestead rate to be assessed by town (100.000% x \$1.37)	\$1.1375	\$1.2149	\$1.2978	\$1.3711	30.
31.	Common Level of Appraisal (CLA)	100.36%	102.94%	102.34%	101.76%	31.
32.	Portion of actual district homestead rate to be assessed by town (\$1.371 / 101.76%)	\$1.1334 based on \$0.850	\$1.1802 based on \$0.87	\$1.2681 based on \$0.89	\$1.3474 based on \$0.92	32.
33.	Anticipated income cap percent to be prorated (149.035% x 1.80%)	2.38% based on 1.80%	2.51% based on 1.80%	2.62% based on 1.80%	2.68% based on 1.80%	33.
34.	Portion of district income cap percent applied by State (100.000% x 2.68%)	2.38% based on 1.80%	2.51% based on 1.80%	2.62% based on 1.80%	2.68% based on 1.80%	34.
35.	Percent of equalized pupils at union 1	-	-	-	-	35.
36.		-	-	-	-	36.

- Following current statute, the base education amount would be \$9,151 That would require base education tax rates of \$0.94 and \$1.43. The tax commissioner has suggested allowing one year of inflation, resulting in a base amount of \$8,915 and base tax rates of \$0.92 and \$1.41. The administration also has stated that tax rates could remain flat at \$0.89 and \$1.38 if statewide education spending is level and the base education amount is set at \$8,915. Final figures will be set by the Legislature during the legislative session and approved by the Governor.
- The base income percentage cap is 1.80%.

Comparative Data for Cost-Effectiveness
16 V.S.A. § 165(a)(2)(K)

School: Fairfield Center School
S.U.: Franklin Central S.U.

A list of schools and school districts in each cohort may be found on the DOE website under "School Data and Reports":
<http://www.state.vt.us/educ/>

FY2012 School Level Data

Cohort Description: K - 8, enrollment ≥ 200
(26 schools in cohort)

Cohort Rank by Enrollment (1 is largest)
24 out of 26

School level data		Grades Offered	Enrollment	Total Teachers	Total Administrators	Stu / Tchr Ratio	Stu / Admin Ratio	Tchr / Admin Ratio
Smaller →	Grand Isle Elementary School	K - 8	203	19.20	1.00	10.57	203.00	19.20
	Waits River Valley USD #36	K - 8	208	20.00	1.00	10.40	208.00	20.00
	Fairfield Center School	K - 8	211	24.70	1.00	8.54	211.00	24.70
← Larger	Weathersfield School	K - 8	212	18.80	2.00	11.28	106.00	9.40
	Westford Elementary School	PK - 8	215	18.10	1.00	11.88	215.00	18.10
	Barstow Memorial Joint Contract School	PK - 8	231	20.94	1.60	11.03	144.38	13.09
Averaged SCHOOL cohort data			468.81	42.53	2.15	11.02	218.40	19.81

School District: Fairfield
LEA ID: T072

Special education expenditures vary substantially from district to district and year to year. Therefore, they have been excluded from these figures.

The portion of current expenditures made by supervisory unions on behalf of districts varies greatly. These data include district assessments to SUs. Doing so makes districts more comparable to each other.

FY2011 School District Data

Cohort Description: K - 8 school district, FY2011 FTE ≥ 200
(28 school districts in cohort)

School district data (local, union, or joint district)		Grades offered in School District	Student FTE enrolled in school district	Current expenditures per student FTE EXCLUDING special education costs	Cohort Rank by FTE (1 is largest) 25 out of 28
Smaller →	Weathersfield	K-8	201.17	\$13,611	Current expenditures are an effort to calculate an amount per FTE spent by a district on students enrolled in that district. This figure excludes tuitions and assessments paid to other providers, construction and equipment costs, debt service, adult education, and community service.
	Waits River Valley USD #36	K-8	205.96	\$15,427	
	Grand Isle	K-8	211.99	\$10,693	
	Fairfield	K-8	222.33	\$11,888	
← Larger	Westford	PK-8	227.45	\$10,972	
	Sheldon	K-8	243.98	\$11,045	
	Barstow Joint Contract Dist	PK-8	244.38	\$11,258	
Averaged SCHOOL DISTRICT cohort data			528.48	\$11,199	

FY2013 School District Data

LEA ID	School District	Grades offered in School District	School district tax rate			Total municipal tax rate, K-12, consisting of prorated member district rates			
			SchIDist Equalized Pupils	SchIDist Education Spending per Equalized Pupil	SchIDist Equalized Homestead Ed tax rate	MUN Equalized Homestead Ed tax rate	MUN Common Level of Appraisal	MUN Actual Homestead Ed tax rate	
Smaller →	T084	Grand Isle	K-8	316.06	12,606.93	1.2863	1.2863	102.76%	1.2518
	T073	Fair Haven	PK-8	330.62	11,603.35	1.1839	1.2225	106.92%	1.1433
	T232	Westford	PK-8	342.04	12,239.17	1.2488	1.2488	101.28%	1.2330
	T072	Fairfield	K-8	347.69	12,719.58	1.2978	1.2978	102.34%	1.2681
← Larger	T187	Sheldon	K-8	373.37	10,944.59	1.1167	1.1167	103.04%	1.0838
	U042	Castleton-Hubbardton USE	PK-8	380.00	12,361.87	1.2613	-	-	-
	U036	Waits River Valley USD #3	K-8	383.62	13,176.48	1.3444	-	-	-

Use these tax rates to compare towns rates.

These tax rates are not comparable due to CLA's.

The Legislature has required the Department of Education to provide this information per the following statute:

16 V.S.A. § 165(a)(2) The school, at least annually, reports student performance results to community members in a format selected by the school board. . . . The school report shall include:

(K) data provided by the commissioner which enable a comparison with other schools, or school districts if school level data are not available, for cost-effectiveness. The commissioner shall establish which data are to be included pursuant to this subdivision and, notwithstanding that the other elements of the report are to be presented in a format selected by the school board, shall develop a common format to be used by each school in presenting the data to community members. The commissioner shall provide the most recent data available to each school no later than October 1 of each year. Data to be presented may include student-to-teacher ratio, administrator-to-student ratio, administrator-to-teacher ratio, and cost per pupil.

