

**Town of Fairfield  
Planning Commission**

**Minutes**

Monday March 23<sup>rd</sup>, 2015

**7pm  
Open Meeting**

No changes to Agenda

Introduction of Board members:

Albert Tetreault, Jerry Yates, Melissa Manson, Observing: Aron Forbes  
Zoning Administrator: Alisha LaRocque  
Staff from Northwest Regional Planning Commission: Amanda Holland

Public attendance:

Pat Howrigan: Regional Planning Commissioner St. Albans  
Florence Higgins  
Higgins

Moment to review changes

Discussion

Higgins Addressed lack of wording in regards to the Fairfield Pond,  
We discussed the level of interaction the Town has with the pond, and the  
Level of care it receives from the Pond Association. Wording was left as suggested in the new plan.

Higgins addressed Permit Allocations, board ensured it is the same as it has been, based off of growth and limited accordingly to the level of growth, it was mentioned that we are one of two towns that still limit the number of permits that are permitted each year. No change, permit discussion ended.

Higgins addressed Map of Village designation missing on page 59, was found in other copy of revised plan, discussion opened about village designation in Fairfield Center and East Fairfield. Concerns of Political segregation was addressed, board addressed the concern and shared information ie: it is not a political boundary, gives the town more opportunities for grants for maintaining the village areas, as well as tax credits and currently have the two village designations and are up for renewal. May of this year, the Town Plan has to include the village designation in order to apply.

Alisha LaRocque Brought up Public Comment from an Email submitted by Carol Lizotte who was unable to attend the meeting in person, Suggestions included:

Include another Bullet: Develop and enhance public communication of Town business and community opportunities in order to ensure all community members have access to and timely notification of Town/Community initiatives.

Board discussion, addressed use of the local papers and uses for warning hearings, community calendar of events is used. Addressed use of Front Porch Forum, and Town web site fairfieldvermont.us as well as the already governing rules by Vermont's league of City and Towns to publicly share information and open meeting law, and minutes needing to be posted in a timely fashion. Board discussion felt that the need is being met, no added bullet.

Suggestion- Modify "to maintain and enhance recreational opportunities" to read "To maintain and enhance recreational opportunities to promote fitness, health and wellbeing."

Melissa motioned to make this change in the wording. Albert second. All in favor.

Changed wording submitted to NWRPC to make the edit.

Discussion of Village Designation Map

Meeting Adjourned