

Attachment B
PAYMENT PROVISIONS

I. PAYMENT PROVISIONS AND REPORTING REQUIREMENTS

Upon execution of this Agreement and the Department's receipt of a submitted Requisition, the Department shall authorize 40% of the Grant Award to be released to the Grantee. A progress report included with a second Requisition is due by August 31, 2018. Upon review and approval of the progress report, the Department shall release an additional 30% of the Grant Award provided that the progress report reflects adequate progress towards completion. The final 30% of the Grant Agreement is a reimbursement for final expenses incurred by May 31, 2019, and is subject to the Grantee's expenditure of any required Match Funds set forth in Attachment A. The Grant Award and Match Funds, identified in Attachment A may be proportionately reduced if the Total Project Costs are not fully expended.

All costs for which reimbursement is requested must comply with Attachment A and be incurred during the Period of Performance.

The Grantee shall submit, no later than June 30, 2019, a final report. The report shall be written on a form provided by the Department, shall include copies of any final products outlined in Attachment A, and shall include documentation of all grant expenditures. Such documentation shall include, but not limited to:

- a. A summary ledger to accurately maintain financial records throughout the grant period;
- b. receipts and invoices for all grant expenditures and a log of hours worked by municipal employees if the budget shows their time is paid for by the grant; and
- c. copies of cancelled checks OR, a computerized accounting report certified by the municipal treasurer as true and accurate, documenting each payment for the grant (showing payee, date of payment and the check or transfer number and total expenditures).

Upon agreement between the Department and the Grantee that the final report and activities have been completed satisfactorily, the Department shall authorize the release of the final 30% of the Grant Award.

All payments by the State under this Agreement will be made in reliance upon the accuracy of all prior representations by the Grantee, including but not limited to progress reports and other proofs of work.

[END OF ATTACHMENT B]