Fairfield Center School Wages
Fiscal Year 2011-2012
July 1, 2011 - June 30, 2012

<u>Name</u>	<u>Position</u>	<u>FTE</u>	<u>Salary</u>
<u>Administration/Clerical:</u>			
Wood, Jennifer L.M.	Principal	100%	\$83,297
Kane, Shannon H	Secretary	100%	\$35,732
<u>Professional Staff</u>			
Bedard, Jamie L	Art Teacher	60%	\$22,651
Kelly, Heather M	Behavior Specialist	100%	\$35,805
Scott, Doris "Wendy"	Compensatory Education Teacher	100%	\$66,420
Smith, Linda B	Compensatory Education Teacher	100%	\$82,551
Sargent, Kelly S	Guidance Counselor	100%	\$41,802
Hill, Jennifer L	Technology Integrationist	100%	\$48,205
Bedard-Comstock, Denise L	K-5 Teacher	100%	\$64,752
Day, Amy B	K-5 Teacher	100%	\$45,061
Fairchild, Jean B	K-5 Teacher	100%	\$62,052
Howrigan, Elizabeth H	K-5 Teacher	100%	\$47,201
Larose, Mary B	K-5 Teacher	100%	\$60,701
Malboeuf, Kelsey E	K-5 Teacher	100%	\$33,355
Peyrat, Sherry L	K-5 Teacher	100%	\$40,452
Pigeon, Loretta C	K-5 Teacher	100%	\$64,752
Thompson, Maureen	K-5 Teacher	100%	\$58,002
Tully, Stacey M	K-5 Teacher	100%	\$53,952
Evans, Andrew B	Language Arts Teacher	100%	\$56,970
Curtis, Beth P.G.	Librarian	80%	\$49,896
Airoldi, Janice M	Math Teacher	100%	\$43,336
Scott, Joanne E	Music Teacher	100%	\$48,552
Stiebris, Hilarie S	Associate Nurse	100%	\$28,907
Carpenter-Henderson, Angela D	Physical Education Teacher	100%	\$37,752
Pigeon, Richard J	Science Teacher	100%	\$65,444
Pilkington, Heather L	Speech Language Pathologist	100%	\$47,201
Stebbins, Shawn A	Social Studies Teacher	100%	\$40,452
Dion, Melissa P	Special Education Teacher	90%	\$56,033
Kalsmith, Rita F	Special Education Teacher	100%	\$49,902
Singer, Michael S	Special Education Teacher	100%	\$45,852
Delaney, Nicholas T	World Languages Teacher	20%	\$5,832
<u>Support Staff/Paraeducators</u>			
Bartlett, Mary J	Paraeducators	100%	\$16,878
Branon, Elizabeth M.D.	Paraeducators	100%	\$17,858
Cassidy, Faith J	Paraeducators	100%	\$15,288
Charbonneau, Cindy L	Paraeducators	100%	\$16,747
Dukas, Sharon S	Paraeducators	100%	\$15,640
Dunn, Helen M	Paraeducators	100%	\$14,969
Fauteux, Lisa A	Paraeducators	100%	\$14,476
Gaffney, Donna J	Paraeducators	100%	\$15,051
Gervais, Julie L	Paraeducators	49%	\$6,847
Jettie, Michelle A	Paraeducators	100%	\$16,734
Mays, Vaughn M	Paraeducators	100%	\$14,945

Fairfield Center School Wages
Fiscal Year 2011-2012
July 1, 2011 - June 30, 2012

<u>Name</u>	<u>Position</u>	<u>FTE</u>	<u>Salary</u>
McSweeney, Cyril F	Paraeducators	100%	\$16,256
Merchant, Linda L	Paraeducators	100%	\$15,408
Trivento, Betty J	Paraeducators	100%	\$10,095
Tucker, Sarah A	Paraeducators	54%	\$7,593
<u>Support Staff/Custodial Staff</u>			
Baxter, John W	Maintenance	100%	\$42,088
Branon, Debra A	Maintenance	100%	\$26,148
<u>School Treasurer:</u>			
Mangan, Ruth	School Treasurer	100%	\$2,000
<u>Other:</u>			
Jerose, Joanna	Service Learning Coordinator	15%	\$2,640
Westbrook, Lorelei K	Service Learning Coordinator	3%	\$760

This list contains individuals that were paid during the 2011-2012 school year. All individuals may not have worked a full year or at full time.

Some positions may have been fully or partially grant funded.

Fairfield Town School District
BASIC FINANCIAL STATEMENTS
June 30, 2012

**Fairfield Town School District
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INDEPENDENT AUDITOR'S REPORT

Board of School Directors
Fairfield Town School District
Fairfield, Vermont

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Fairfield Town School District, as of and for the year ended June 30, 2012, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Fairfield Town School District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Fairfield Town School District, as of June 30, 2012, and the respective changes in financial position, and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated October 23, 2012, on our consideration of the Fairfield Town School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the budgetary comparison information on pages 15-16 to be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

St. Albans, Vermont
October 23, 2012

**Fairfield Town School District
MANAGEMENT DISCUSSION AND ANALYSIS
For the Year Ended June 30, 2012**

Our discussion and analysis of the Fairfield Town School District's financial performance is intended to provide a narrative introduction and overview of the District's financial activities for the fiscal year ended June 30, 2012. Please use it in conjunction with the District's financial statements.

Brief Explanation of the Basic Financial Statements

This annual report consists of financial presentations on all the various activities of the District. The District-Wide Financial Statements include presentations on the Statement of Net Assets and a Statement of Activities. These statements provide a perspective of the District as whole and present information on a longer-term basis. The District-Wide Financials are followed by Fund Financial Statements for governmental activities, these statements tell how services were financed in the short term as well as what remains for future spending. Fund financial statements report the District's operations in more detail than the District-Wide statements by providing information about the District's most significant funds. The remaining statements provide financial information about activities for which the District acts solely as a trustee or agent for the benefits of activities within the District.

Reporting the District-Wide Financials

One of the most important questions asked about the District's finances is, "is the District as a whole better off or worse off as a result of the year's activities?" The Statement of Net Assets and the Statement of Activities report information about the District as a whole and about its activities in a way that helps answer this question. The Statements are prepared similar to private sector companies including all the assets and liabilities using the accrual basis of accounting. Under this basis of accounting all of the current year's revenues and expenses are reported when earned or incurred regardless of when cash is paid or received.

The Statement of Net Assets is used to report all that the entity owns (assets) and owes (liabilities). The difference between assets and liabilities is reported as Net Assets. This classification of Net Assets is broken into three categories, the first being the portion invested in capital assets nets of the related debt to indicate that this amount is not really accessible for other purposes. A second portion of Net Assets reflects resources not accessible for general use because their use is subject to restrictions enforceable by third parties. Any remaining Net Assets are classified as unrestricted. The Statement of Activities is used to report all changes in a District's net assets from one year to another. The Statement is presented using a net cost format designed to highlight the portion of each functional activity that must be financed from the District's own resources. The Statement first reports all direct costs associated with each functional activity, then reports dedicated outside resources (program revenues) as a direct reduction to arrive at the programs net cost to the District.

Reporting the District's Most Significant Funds

The fund financial statements provide detailed information about the most significant funds – not the District as a whole. Some established funds are required by State Law and by bond covenants. The District's Board of Directors may establish other funds to help them control and manage money for particular purposes, or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money. This District uses only one type of fund – Governmental Funds.

Governmental Funds - Most of our operations are reported in the section on Governmental Funds, these funds place their focus on near-term financing needs. The Balance Sheet only reports financial assets associated with governmental activities. Financial Assets include cash as well as other assets that will convert to cash in the course of their ordinary lives. Governmental Funds do not report capital assets; because such assets will be used in operations rather than converted to cash and therefore are not spendable.

Fairfield Town School District
MANAGEMENT DISCUSSION AND ANALYSIS
 For the Year Ended June 30, 2012

District as Trustee or Fiduciary

The District serves as trustee or fiduciary for various Scholarship Accounts. These activities are reported in separate Statements of Net Assets – Fiduciary Funds and Statement of Changes in Net Assets – Fiduciary Funds. These activities are excluded from the District’s other financial statements because the District cannot use these assets to finance its operations. The District is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

Condensed Financial Information:

District-Wide Statement of Net Assets

The following analysis focuses on the Net Assets, and the changes in Net Assets of the District as a whole. The total assets of the District increased \$85,612 from \$1,157,823 to \$1,243,435.

The following is a schedule of our District-Wide Net Assets:

	<u>2012</u>	<u>2011</u>
ASSETS		
Current Assets	\$ 735,086	\$ 597,089
Capital Assets	<u>825,203</u>	<u>847,578</u>
TOTAL ASSETS	<u>\$ 1,560,289</u>	<u>\$ 1,444,667</u>
LIABILITIES		
Current Liabilities	\$ 316,854	\$ 286,844
Long-term Debt Outstanding	<u>-</u>	<u>-</u>
TOTAL LIABILITIES	<u>\$ 316,854</u>	<u>\$ 286,844</u>
NET ASSETS		
Invested in Capital Assets, Net of Related Debt	\$ 825,203	\$ 847,578
Unrestricted Net Assets	<u>418,232</u>	<u>310,245</u>
TOTAL NET ASSETS	<u>\$ 1,243,435</u>	<u>\$ 1,157,823</u>

Fairfield Town School District
MANAGEMENT DISCUSSION AND ANALYSIS
 For the Year Ended June 30, 2012

<u>District-Wide Statement of Activities</u>	<u>2012</u>	<u>2011</u>
Governmental Activities Expenses	\$ 5,413,133	\$ 5,524,808
Charges for Services	(59,897)	(49,408)
Operating Grants and Revenues	<u>(5,390,313)</u>	<u>(5,327,939)</u>
Net (Expense) Revenue	<u>(37,077)</u>	<u>147,461</u>
General Revenues		
Unrestricted investment earnings	35,519	31,059
Miscellaneous	<u>13,016</u>	<u>11,135</u>
Total General Revenues	<u>48,535</u>	<u>42,194</u>
Change in Net Assets	85,612	(105,267)
Net Assets, Beginning	<u>1,157,823</u>	<u>1,263,090</u>
Net Assets, Ending	<u>\$ 1,243,435</u>	<u>\$ 1,157,823</u>

Governmental Fund Balances and Transactions

Most decisions involving governmental (education grant supported) activities are made in the context of the annual appropriated operating budget, where the focus is on meeting the near-term financing needs of a government. Governmental funds, with their distinctive emphasis on inflows and outflows of spendable resources provide information useful for making decisions in a budgetary context. The original budgeted amount was not amended during the year however transfers were made between individual line items.

The actual Budgeted Revenues and Budgeted Expenditures for the year resulted in a surplus of \$163,674. The total amount of surplus was then reduced by the use of prior year Reserved Fund Balance for capital improvements of \$19,122. This use of prior year Reserved Fund Balance was approved by voters, for capital improvement at no additional expense to the taxpayers. The largest contributor to the fund balance for FY12 was a reduction of high school tuition costs based on what was budgeted; the actual number of high school students was down. The combination of these factors resulted in an Audited fiscal year 2011-2012 Fund Balance of \$144,552.

Actual expenditures for budgeted items for the District as a whole increased 0.8% from prior year actual expenditures with the bulk of the increase attributable to Instruction costs. Actual budgeted revenues received increased 1.0% from prior year actual revenues. A summary comparison of Budgeted and Actual Revenues and Expenditures including any variances can be found under Required Supplementary Information starting on page 15 of these Financial Statements.

Fairfield Town School District
MANAGEMENT DISCUSSION AND ANALYSIS
For the Year Ended June 30, 2012

FUND FINANCIAL STATEMENTS
BALANCE SHEET – GOVERNMENTAL FUNDS

	<u>2012</u>	<u>2011</u>
<u>ASSETS</u>	<u>General Fund</u>	<u>General Fund</u>
TOTAL ASSETS	\$ <u>735,086</u>	\$ <u>560,525</u>
<u>LIABILITIES AND FUND BALANCES</u>		
TOTAL LIABILITIES	\$ <u>316,854</u>	\$ <u>286,844</u>
FUND BALANCES		
Non-spendable	0	23,363
Committed	<u>418,232</u>	<u>250,318</u>
TOTAL LIABILITIES AND FUND BALANCES	\$ <u>735,086</u>	\$ <u>560,525</u>

FUND FINANCIAL STATEMENTS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE – GOVERNMENTAL FUNDS

	<u>2012</u>	<u>2011</u>
	<u>General Fund</u>	<u>General Fund</u>
REVENUES	\$ 5,545,948	\$ 5,480,315
EXPENDITURES	<u>5,401,396</u>	<u>5,685,943</u>
EXCESS OF REVENUES OVER /(UNDER) EXPENDITURES	144,552	(205,628)
TRANSFER	-	-
FUND BALANCE – Beginning	<u>273,680</u>	<u>479,360</u>
FUND BALANCE – Ending	\$ <u>418,232</u>	\$ <u>273,681</u>

Unrestricted Net Assets are \$418,232 at June 30, 2012. Of the balance, \$28,000 has been set-aside for High School Tuition to be used when High School tuition costs come in higher than the amount budgeted in any given year, and \$10,000 is set-aside for Bus Purchases, and the remaining amount of \$380,232 for future capital uses.

Fairfield Town School District
MANAGEMENT DISCUSSION AND ANALYSIS
 For the Year Ended June 30, 2012

Capital Assets

In compliance with the Governmental Financial Reporting Model (GASB 34) the District is reporting its Capital Assets as part of the Financial Statements. We have researched and documented the estimated historical costs of the various assets owned by the district, and applied appropriate charges against the cost to record depreciation. This information is presented below. As of June 30th there is no outstanding obligation against our Capital Assets. Fairfield School District currently does not carry any long-term debt.

The following is a schedule of our Capital Assets:

<u>Description</u>	<u>Cost</u>	<u>Accumulated Depreciation</u>	<u>Net Book Value</u>
57 Park Street			
Land & Land Improvements	\$ 6,000	\$ -	\$ 6,000
Buildings	2,037,421	1,218,218	819,203
Vehicles & Equipment	-	-	-
 TOTAL	 <u>\$ 2,043,421</u>	 <u>\$ 1,218,218</u>	 <u>\$ 825,203</u>

The Fairfield School Board made the decision to move from owning and maintaining its own bus fleet to using a contracted service effective with the fiscal year 2009-2010. In the agreement between the Fairfield School District and First Student, Inc. (contractor) the contractor was to purchase the fleet of used school buses in the amount of \$109,698. The contract was issued as a three year contract with the funds from the sale of the buses to be received over the duration of the contract, \$36,566 each of the three years with FY12 being the final year.

The School

The Fairfield School District is a Kindergarten through Eighth grade facility. The first day student enrollment for K-8th grades for fiscal year 2012-2013 was 213 students: 21 in Kindergarten, 22 in 1st grade, 26 in 2nd grade, 19 in 3rd grade, 19 in 4th grade, 22 in 5th grade, 28 in 6th grade, 28 in 7th grade and 28 in 8th grade. Fairfield pays tuition to area high schools for its students in the 9th through 12th grade. The number of high school students for FY13 is anticipated to be 108. The original 10,860 square foot building was built in 1964, with a 1987 addition of 13,386 square feet.

Requests for Information

This financial report is designed to provide a general overview of the School District's finances for all of its citizens, taxpayers, customers and creditors. Questions concerning any of the information provided in the report or requests for additional information should be sent to Franklin Central Supervisory Union, 28 Catherine St., St. Albans, VT 05478.

Fairfield Town School District
DISTRICT-WIDE FINANCIAL STATEMENTS
STATEMENT OF NET ASSETS
June 30, 2012

ASSETS

	<u>Governmental Activities</u>
CURRENT ASSETS	
Cash	\$ 600,734
Accounts receivable	9,672
Due from State of Vermont	84,541
Due from FCSU	25,129
Prepaid Expenses	<u>15,010</u>
TOTAL CURRENT ASSETS	735,086
CAPITAL ASSETS, net	<u>825,203</u>
TOTAL ASSETS	<u>\$ 1,560,289</u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES	
Accounts payable	\$ 108,877
Accrued salaries and taxes	200,827
Deferred revenue	<u>7,150</u>
TOTAL CURRENT LIABILITIES	<u>316,854</u>
NET ASSETS	
Invested in capital assets, net of related debt	825,203
Unrestricted	<u>418,232</u>
TOTAL NET ASSETS	<u>1,243,435</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 1,560,289</u>

See Accompanying Notes to Basic Financial Statements.

Fairfield Town School District
DISTRICT-WIDE FINANCIAL STATEMENTS
STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2012

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Charges for Services</u>	<u>Program Revenues</u>		<u>Net (Expense) Revenue and Changes in Net Assets</u>
			<u>Operating Grants & Revenues</u>	<u>Capital Grants & Revenues</u>	<u>Governmental Activities</u>
Governmental activities:					
Instruction	\$ 3,432,251	\$ 13,350	\$ 4,364,684	\$ -	\$ 945,783
Special Education	1,041,976	-	639,355	-	(402,621)
Board of Education	25,410	-	-	-	(25,410)
School Treasurer	2,192	-	-	-	(2,192)
Supervisory Union	23,367	-	-	-	(23,367)
Human Resources	5,325	-	-	-	(5,325)
Fiscal Services	43,069	-	-	-	(43,069)
Curriculum Coordinator	6,366	-	-	-	(6,366)
Interest on Short-term Debt	27,301	-	-	-	(27,301)
Operation and Maintenance	230,868	-	-	-	(230,868)
Common School Operation and Maintenance	18,428	-	-	-	(18,428)
Care/Upkeep of Grounds	9,254	-	-	-	(9,254)
Transportation	209,129	-	81,655	-	(127,474)
Food Service	114,392	46,547	66,039	-	(1,806)
Medicaid Reimbursable	35,556	-	91,975	-	56,419
Federal Grant Reimbursable	142,720	-	142,720	-	-
Grant Expenses	4,032	-	3,885	-	(147)
Depreciation - unallocated	41,497	-	-	-	(41,497)
Total governmental activities	<u>\$ 5,413,133</u>	<u>\$ 59,897</u>	<u>\$ 5,390,313</u>	<u>\$ -</u>	<u>37,077</u>
General revenues:					
Unrestricted investment earnings					35,519
Miscellaneous					<u>13,016</u>
Total general revenues					<u>48,535</u>
Change in net assets					85,612
Net assets, beginning					<u>1,157,823</u>
Net assets, ending					<u>\$ 1,243,435</u>

See Accompanying Notes to Basic Financial Statements.

Fairfield Town School District
 FUND FINANCIAL STATEMENTS
 BALANCE SHEET - GOVERNMENTAL FUNDS
 June 30, 2012

ASSETS

	<u>General Fund</u>
ASSETS	
Cash	\$ 600,734
Accounts receivable	9,672
Due from State of Vermont	84,541
Due from FCSU	25,129
Prepaid expenses	<u>15,010</u>
 TOTAL ASSETS	 \$ <u>735,086</u>

LIABILITIES AND FUND BALANCE

LIABILITIES	
Accounts payable	\$ 108,877
Accrued salaries and taxes	200,827
Deferred revenue	<u>7,150</u>
 TOTAL LIABILITIES	 316,854
 FUND BALANCES	
Committed	<u>418,232</u>
 TOTAL LIABILITIES AND FUND BALANCE	 \$ <u>735,086</u>

See Accompanying Notes to Basic Financial Statements.

**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET ASSETS**

Total fund balances - governmental funds	\$ 418,232
 Amounts reported for governmental activities in the statement of net assets are different because:	
 Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds.	
Capital Assets	2,043,421
Accumulated Depreciation	<u>(1,218,218)</u>
Total net assets - governmental activities	<u>\$ 1,243,435</u>

Fairfield Town School District
FUND FINANCIAL STATEMENTS
STATEMENT OF REVENUES AND
EXPENDITURES - GOVERNMENTAL FUNDS
For the Year Ended June 30, 2012

	General Fund
REVENUES	
Education Spending Grant	\$ 4,446,339
Special Education Grant	587,493
Interest	35,519
Medicaid Reimbursements	91,974
Federal Grant Reimbursements	205,221
Miscellaneous	13,016
Sale of School Buses	36,566
 Total Revenues before Non-Budget and Grant Revenues	 5,416,128
 State Placed Student Tuition Reimbursement	 13,350
Food Service	112,585
Grant Income	3,885
 TOTAL REVENUES	 5,545,948
 EXPENDITURES	
Instruction	3,162,962
Special Education	934,392
Board of Education	25,410
School Treasurer	2,192
Supervisory Union	23,367
Human Resources	5,325
Principal's Office	163,080
Fiscal Services	43,069
Curriculum Coordinator	6,366
Short-Term Debt	27,301
Operation and Maintenance	230,868
Common School Operation and Maintenance	18,428
Care/Upkeep Grounds	9,254
Transportation	209,129
Compensatory Education	59,304
Co-curricular Activities	18,043
Food Service Support	2,559
Summer School	7,818

See Accompanying Notes to Basic Financial Statements.

Fairfield Town School District
FUND FINANCIAL STATEMENTS
STATEMENT OF REVENUES AND
EXPENDITURES - GOVERNMENTAL FUNDS
For the Year Ended June 30, 2012

	General Fund
EXPENDITURES (continued)	
Medicaid IEP	79,592
Medicaid EPSDT Health	12,382
School Wide Program	142,720
IDEA-B Grant	62,501
Early Retirement	20,346
Total Expenditures before Non-Budget and Grant Expenses	5,266,408
Non-Budget Expenses	19,122
Food Service	111,834
Grant Expenses	4,032
TOTAL EXPENDITURES	5,401,396
EXCESS OF REVENUES OVER EXPENDITURES	\$ 144,552

**RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT
OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
TO THE STATEMENT OF ACTIVITIES**

Total net change in fund balances - governmental funds \$ 144,552

Amounts reported for governmental activities in the statement of activities
are different because:

Capital outlays are reported in governmental funds as expenditures. However,
in the statement of activities, the cost of those assets is allocated over
their estimated useful lives as depreciation expense.

Proceeds from Sale of Buses (36,565)

Depreciation Expense (41,497)

Capital Outlays 19,122

Change in net assets of governmental activities \$ 85,612

**Fairfield Town School District
FUND FINANCIAL STATEMENTS
STATEMENT OF CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS
For the Year Ended June 30, 2012**

	<u>General Fund</u>
FUND BALANCE, BEGINNING OF YEAR	\$ 273,680
Excess of Revenue and Other Sources Over Expenditures and Other Uses	<u>144,552</u>
FUND BALANCE, END OF YEAR	<u>\$ 418,232</u>

See Accompanying Notes to Basic Financial Statements.

Fairfield Town School District
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

All operations of the School District are controlled by a Board of School Directors, elected in Town-wide elections, and responsible for all of the School District's activities. The financial statements include all of the School District's operations controlled by the Board of School Directors. Based on criteria for determining the reporting entity (separate legal entity and fiscal or financial dependency on other governments), the School District is considered to be an independent reporting entity and has no component units.

District-wide and Fund Financial Statements

The district-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the School District. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expense of a given program is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific program. Program revenues include 1) charges to students or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function.

Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, and fiduciary funds, even though the latter are excluded from the district-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

Measurement focus, basis of accounting, and financial statement presentation

The district-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period.

For this purpose, the School District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, early retirement, arbitrage rebates, and post employment healthcare benefits, are recorded only when payment is due.

Fairfield Town School District
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Property taxes (state education and local share) and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when the School District receives cash.

The School District reports the following major governmental funds:

- * The general fund is the School District's primary operating fund. It accounts for all financial resources of the School District, except those required to be accounted for in another fund.

Private-sector standards of accounting, and financial reporting issued prior to December 1, 1989, generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

Amounts reported as program revenues include 1) charges to students for tuition, fees, rental, material, supplies, or services, provided, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all property taxes (state education and local share).

When both restricted and unrestricted resources are available for use, it is the School District's policy to use restricted resources first, then unrestricted resources as they are needed.

Budgetary Data

Budgets are presented on the modified accrual basis of accounting for all governmental funds. Budgets are not adopted on a School District level for the trust fund. All annual appropriations lapse at fiscal year end with the exception of those indicated as a fund balance reserve. Annual operating budgets are adopted each fiscal year through the passage of an annual budget ordinance and amended as required. Voters have passed a resolution that all excess revenues over expenditures at the end of each fiscal year be reserved for future capital improvements.

Negative variances in total revenues and the positive variances in total expenditures are largely a result of federal and state program revenues and related expenditures that do not have a direct impact on the undesignated fund balance. Budgets generally assume the expenditure of all available resources. Therefore, when the budget is prepared, it is assumed these funds will not have a carryover of revenue to a subsequent year. Program revenue received but not spent is restricted and deferred to the subsequent fiscal year. As a result, overall fund revenues variances will be negative and overall fund expenditures variances will be positive.

Deposits and Investments

The School District's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Capital Assets

Capital assets are property owned by the School District and include computers, computer equipment, software, and peripherals: equipment such as vehicles, machinery, copiers, and office equipment; buildings and land: and infrastructure such as roads, bridges, tunnels, rights of way, and culverts.

Fairfield Town School District
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

General capital assets should be capitalized and recorded when all of the following criteria are met:

- (1) The asset is tangible and complete.
- (2) The asset is used in the operation of the School District's activities.
- (3) The asset has a value and useful life at the date of acquisition that meets or exceeds a \$5,000 value and five years of life.

All general capital assets must be recorded at either historical cost or estimated historical cost. Assets acquired through donation will be recorded at their estimated fair market value on the date of donation. In addition to purchase price or construction cost, costs of capitalization may include incidental costs, such as bond interest and issuance cost, insurance during transit, freight, duties, title search, title registration, installation, and breaking-in costs.

The straight line depreciation method will be used with lives as recommended by the Association of School Business Officials (ASBO).

Long-term Obligations

In the district-wide financial statements long-term debt and other long-term obligations are reported as liabilities in the applicable statement of net assets.

Property Taxes

Property taxes are due and payable on or before November 26 and become delinquent on November 27. The Town prepares the bills and collects all taxes and then remits them to the School District.

Government-Wide and Proprietary Fund Net Assets

Government-wide and Proprietary Fund Net Assets are divided into the following components:

Invested in capital assets, net of related debt – consist of the historical cost of capital assets less accumulated depreciation and less any debt that remains outstanding that was used to finance those assets.

Restricted net assets – consist of net assets that are restricted by the District's creditors, by enabling legislation, by grantors (both federal and state), and/or by contributors.

Unrestricted – all other net assets reported in this category.

Governmental Fund Balances

In the governmental fund financial statements, fund balances are classified as follows:

Restricted – Amounts that can be spent only for specific purposes because of laws, regulations, or externally imposed conditions by grantors or creditors.

Committed – Amounts that can be used only for specific purposes determined by a formal action by the School Board.

Assigned – Amounts that are designated by management for a particular purpose.

Fairfield Town School District
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Unassigned – All amounts not included in other classifications.

Nonspendable – Amounts that cannot be spent because they are not spendable in form or are legally or contractually required to be maintained intact.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE 2 CASH DEPOSITORIES

At June 30, 2012 the carrying amount of cash deposits was \$600,734 and the bank balance was \$675,883. Of the bank balance, \$271,771 was covered by federal deposit insurance and the remaining balance is covered under the terms of a collateralization agreement with the Peoples United Bank with securities in the name of and held by Peoples United Bank.

NOTE 3 CAPITAL ASSETS

Capital assets activity for the year ended June 30, 2012 is as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
<u>Governmental activities:</u>				
Capital assets, not being depreciated:				
Land	\$ 6,000	\$ -	\$ -	\$ 6,000
Capital assets, being depreciated:				
Buildings	2,018,299	19,122	-	2,037,421
Accumulated depreciation for:				
Buildings	(1,176,721)	(41,497)	-	(1,218,218)
Total capital assets, being depreciated	841,578	(22,375)	-	819,203
Governmental activities capital assets, net	\$ 847,578	\$ (22,375)	\$ -	\$ 825,203

NOTE 4 ACCRUED SALARIES

Accrued salaries are teachers' gross summer salaries for those teachers who elect to draw their salaries throughout the summer.

Fairfield Town School District
NOTES TO BASIC FINANCIAL STATEMENTS
 June 30, 2012

NOTE 5 SHORT-TERM DEBT

Short-term debt consisted of the following:

	Beginning Balance	Additions	Principal Reduction	Ending Balance
Tax Anticipation Note	\$ -	1,484,000	\$ (1,484,000)	\$ -

NOTE 6 TEACHERS RETIREMENT

Public School Teachers within the State of Vermont are covered under the Vermont State Teachers' Retirement System (VSTRS). The VSTRS is a multiple-employer public employee pension plan and trust. It is a contributory, defined benefit plan to which its participating members make regular contributions to a trust fund and the State of Vermont deposits an annual contribution based on actuarial assumption of liabilities. The employees make contributions of 5.0% of eligible earnings. The School District does not make contributions and does not bear any responsibility for payment of future benefits. The State of Vermont is responsible for administration of the plan and payment of benefits to retirees. The School District acts as an agent for payments to the plan as required by state statute. Enrollment is mandatory for eligible employees. During the year ended June 30, 2012, the State of Vermont contributed approximately \$125,211 to the Vermont State Teachers' Retirement System on behalf of the District. The plan is governed by the State of Vermont statutes found in Title 16, V.S.A. Chapter 55. The State of Vermont issues financial reports for the plan. The financial reports can be obtained from the State of Vermont Retirement Office.

NOTE 7 RETIREMENT PLAN

At June 30, 2012, eligible employees were covered by the Vermont Municipal Employees Retirement System. The Vermont Municipal Employees' Retirement System is a state-administered multiple-employer defined benefit pension plan for municipal employees of the State of Vermont. It is governed by Title 24, V.S.A., Chapter 125. The State of Vermont issues financial reports for the plan. The financial reports can be obtained from the State of Vermont Retirement Office. Employer contributions are 4% and employee contributions are 2.5% of covered payroll. Actual employer contributions for the year totaled \$14,458 and employee contributions were \$9,168.

NOTE 8 NON-CASH TRANSACTIONS

The Fairfield Town School District received Federal Commodities for use in food service in the amount of \$6,897. The value of the commodities received is not included in the food service budget and is not part of food service revenue or expenditures.

Fairfield Town School District
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 9 COMMITTED FUND BALANCES

Committed Fund Balances at June 30, 2012 are as follows:

General Fund:

High School Tuition	\$ 28,000
Bus Purchase	10,000
Future Capital Uses	<u>380,232</u>
	<u>\$ 418,232</u>

NOTE 10 ASSESSMENT

Supervisory Union Assessment

The District also pays an annual assessment to Franklin Central Supervisory Union for its proportionate share of expenses relating to the Superintendent's Office, human resources, the business office and curriculum development. The District paid \$78,127 of such expenses during the year ended June 30, 2012.

NOTE 11 DISCLOSURE OF SUBSEQUENT EVENTS

On July 2, 2012, the District obtained a tax anticipation note from Peoples United Bank in the amount of \$1,335,000. The note is due on June 28, 2013 and bears interest at the rate of 1.50%.

In accordance with professional accounting standards, the School District has evaluated subsequent events through October 23, 2012, which is the date the financial statements were available to be issued. All subsequent events requiring recognition as of June 30, 2012, have been incorporated into the financial statements herein.

REQUIRED SUPPLEMENTARY INFORMATION

Fairfield Town School District
REQUIRED SUPPLEMENTARY INFORMATION
STATEMENTS OF REVENUES AND EXPENDITURES
BUDGET AND ACTUAL - GENERAL FUND
For the Year Ended June 30, 2012

	Budgeted Amounts		Actual	Variance
	Original	Final		Favorable (Unfavorable)
REVENUES				
State Grants:				
Education Spending Grant - State Share	\$ 4,200,696	\$ 4,200,696	\$ 4,273,332	\$ 72,636
Education Spending Grant - Transportation	80,300	80,300	81,655	1,355
Education Spending Grant - Vocational	91,352	91,352	91,352	-
Special Education Grant	690,129	690,129	587,493	(102,636)
Interest	35,720	35,720	35,519	(201)
Rental - Building & Land	100	100	-	(100)
Bus Fees	1,000	1,000	-	(1,000)
Miscellaneous	1,500	1,500	13,016	11,516
Sale of School Buses	36,566	36,566	36,566	-
Medicaid IEP	77,323	77,323	79,592	2,269
Medicaid EPSDT	12,511	12,511	12,382	(129)
School Wide Program	123,670	123,670	142,720	19,050
IDEA-B Grant	56,034	56,034	62,501	6,467
TOTAL REVENUES BEFORE NON-BUDGET AND GRANT REVENUES	5,406,901	5,406,901	5,416,128	9,227
State Placed Student Tuition Reimbursement	-	-	13,350	13,350
Food Service	-	-	112,585	112,585
Grant Income	-	-	3,885	3,885
TOTAL REVENUES	5,406,901	5,406,901	5,545,948	139,047
EXPENDITURES				
Instruction	3,229,827	3,229,827	3,162,962	66,865
Special Education	1,072,213	1,072,213	934,392	137,821
Board of Education	31,171	31,171	25,410	5,761
School Treasurer	2,570	2,570	2,192	378
Supervisory Union	21,855	21,855	23,367	(1,512)
Human Resources	5,185	5,185	5,325	(140)
Principal's Office	165,658	165,658	163,080	2,578
Fiscal Services	40,125	40,125	43,069	(2,944)
Curriculum Coordinator	4,772	4,772	6,366	(1,594)
Short-Term Interest	25,000	25,000	27,301	(2,301)
Operation and Maintenance	212,493	212,493	230,868	(18,375)
Common School Operation and Maintenance	20,554	20,554	18,428	2,126
Care/Upkeep Grounds	13,800	13,800	9,254	4,546
Transportation	184,262	184,262	209,129	(24,867)
Compensatory Education	62,639	62,639	59,304	3,335
Co-curricular Activities	16,308	16,308	18,043	(1,735)

See Accompanying Notes to Basic Financial Statements.

Fairfield Town School District
REQUIRED SUPPLEMENTARY INFORMATION
STATEMENTS OF REVENUES AND EXPENDITURES
BUDGET AND ACTUAL - GENERAL FUND
For the Year Ended June 30, 2012

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance
	<u>Original</u>	<u>Final</u>		Favorable (Unfavorable)
EXPENDITURES (continued)				
Summer School	4,800	4,800	7,818	(3,018)
Food Service Support	4,300	4,300	2,559	1,741
Medicaid IEP	77,024	77,024	79,592	(2,568)
Medicaid EPSDT Health	12,443	12,443	12,382	61
School Wide Program	123,512	123,512	142,720	(19,208)
IDEA-B Grant	56,045	56,045	62,501	(6,456)
Early Retirement	20,345	20,345	20,346	-
TOTAL EXPENDITURES BEFORE NON-BUDGET AND GRANT EXPENSES	5,406,901	5,406,901	5,266,408	140,494
Non-Budget Expenses	-	-	19,122	(19,122)
Food Service Contract	-	-	111,834	(111,834)
Grant Expenses	-	-	4,032	(4,032)
TOTAL EXPENDITURES	5,406,901	5,406,901	5,401,396	5,506
EXCESS OF REVENUE OVER EXPENDITURES	\$ -	\$ -	\$ 144,552	\$ 144,553

See Accompanying Notes to Basic Financial Statements.

ADDITIONAL REPORTS

**REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

**Board of School Directors
Fairfield Town School District
Fairfield, Vermont**

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Fairfield Town School District, as of and for the year ended June 30, 2012, which collectively comprise the Fairfield Town School District's basic financial statements and have issued our report thereon dated October 23, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control over Financial Reporting

Management of Fairfield Town School District, is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered Fairfield Town School District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Fairfield Town School District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Fairfield Town School District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Fairfield Town School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of management, School Board, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

St. Albans, Vermont
October 23, 2012

SAMPLE

*Town of Fairfield
Official Town Meeting
Ballot
March 5, 2013*

Town of Fairfield School District
FY2014 Budget

Article II

Shall the legal voters of the Town of Fairfield School District appropriate \$5,457,513.00, which is necessary for the support of its school for the year beginning July 1, 2013?

Yes

No

Informational Hearing

The legal voters of the Fairfield School District are hereby warned and notified to meet in Fairfield Center School, 57 Park Street, Fairfield, Vermont, on:

Monday, March 4, 2013, at 7:00 p.m.

to conduct an informational meeting on the budget to be voted by Australian ballot on March 5, 2013.

Polling Place and Time for Australian Ballot Vote

Voting will take place at Veteran's Hall (Fairfield Center School), 57 Park Street. The polls will be open at 7:00 a.m. and will close at 7:00 p.m.

WARNING
ANNUAL TOWN MEETING OF THE TOWN OF FAIRFIELD
AND THE FAIRFIELD SCHOOL DISTRICT

The inhabitants of the Town of Fairfield, Vermont, who are legally qualified voters in the Town of Fairfield and the Town of Fairfield School District are hereby warned and notified to meet at Veterans' Hall in the Village of Fairfield Center, on Tuesday, the 5th day of March, 2013 at ten o'clock in the forenoon to transact the following business of the Town and the Town of Fairfield School District:

1. To elect a Moderator for the ensuing year.
2. To act upon the various reports of the officers of the Town and Town School District as contained in the current Town Financial Report.
3. To elect from the legal voters of said Town the following Officers:
 - a. One Selectperson for a term of three years by ballot.
 - b. One Selectperson for a term of two years by ballot.
 - c. One Auditor for a term of three years by ballot.
 - d. One Lister for a term of three years by ballot.
 - e. One Library Trustee for a term of three years.
 - f. One Library Trustee for a term of two years.
 - g. One Library Trustee for a term of one year to fill the remainder of a three year term.
 - h. First Constable, and if necessary, a Second Constable for a term of one year.
 - i. One or more Grand Jurors for a term of one year.
 - j. Town Agent for a term of one year.
4. Shall the voters approve the 2013 total general fund expenditures of \$1,294,147, of which \$859,641 shall be raised by taxes and \$434,506 by non-tax revenues? (2012 total expenditures were \$1,230,957, of which \$804,713 was raised by taxes and \$426,244 by non-tax revenues)
5. Shall property taxes be due and payable on the third Friday in November, this year being November 15th?
6. Shall a 4% discount be allowed for 30 days following the issuance of the tax bill?
7. To hear the report of the Library.
8. Shall the voters approve 2013 expenditures of \$199,400 for the Bent Northrop Memorial Library, \$15,128 of which shall be raised by taxes and \$184,272 by non-tax revenues? (2012 total expenditures were \$197,285, of which \$11,065 was raised by taxes and \$186,220 by non-tax revenues)
9. To adjourn temporarily the business of the Town until after completion of the School District Meeting.
10. To elect a moderator for the Annual Town School Meeting.
11. Shall the legal voters of the Town of Fairfield School District appropriate \$5,457,513.00 which is necessary for the support of its school for the year beginning July 1, 2013? **[AUSTRALIAN BALLOT]**

12. Shall the legal voters of the Town of Fairfield School District authorize the School Board Directors to borrow money in anticipation of payment from the education fund, as necessary, for the next fiscal year pursuant to Title 16 § 562(9)?
13. Shall the legal voters of the Town of Fairfield School District authorize the use of \$4,000.00 of the current (June 30, 2012) Capital Reserve fund for the funding of the Town Grant Writer position? (The approval of this item will have no effect on the tax rate. The funds are presently set aside for this type of use.)
14. Shall the legal voters of the Town of Fairfield School District approve the use of any available current (June 30, 2012) Fund Balance reserved for Capital Improvements for various building and grounds improvements, etc.? (The approval of this item will have no effect on the tax rate. The funds are presently set aside for this type of use.)
15. Shall the legal voters of the Town of Fairfield School District approve the use of the Fund Balance currently reserved for bus purchases in the amount of \$10,000, to instead fund technology purchases? (The approval of this item will have no effect on the tax rate. The funds are presently set aside.)
16. To elect one (1) School Board Director by ballot for a three (3) year term.
17. To elect one (1) School Board Director by ballot for a two (2) year term.
18. To transact any other business that may properly come before this meeting.
19. To resume the business of the Town.
20. To see if the voters will approve \$52,191 for the support of the Fairfield Volunteer Fire Department, said appropriation only to be paid by the town upon condition that the Fairfield Volunteer Fire Department submit to the town, by June 30, 2013, a copy of its most recent balance sheet and bank statement for review by the town auditors. (Previous year-\$47,341)
21. To see if the voters will approve \$35,000 to help support the East Fairfield Volunteer Fire Department, said appropriation only to be paid by the town upon condition that the East Fairfield Volunteer Fire Department submit to the town, by June 30, 2013, a copy of its most recent balance sheet and bank statement for review by the town auditors. (Previous year-\$35,000)
22. To see if the voters will approve \$15,000 in support of the Fairfield Community Center Association? (Previous year- \$15,000)
23. To see if the voters will approve a donation of \$3,782 for the Franklin County Home Health Agency, Inc. (Previous year-\$2,940)
24. To see if the voters will approve a donation of \$1,500 for the Champlain Valley Area Agency on Aging. (Previous year-\$1,500)
25. To see if the voters will approve a donation of \$2,500 for the Outdoor Classroom. (Previous year-\$2,500)
26. To see if the voters will approve a donation of \$500 for the Franklin County Humane Society. (Previous year-\$1000)
27. To see if the voters will approve a donation of \$250 for the Missisquoi River Basin Association. (Previous year- \$0)

28. Shall the voters of the Town of Fairfield approve the following resolution:

Whereas: The oil industry appears to be planning to use an aging pipeline, built in 1950, to transport Canadian tar sands through Vermont to Portland, Maine for export; extracting and processing tar sands oil causes great environmental damage, and tar sands oil is more likely to cause the pipeline to leak.

Therefore be it resolved: The Town of Fairfield expresses its opposition to the transport of tar sands oil through Vermont and calls upon the Vermont legislature and the US Congress to ensure through environmental impact reviews of any tar sand oil proposals, and

The Selectboard shall send a copy of this resolution to the Vermont Congressional Delegation, the Governor, the Speaker of the Vermont House of Representatives and the Vermont Senate Pro Tem.

29. To transact any other business that may properly come before this meeting.

30. To Adjourn.

Dated at Fairfield, this 28th day of January, 2013.

Town of Fairfield Selectboard

/s/ Thomas Howrigan, Chair

/s/ Gavin Ryan

/s/ Gene Archambault

/s/ Greg Christie

/s/ Norman Menard

Fairfield School Board

/s/ Michael Malone, Chair

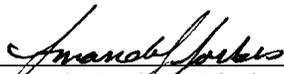
/s/ Mike L'Esperance

/s/ Kenderlyn Phelps

/s/ Barry Fauteux

/s/ Bennett Dawson

Attest:


Amanda Forbes, Clerk

NOTES

Town of Fairfield
PO Box 5
Fairfield, VT 05455

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